# MINUTES North Carolina Criminal Justice Education and Training Standards Commission

### Planning and Standards Committee May 19, 2011

The Planning and Standards Committee of the North Carolina Criminal Justice Education and Training Standards Commission met in Room 229 of the Department of Correction Office of Staff Development and Training in Apex, on May 19, 2011 at 1:00 pm.

Members Present Visitors

Commissioner Stephanie Freeman, Chairperson Commissioner Scott Cunningham Commissioner Tom Thornburg Commissioner Kevin Wallace Commissioner Johnson Britt Commissioner Frank Rogers Commissioner Michael Gilchrist Mr. Michael Bachman, NC Tactical Medical Association

#### **Staff**

Teresa Marrella, Criminal Justice Standards Division Dawn Suffel, Criminal Justice Standards Division Sharon Witherspoon, Criminal Justice Standards Division

## I. Call to Order

Chairperson Stephanie Freeman called the meeting to order, welcomed those present and declared a quorum.

#### II. Approval of February 17, 2011 Meeting Minutes

<u>Motion</u> to approve the minutes was made by Commissioner Frank Rogers and <u>seconded</u> by Commissioner Scott Cunningham. **Motion carried** unanimously.

## III. <u>Discussion of Tactical Physician Issues</u>

Chairperson Stephanie Freeman introduced Mr. Michael Bachman, President of the NC Tactical Medical Association. Mr. Bachman advised the committee that his organization helps provide resources and training for tactical medics across the state. He provided an outline and description of the role of tactical medics in conjunction with law enforcement tactical teams. He stated that the NCTMA did not take a position on the issue of arming tactical medics. The committee agreed to share this information with the Executive Committee and ask for guidance on how to proceed with the study of certification for tactical medics to carry weapons.

## IV. Proposed Amendment to 12 NCAC 09B .0203 Admission of BLET Trainees

Staff member Teresa Marrella reviewed this rule addressing the requirement for entry into BLET involving the reading comprehension requirement. The current wording of the rule requires everyone who applies for BLET to complete and pass the reading comprehension exam. The intent of the rule was never to require currently certified officers to take the reading comprehension exam. The proposed amendment to this rule is to exempt

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enrollees who currently hold general law enforcement certification or who have held general law enforcement certification within the previous 12 months from being required to take the reading comprehension exam.

<u>Motion</u> to approve the proposed amendment and request rule-making authority from the full Commission was made by Commissioner Scott Cunningham and <u>seconded</u> by Commissioner Kevin Wallace. <u>Motion carried</u> unanimously.

## V. 7<sup>th</sup> Edition System Plan Goal 1 – Form F-5B (LE) Report of LE Separation

Ms. Marrella provided copies of Form F-5B(LE). She explained that agency heads feel they are not receiving enough information from this form regarding the reasons an officer left an agency and that the lack of information makes hiring decisions difficult.

The committee evaluated questions contained on the current form. The goal will be to improve the language on the form to make it more factual and helpful for agencies in making hiring decisions.

The committee decided to create a subcommittee to study the F-5B(LE) and other Commission forms dealing with hiring and background investigations.

#### VI. Other Business

Commissioner Frank Rogers presented a request on behalf of the Department of Correction relating to the classification of Probation/Parole Officers employed by the Division of Community Corrections. Previously there were two classes of Probation/Parole Officers: Probation/Parole Officers and Probation/Parole Officers-Intermediate. The Division of Community Corrections recently removed the position classification of Probation/Parole Officers-Intermediate. Commissioner Rogers requested the committee approve the removal of all references to the classification "PPO Intermediate" from the administrative code, including 12 NCAC 09A.0103 (6), 12NCAC 09G.0102 (4), (11) and (12) as well as any other rules that reference the intermediate class of Probation Officer.

**Motion** to approve the proposal and request rule-making authority from the full Commission was made by Commissioner Frank Rogers and **seconded** by Commissioner Johnson Britt. **Motion carried** unanimously.

#### VII. Date of Next Meeting

Chairperson Freeman stated that the next scheduled meeting of the Planning & Standards Committee will be on Thursday, August 25, 2011 at 1:00 at the Department of Correction OSDT in Apex.

## VIII. Motion to Adjourn

<u>Motion</u> to adjourn was made by Commissioner Kevin Wallace and <u>seconded</u> by Commissioner Frank Rogers. <u>Motion carried</u> unanimously.