Continuing Education Frequently Asked Questions

1) When can we start to accumulate the credits, can they be accrued and then used until they run out?

The Board's date for licensees to start accumulating the CE credits is January 2010. Continuing Education credits are accumulated during the preceding two year renewal period and can not be carried over. For example, if your license expires on April 30, 2012, upon renewal of your license you can only receive CE credits for courses that you attended between April 2010 and April 2012.

2) Where are the classes being held?

The Board has no control regarding the location of the class. The course sponsor will determine the class location.

3) Does the Private Protective Services Board hold continuing education classes?

The PPS staff and PPSB Attorney conduct four hour training sessions throughout the state. The training will cover an update of 74C, continuing education requirements, armed and unarmed registration procedures and recent court cases related to the PPS industry. Course and credit hours are as follows: PPSB-10-395 (Shannon Thongkheuang) Registration Procedures, armed and unarmed (2 credits); PPSB-11-554 (Judy Pittman) Overview of Standards and Continuing Education Requirements (1 credit); PPSB-11-553 (Attorney Charles McDarris) Legal Aspects of 74C and recent court cases related to the PPS industry (1 credit). Licensees attending the training can receive up to four hours of continuing education credits.

4) How much will the classes cost?

The individual vendors will determine the cost of the course.

5) What courses are approved?

Approved courses are posted on the PPS website under Continuing Education.

6) Why do I have to take these classes, who decided?

The Private Protective Services Board has voted to require 12 continuing education credits for any license renewing after January 2012.

7) Who is required to take these classes, everyone?

All PPS licensees will be required to obtain 12 CE credits upon renewal of their license. Registrants are not required to obtain CE credits.

8) Who is teaching these classes?

The Board will review the courses and the instructors. The course instructors could be licensees or non-licensees.

9) What do I have to do to have my course approved?

Anyone interested in providing courses for CE credit, must submit a PPSB course approval application. If the Board approves the application you will be allowed to provide the course for CE credit.

10) What kind of CE classes do I need?

The Board is in the process of reviewing and approving courses. Once the courses have been approved, you will be able to obtain CE credits by taking any Board approved course. In addition you can receive 2 hours per year by attending a Private Protective Services Board meeting. Once the courses have been approved, the courses will be posted on the PPS website.

11) What are these classes about?

The PPSB is in the process of reviewing and approving courses that relate to the private protective services industry.

12) When will I get more information about these classes?

As the PPSB makes decisions regarding the CE process, licensees will be informed by updates being placed on the web.

13) Can I be grandfathered in so that I will not have to take CE courses?

<u>All</u> licensees renewing after January 2012 will be required to submit documentation showing 12 hours of Board approved CE credits.

14) If I have more than one license, how many CE credits must I take?

Regardless of the number of licenses an individual has, the licensee is only required to take 12 hours of CE within the two year renewal period.

15) What documentation do I send to the PPS office verifying my CE credits?

As of January 1, 2012, when renewing your license, the licensee will be required to attach a copy of the course certificate and the licensee's statement of continuing education hours which is posted on the PPS website.

16) How many hours am I allowed to obtain on-line?

Only six hours per renewal period may be obtained on-line.

17) Will I be granted CE credit for completion of college courses?

The Private Protective Services Board has granted standing approval for certain educational institutions such as colleges, universities, trade schools and other degree granting institutions. The institutions must be licensed by the Department of Public Instruction or other appropriate accreditation agencies. Continuing education credit may be granted when the course is appropriate to the licensee and will apply to all courses related to law, criminal justice, security profession, finance, ethics, forensics, crime prevention and investigation. Other courses may be approved on case by case basis. Approval is one hour per contact hour, not to exceed eight hours.