

**MINUTES**  
**OF**  
**THE NORTH CAROLINA SHERIFFS'**  
**EDUCATION AND TRAINING STANDARDS COMMISSION**

**DATE:** September 13, 2019

**TIME:** 8:30 A.M.

**SUBMITTED BY:** Diane Konopka, Director Sheriffs' Standards Division

**I. CALL TO ORDER**

**Chairman Sheriff Alan Cloninger**

The North Carolina Sheriffs' Education and Training Standards Commission meeting was called to order by Chairman Cloninger on Friday, September 13th at 8:30 A.M. The Sheriffs' Commission Meeting was held at the Cleveland County Public Health Center, 200 S. Post Road, Shelby, NC 28152.

Chairman Cloninger requested a roll call of Commission members. Judy Marchetti recorded the following:

**MEMBERS PRESENT**

Sheriff Dwayne Goodwin  
Sheriff Jack Smith  
Sheriff Landric Reid  
Sheriff Ricky Oliver  
Sheriff Steve Bizzell  
Sheriff Alan Cloninger  
Sheriff Alan Norman  
Sheriff John Ingram  
Sheriff Alan Jones  
Sheriff David Mahoney  
Sheriff Doug Doughtie  
Sheriff Terry Johnson  
Retired Sheriff David Smith  
Mr. Marc Nichols  
Mr. Jamie Markham

**MEMBERS ABSENT**

Sheriff Ed McMahon  
Tracy McPherson

**STAFF**

- Diane Konopka - Director, Sheriffs’ Standards Division
- Sirena Jones - Deputy Director Sheriffs’ Standards Division
- Judy Marchetti - Admin. Ass’t Sheriffs’ Standards Division
- Ameshia Cooper - Legal Counsel – NC Department of Justice

Sheriff Cloninger welcomed everyone to the September Sheriffs’ Commission meeting and thanked Sheriff Norman for hosting the meeting. Sheriff Norman offered his welcome to all and expressed that it is his honor to host the September Sheriffs’ Commission meeting. Sheriff Norman stated that he will be happy to host future meetings.

Sheriff Cloninger acknowledged that Sheriff Norman was in the morning newspaper and received an award for being the “Person of the Year”.

In the first order of business, Legal Counsel Ameshia Cooper read the Ethics Reminder which states:

All members have a duty to avoid conflicts of interest and appearances of conflict. Commission members have an affirmative duty to fully disclose any conflict of interest or potential conflict of interest between the member’s service on the Commission and his or her private interests. One of the most basic rules is that members cannot knowingly use their position on the Commission in a manner that will result in a financial benefit to the person, a member of the person’s family, or a business with which he or she is associated. [N.C.G.S. 138A-31]. Commission members are also prohibited from accepting gifts from persons doing or seeking to do business with the Commission, persons engaging in activities that are regulated or controlled by the Commission, or persons having a financial interest that may be substantially affected by the member’s official duties.

Legal Counsel Ameshia Cooper asked whether any member had a known conflict or appearance of conflict with respect to any matters coming before the Commission at this time. Negative response.

**VISITORS**

- Trevor Allen - NC Justice Academy
- Laurie Austen - NC Justice Academy
- Amanda Stephenson - NC Justice Academy
- Steven Combs - CJ Standards Director
- Eddie Caldwell - North Carolina Sheriffs’ Association
- Leslie Cooley Dismukes - NC DOJ Criminal Bureau Chief
- Brittany Edwards - NC DOJ

- Cpt. Keith Wells - Pender County Sheriff's Office
- Lt. James Cotten - Pender County Sheriff's Office
- Carla Cotton - Wife
- Chris Batten - Sheriffs' Standards Division
- Sgt. Lee Alford - Wake County Sheriff's Office
- Retired Sgt. Dick Smith - Catawba County Sheriff's Office

