

MINUTES
North Carolina Criminal Justice
Education and Training Standards Commission

Planning & Standards Committee
February 20, 2014

The Planning & Standards (P&S) Committee of the North Carolina Criminal Justice Education and Training Standards Commission met at the Wake Technical Community College, Public Safety Center on February 20, 2014 at 1:00 pm.

Committee Members Present

Commissioner Stephanie Freeman, Chairperson
Commissioner Scott Cunningham
Commissioner Charles Johnson
Commissioner Trey Robison
Commissioner Jeff Welty
Commissioner Robert Myrick

Guests Present

Tracy McPherson, Commissioner
Julia Lohman, Sheriffs' Standards Division
Shena Evans, Sheriffs' Standards Division
Jon Gregory, Wake Tech Community College

Staff Present

Trevor Allen, CJ Standards Division
Dawn Suffel, CJ Standards Division
Steven Combs, CJ Standards Division
Erica Dees, CJ Standards Division

Call to Order

Chairperson Stephanie Freeman called the meeting to order and declared a quorum.

Approval of the November 21, 2013 Rules Revisions Rule-Making Hearing Minutes

Motion to approve was made by Commissioner Robert Myrick and **seconded** by Commissioner Scott Cunningham. **Motion carried** unanimously.

Approval of the November 21, 2013 Meeting Minutes

Motion to approve was made by Commissioner Scott Cunningham and **seconded** by Commissioner Jeff Welty. **Motion carried** unanimously.

Rules Revisions

Chairperson Freeman opened discussion concerning rules revisions and reminded the committee that at the last meeting rules concerning exam removal were tabled. She added that four more rules that affect exam removal have since been identified and listed in today's handouts.

Ms. Freeman stated that today's goal is to reduce confusion by asking the committee to approve these four additional rules as part of the overall request for rule-making authority removing testing from curricula; thus allowing said rules to move forward in the revision process at the same time as all other affected rules.

Planning and Standards Committee Meeting

Overall discussion by the committee with input from Commissioner Tracy McPherson and Wake Tech CC School Director Jon Gregory revealed ongoing concerns over procedural direction, logistics and potential impact on Division staff. Therefore the following motion was made:

Motion to 1) request rule-making authority on these four additional rules and 2) defer consideration of other rule revisions until a future meeting when the committee has more information and direction from the Commission to ensure Commission and staff is in agreement concerning impact and final implementation was made by Commissioner Jeff Welty and **seconded** by Commissioner Robert Myrick. **Motion carried** unanimously.

Staff member Trevor Allen recapped language in the affected four rules addressing testing information and making consistent with general instructor rules in 09B:

- **9C.0211** - Pre-Delivery Report of Training Course Presentation
- **9G.0308** - General Instructor Certification
- **9G.0314** - Comprehensive Written Exam - Instructor Training
- **9G.0414** - Instructor Training

The committee agreed to request Commission's approval to move up the meeting start time for future meetings to allow for shared participation and improved communication between the Planning & Standards and Education & Training subcommittees.

House Bill 74 – Rules Review

CJ staff member Trevor Allen reminded the committee of upcoming legislative changes which will regulate thorough evaluation of administrative code rules on a regular basis. Mr. Allen advised that the Division has received its scheduled completion date of 2019 for the initial 5 year review.

Direction of Officer Recruitment/Retention Study

Chairperson Freeman opened discussion concerning ongoing direction of recruitment and retention study. Ms. Freeman advised that she is looking for cooperation from the committee to define the study's scope and delivery. Discussions included suggestions of being able to analyze collected data thru a number of variables involving all professions encompassed by the Commission. The committee agreed to table discussion until the next meeting. Commissioner Jeff Welty offered future project assistance by providing intern support.

Other Business

None.

Date of Next Meeting

The next scheduled meeting of the Planning & Standards Committee will begin at 10:30 a.m. on May 21, 2014 at the Wake Technical Community College, Public Safety Center.

Motion to Adjourn

Motion to adjourn was made by Commissioner Scott Cunningham and **seconded** by Commissioner Jeff Welty. **Motion carried** unanimously.