**II. MINUTES OF JUNE MEETING**

**Sheriff Cloninger**

A **MOTION** was made by Sheriff Terry Johnson to accept the minutes of the June 2019 Sheriffs' Commission Meeting; Seconded by Sheriff Steve Bizzell. **MOTION CARRIED.**

**III. CERTIFICATES/AWARDS/RESOLUTIONS – (Attachment #1)**

A **MOTION** was made by Mr. Marc Nichols to approve the list of Professional Certificates and Service Awards; Seconded by Sheriff Dwayne Goodwin. **MOTION CARRIED.**

Sheriff Alan Cloninger presented the Advanced Law Enforcement Professional Certificate and Advanced Service Award to:

*Sheriff Landric Reid, Advanced Law Enforcement Professional Certificate and Advanced Service Award, Anson County.*

Captain Wells presented the Advanced Law Enforcement Professional Certificate to:

*James Clark Cotton, Advanced Law Enforcement Professional Certificate, Pender County.*

Sheriff Alan Cloninger presented the Advanced Law Enforcement Professional Certificate to:

*Dennis Wayne Smith, Advanced Law Enforcement Professional Certificate, Catawba County.*

#### **IV. INFORMATIONAL REPORTS**

**\* North Carolina Sheriffs' Association**

**Eddie Caldwell**

Mr. Eddie Caldwell addressed the Sheriffs' Commission Members to provide them with an update of items relevant to training and activities of interest to the Sheriffs' Commission Members. The Fall Legislative Update Training will be held at:

Wake County – October 24<sup>th</sup>  
Haywood County – October 29<sup>th</sup>  
Catawba County – October 30<sup>th</sup>  
Duplin County – November 18  
Martin County – November 19

Training dates and locations for counties participating in the Statewide Misdemeanant Confinement Program (SMCP) will be:

Wake County – October 2<sup>nd</sup>  
Haywood County – October 9<sup>th</sup>  
Catawba County – October 10<sup>th</sup>  
Martin County – October 15<sup>th</sup>  
Duplin County – October 16<sup>th</sup>

This training is required for receiving counties. At least one (1) person must participate. Sending counties are strongly encouraged to have personnel attend the training.

The North Carolina Sheriffs' Association Fall Meeting will be held in Asheville on November 4<sup>th</sup>, 5<sup>th</sup> and 6<sup>th</sup>.

Week three (3) of the Sheriffs' Leadership Institute for the 29 newly elected and 12 mid-term Sheriffs will be held September 15<sup>th</sup> – 20<sup>th</sup>.

Week four (4) of the Sheriffs' Leadership Institute will begin March 8<sup>th</sup> – 13<sup>th</sup> of 2020. Graduation will be on the last day which is March 13<sup>th</sup>.

Mr. Caldwell stated that currently there is no update with regard to the proposed changes to jail rules. This issue is pending until the 2020 Legislative Session. The proposed changes to jail rules will impact the DOCC content and Detention Mandatory In-Service Training content. If any of the rules changes go into effect in the summer of 2020, that will then affect the NC Justice Academy.

The North Carolina Sheriffs' Association Training Committee Meeting will be held October 3<sup>rd</sup>. Sheriff Alan Jones and Sheriff Terry Johnson are co-chairs of that committee. Mr. Caldwell recommended that Commission Members communicate any training topic needs for future Sheriffs' Association meetings.

Mr. Caldwell provided the Commission Members with an update for the NC General Assembly. The General Assembly is still in session. The budget bill is the big hold-up. The General Assembly passed the budget but the Governor vetoed the bill.

There are a number of things in the budget that are very important to the Sheriffs' Commission and Criminal Justice staff. One of the important items is the court cost increase of one dollar (\$1) to go towards funding the Criminal Justice Division. Mr. Caldwell stated that the Criminal Justice Division and the Sheriffs' Standards Division have worked very cooperatively together under all the different funding arrangements that have come about. Both division help and support each other.

The CJ Fellows Program has received funding in the budget for a full year in 2020 if the budget does pass. There is also a change in the budget bill regarding the CJ Fellows Program requirement of applicants residing in a county with a population less than 75,000. The change is to raise that requirement to a population of less than 125,000.

Mr. Caldwell informed the Commission Members that HB863 impacts the Sheriffs Standards Commission's qualification for expungements. It is the opinion of the Sheriffs' Association and the opinion of the State Board of Elections that an expungement of a felony does not make a person eligible to serve as Sheriff. There was some argument to the contrary, so the Sheriffs' Association asked that this bill be introduced to clear that issue up. The bill is currently in the House Rules Committee. The impact of this rule on the Sheriffs' Standards Commission is that it would require a person who plans to run for Sheriff, or who is being considered for an appointment to Sheriff, to get a certification from the Sheriffs' Standards Division that they do not have any convictions of a felony and that they do not have any expungements of a prior felony. The Sheriffs' Standards Division would get that information from the Administrative Office of the Courts.

Senate Bill 85 states that a person can purchase two (2) years additional retirement time with an Advanced Certificate. There has not been any action on this Bill.

House Bill 862 states that a person can purchase four (4) years additional retirement time with an Advanced Certificate. There has not been any action on this Bill.

Senate Bill 368 has no direct impact on the Sheriffs' Commission. The Bill only applies to the Criminal Justice Division and requires a psychological exam of all CJ officers. There has not been any action on this Bill.

Senate Bill 191 would allow out of state law enforcement officers to work in North Carolina cities with a population of 500,000 and larger between 01/01/2020 – 10/01/2020 without being certified by the Sheriffs’ Standards Division or the Criminal Justice Standards Division. This is in support of the Republican National Convention being held in Charlotte next year.

House Bill 76 and House Bill 192 have been introduced as School Safety legislation. Neither Bill has been enacted. There are a number of provisions in the state budget bill on funding for school safety and school resource officers.

House Bill 75 is being referred to as a mini budget bill and would enact parts of the budget for School Safety Funds, Programs and Reports; just in case the budget does not pass.

House Bill 100 would require police department telecommunicators to be certified by the Sheriffs’ Standards Commission. The North Carolina Chiefs’ of Police asked for this legislation to be introduced and the Sheriffs’ Association supported it. House Bill 100 did not pass but the content was placed into HB217. This Bill has been signed into law by the Governor and becomes effective by 07/01/2021.

Chairman Cloninger asked the Commission Members if there were any questions. Negative response.

**\*North Carolina Justice Academy**

**Trevor Allen**

Mr. Trevor Allen addressed the Sheriffs’ Commission Members and thanked them for the opportunity to present the North Carolina Justice Academy updates. Mr. Allen provided the Sheriffs’ Commission Members with a summary of news and events [**Attachment #1**]. Mr. Allen provided an update with regard to personnel.

Mr. Jesse Kittrell accepted the CJ Training Coordinator I-Traffic Drug Instructor Developer position at the Salemburg campus on July 1<sup>st</sup>.

Mr. Mark Ocepek accepted the position of CJ Training Coordinator I-Swat and related tactical courses on August 12<sup>th</sup>.

Mr. Kris Merithew retired from the position of CJ Training Coordinator I-Advanced Traffic Crash and Reconstruction Instructor Developer. Mr. Merithew served the Justice Academy 14 years. This position is currently posted and has zero applicants.

The current positions that remain open are:

- Instructional Support Services Manager
- In-Service Instructor/Developer
- West Campus Administrative Specialist (QA)

Mr. Allen provided the Sheriffs' Commission Members with current statistics:

2019 MIST Completions = 120,963

Officers Trained In-Person = 3,970

Total Courses Offered = 412

SRO (Train the Trainer) = 116 Officers are now prepared to deliver Basic SRO training.

Officers killed in action thru (9/11/19) = 85 (national statistic 26% decrease from 2018)

Law Enforcement suicides = 143

The North Carolina Justice Academy has training available (Officer Survival and UOF Decision Making).

Mr. Allen provided the Sheriffs' Commission Members with the new courses and events:

The Justice Academy has partnered with ALERRT to address the need for Active Shooter training. Mr. Allen referenced the course descriptions found in **Attachment #1**.

The next Joint In-Service Committee Meeting will be held on September 25<sup>th</sup>. The feedback received with regard to topics has tripled so there will be a lot to discuss.

The Basic Sex Crimes curriculum has been revised. There are several offerings of that course in the Fall and Winter 2019.

Mr. Allen reported that the Sheriffs' Leadership Institute will begin its third week of training next week. With regard to the state budget, Mr. Allen is hoping it does pass because a one million dollar provision has been allocated for a "shoot house" (scenario based training) on the Salemburg campus.

Chairman Cloninger asked the Commission Members if there were any questions. Negative response.

**\*Criminal Justice Commission**

**Steven Combs**

Criminal Justice Standards Director Steven Combs addressed the Sheriffs' Commission Members and provided them with an update of the Job Task Analysis which was sent out at the beginning of August 2019. The Job Task Analysis is in support of the BLET program. Every law enforcement agency in North Carolina has received a survey. Feedback has been received about the length of time it takes to complete the survey. Director Combs stated that it does take approximately two (2) hours to complete the survey.

The Job Task Analysis is extremely important and only happens once in 10 years. Director Combs asked the Sheriffs' Commission Members for their help to ensure the surveys are completed. The deadline has been extended to October 15<sup>th</sup>. This survey is important to the future BLET program.

Director Combs was asked by the Criminal Justice Commission about the possibility of mandating a Field Training Program for law enforcement agencies in North Carolina. A group has been put together to look at this proposal. They have decided not to mandate Field Training but will put together "Best Practices" for a Field Training Program. Director Combs put an invitation out to the Sheriffs' Commission Members for anyone interested in participating with this group.

Director Combs informed the Sheriffs' Commission Members that Chief Tim Hayworth of the Zebulon Police Department has been elected as the new Criminal Justice Commission Chairman. Chief William Hollingsed of the Waynesville Police Department has retired and will be the Executive Director of the North Carolina Association of Chiefs' of Police. Mr. Combs stated that he met with Chief Hayworth and Chief Hayworth indicated his support of the positive relationship between the two Commissions. Chief Hayworth has been a member of the Criminal Justice Commission for 10 years and was the Chair for their Probable Cause Committee.

Director Combs addressed the Commission Members with regard to the CJ Fellows Program and thanked Sheriff Oliver and Sheriff McMahon for their work and leadership navigating through this new program.

Chairman Cloninger asked the Commission Members if there were any questions.

Chairman Cloninger asked the Sheriffs' Commission Members for a couple volunteers to participate with the group creating Best Practices" for a Field Training Program. Sheriff Dwayne Goodwin and Sheriff Jack Smith volunteered their participation. Director Konopka will also participate with the group. Director Combs stated that ground work has already been put together and he believes that only two or three meetings will be needed to complete the "Best Practices".

Chairman Cloninger asked the Commission Members if there were any questions. Negative response.

**\*CJ Fellows Program Update**

**Sheriff Oliver**

Sheriff Ricky Oliver addressed the Sheriffs' Commission Members and provided an update for the CJ Fellows Program. Since the last Sheriffs' Commission Meeting there have been 16 scholarships awarded. Attorney General Josh Stein spoke with the scholarship recipients and it was a good day for all.

Sheriff Oliver stated that during their August meeting they discussed the Fellowship Program for next year. Currently, they are waiting to see if the state budget passes. Funding to promote the Fellowship Program is tied up in the budget. The group plans to find better ways to promote the Fellowship Program. They would also like to begin accepting applications in November so the applicants will have more time to get their application into the Committee as well as giving the Committee more time on the back side to process.

Chairman Cloninger asked the Commission Members if there were any questions. Negative response.

## V. OTHER REPORTS

### \*Probable Cause Committee

**Sheriff Mahoney**

Sheriff David Mahoney reported that the Probable Cause Committee met September 12, 2019, and during that session, the Committee reviewed a total of 33 cases. In fourteen (14) cases, Probable Cause was found, with seven (7) of those cases resulting in Consent Agreements, six (6) of which were signed for your approval and one (1) may be executed at your next meeting [Attachment #2]. No Probable Cause was found in nine (9) cases, in two (2) cases the individual was separated prior to Probable Cause, and four (4) cases were closed pursuant to the Consolidated Probable Cause Policy, four (4) cases were postponed until the December 2019 meeting.

Chairman Cloninger asked the Commission Members if there were any questions. Negative response.

Sheriff Manoney confirmed the Probable Cause Committee recommended approval of the Consent Agreements as presented [Attachment #2]; seconded by Sheriff Terry Johnson. **MOTION CARRIED**

## **VI. DIVISION REPORT [Attachment #3]**

**Diane Konopka**

Sheriffs' Standards Division Director Diane Konopka addressed the Sheriffs' Commission Members and provided an update on the Division's activities. Currently, the Division is fully staffed with the exception of one employee who is out on long-term disability. Mr. Jonathan Crowe is working with the Division as an intern this fall. Jonathan is a senior at East Carolina University, majoring in Criminal Justice.

The new DOJ website went live on August 23<sup>rd</sup>; there are a few kinks that should be resolved in the coming weeks.

The NC Justice Academy is currently partnering with DHHS to share the cost of the Acadis training portal. Justice Academy Deputy Director Dana Phillips is working on a proposal to expand this relationship to include the CJ and Sheriffs' Standards Divisions and to add a certification component. An Acadis representative demonstrated the proposed certification module of this database to both Divisions on Tuesday, September 10<sup>th</sup>.

Director Konopka stated that in the meantime, we are moving forward with an on-line F-2100 In-Service Training portal that we hope to implement later this year – with the goal of having all Sheriff's Offices and reporting agencies enter their 2019 In-Service training in this electronic format where it will be uploaded to our database.

Director Konopka presented stats for Instructor Certifications, Basic Training Class Offerings, and Certified Justice Officers [Attachment #3].

The Request for Proposal: Consultant Service for Detention Officer and Telecommunicator Job Task Analysis was posted August 15<sup>th</sup>. Vendor proposals are due on September 20<sup>th</sup>. Director Konopka stated that the Division will need to recruit representatives/subject matter experts from both the detention and telecommunicator fields to participate in an advisory group to further this process.

Director Konopka informed the Sheriffs' Commission Members that a survey for the BLET Job Task Analysis was sent to all Sheriffs and Chiefs on August 1<sup>st</sup> listing proposed tasks for entry level Law Enforcement. This survey is scheduled to run through the end of September. Director Konopka stated that participation is important and to please let her know if you need to have the survey re-sent. Ms. Konopka will continue to provide updates and reminders regarding the status of this project.

Sheriff Cloninger asked the Commission Members if it would be beneficial for them to reach out to the Sheriffs in their district; or would the Sheriffs' Commission Members prefer that Director Konopka and Sheriff Cloninger provide the communication. The Sheriffs' Commission Members would prefer that Director Konopka and Sheriff Cloninger provide follow-up communication with the Sheriffs.

Director Konopka referred the Sheriffs' Commission Members to [Tab #1] of the Division Report to review the North Carolina Law Enforcement Accreditation (NCLEA) proposed process overview for agencies (NCLEA). The goal of this program is to allow agencies to voluntarily comply with State standards for accreditation at a reasonable cost. A Program Manager position would be needed to coordinate state accreditations for both Police Departments and Sheriffs' Offices, as neither Division currently has sufficient personnel to support this program. It appears that the currently proposed budget would provide for sufficient funding through the CJ Division for this position.

Director Konopka provided an update on the BLET Background/Records Check Advisory Group. This group was formed for the purpose of reviewing CJ's rule (12 NCAC 09B .0203) which requires a criminal history records check prior to admission into BLET. The recommendations of this group were presented to the Criminal Justice Planning and Standards Committee at their August meeting. While the Committee agreed with the Group's objectives and with many of the recommendations, they felt further work was needed and asked that a revised proposal be brought back to their November meeting. Sheriff Jack Smith represents this Commission on that Advisory Group.

Director Konopka provided the status of proposed legislation relating to telecommunicators employed by Police Departments. Ms. Konopka stated that effective July 01, 2021, all telecommunicators employed by police departments must be certified with the Sheriffs' Commission. This requirement is pursuant to House Bill 217, which was signed by Governor Cooper on August 09, 2019; and amends North Carolina General Statute 17E-7.

Director Konopka informed the Sheriffs' Commission Members that as of December 01, 2019 the Raise the Age law goes into effect. On July 30, 2019, staff from the Justice Academy, Criminal Justice and Sheriffs' Standards Divisions met with Juvenile Justice Training Deputy Director Monica Shabo to discuss implications of this law in relation to the Divisions. One consequence of this change is a shortage of beds for these "newly classified" juvenile offenders. That meeting led to a discussion about differences in training for detention officers and juvenile justice officers.

Ms. Amanda Stephenson and Ms. Laurie Austen of the Justice Academy were tasked with comparing these training programs. Ms. Stephenson addressed the Sheriffs' Commission Members and provided a brief overview of their Curriculum Analyses [**Attachment #4**]. This is for information purposes only and may be useful to any Sheriffs who are considering housing juvenile offenders in their detention facilities.

Director Konopka referred the Sheriffs' Commission Members to [Tab #2] of the Division Report and review drafts of 12NCAC 10B .0510: Certification and Training for School Resource Officers and 12NCAC 10B .2005: Minimum Training Requirements. The public comment period ends at 5:00 pm on September 13, 2019. Also attached behind [Tab #2] is a draft of the form F-20 for School Resource Officer Certification.

A **MOTION** was made by Sheriff Dwayne Goodwin to approve the final filing for permanent rules: 12 NCAC 10B.2005 and 12 NCAC 10B.0510; seconded by Sheriff Jack Smith. **MOTION CARRIED Note: Motion was contingent on no public comments being received by 5:00 pm.**

Director Konopka addressed the Sheriffs' Commission Members with regard to the proposed update to F-3 form. At the March Sheriffs' Commission Meeting the Commission approved adding language to the Report of Separation (F-5 and F-5T forms) whereby upon separation, an agency reports any substantiated allegations of untruthfulness.

At the last Sheriffs' Commission meeting, the Commission Members discussed the possibility of adding similar language to the Personal History Statement (F-3) whereby an officer would be asked to disclose any such allegations about which he/she might be aware.

The options at this time are to: (1) move forward with adding this language to the F-3 [Attachment 3]; (2) propose different language to be added to the F-3; (3) defer further discussion and possible changes to the F-3 for a future meeting.

Director Konopka informed the Sheriffs' Commission Members that at the Criminal Justice August Commission Meeting, they deferred any changes to these forms, pending further review and discussion.

The Sheriffs' Commission Members stated that they will wait until the Criminal Justice Commission makes a decision on how they will proceed.

Director Konopka referred the Sheriffs' Commission Members to [Tab #3] of the Division Report with regard to the consideration of Rule Amendment/Certification of Former Sheriff (12 NCAC 10B .0407).

A **MOTION** was made by Sheriff David Mahoney to approve rule: 12 NCAC 10B .0407; seconded by Sheriff Alan Jones.  
**MOTION CARRIED**

Director Konopka referred the Sheriffs' Commission Members to [Tab #4, page 4] of the Division Report with regard to the North Carolina Sheriffs' Education and Training Standards Commission Plan of Organization and By-Laws. Director Konopka stated that she has met with Legal Counsel, Marie Evitt to review potential items for a clean-up of the By-Laws.

A **MOTION** was made by Sheriff John Ingram to form a Committee of three (3) members to perform an overall review of the North Carolina Sheriffs' Education and Training Standards Commission Plan of Organization and By-Laws; seconded by Mr. Marc Nichols. **MOTION CARRIED**

Director Konopka referred the Sheriffs' Commission Members to [Tab #5] of the Division Report with regard to Firearms In-Service Training. The changes to the In-Service Firearms Qualification Manual, as presented on the document found behind [Tab #5], was approved at your October 2018 meeting.

The revised firearms manual now requires that officers qualify day and night with all weapons with which they are authorized to carry. It was brought to our attention that we failed to update the 2019 FAQ's to reflect this change. We will need direction from you as to how to handle potential failures to qualify both day and night with rifles and specialty weapons.

A **MOTION** was made by Retired Sheriff David Smith to provide a waiver for those officers that have not qualified for both day and night with all weapons (rifles and specialty weapons) for the year 2019; seconded by Sheriff Landric Reid.  
**MOTION CARRIED**

Director Konopka referred the Sheriffs' Commission Members to [Tab #6] of the Division Report with regard to Challenge Coins. There has been some interest in a Challenge Coin depicting the Sheriffs' Commission and the Standards Division. There would be no cost to the Division for the production of these coins and they would be sold at the NC Justice Academy bookstore for approximately \$8 - \$10 each.

A **MOTION** was made by Sheriff Terry Johnson to proceed with production of a Challenge Coin depicting the Sheriffs' Commission and the Standards Division to be sold at the NC Justice Academy; seconded by Sheriff Alan Norman. **MOTION CARRIED**

Director Konopka provided the proposed meeting schedule for the 2020 Sheriffs' Commission Meetings:

March 19<sup>th</sup> & 20<sup>th</sup> – Chowan County

June 18<sup>th</sup> & 19<sup>th</sup> – Wake County

September 17<sup>th</sup> & 18<sup>th</sup> – Western County (volunteer – possibly Sheriff Alan Jones)

December 10<sup>th</sup> & 11<sup>th</sup> – Wake County

A **MOTION** was made by Sheriff Alan Jones to go into closed session; seconded by Sheriff Terry Johnson. **MOTION CARRIED**

A **MOTION** was made by Sheriff Terry Johnson to go into open session; seconded by Sheriff Alan Norman. **MOTION CARRIED**

A **MOTION** was made by Mr. Marc Nichols to deny the Extension for Kacey Lee Walker-Detention Officer, Davidson County; seconded by Sheriff Ricky Oliver. **MOTION CARRIED.**

A **MOTION** was made by Sheriff Alan Norman to approve the Military Waivers for Curtis Blake and Christopher Senease; seconded by Sheriff Terry Johnson. **MOTION CARRIED.**

A **MOTION** was made by Sheriff Alan Norman to nominate Sheriff Alan Cloninger as Sheriffs' Education and Training Standards Commission Chairman and Sheriff Dwayne Goodwin as Sheriffs' Education and Training Standards Commission Vice-Chairman; seconded by Sheriff Terry Johnson. **MOTION CARRIED**

## **VII. NEXT MEETING**

December 12<sup>th</sup> & 13<sup>th</sup> – Wake County

## **VIII. ADJOURNMENT**

A **MOTION** was made at 11:30 a.m. by Sheriff David Mahoney to adjourn the September 2019 Sheriffs' Commission meeting; Seconded by Sheriff Terry Johnson. **MOTION CARRIED.**