



**NORTH CAROLINA DEPARTMENT OF JUSTICE  
SHERIFFS' STANDARDS DIVISION**

JOSH STEIN  
ATTORNEY GENERAL

PO DRAWER 629  
RALEIGH, NC 27602-0629  
PHONE: (919) 779-8213 • FAX: (919) 662-4515

RICHARD SQUIRES  
DIRECTOR

**Agency Information Update**

**INSTRUCTIONS:**

Please complete this form and return it to Sheriffs' Standards Division.

**Agency Name:** \_\_\_\_\_

**Mailing Address:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Agency Head:** \_\_\_\_\_  
Title Name

**Telephone:** \_\_\_\_\_ **Fax:** \_\_\_\_\_

**Email:** \_\_\_\_\_

**Authorized Representative:** \_\_\_\_\_  
Title Name

**Email:** \_\_\_\_\_

**Authorized Representative:** \_\_\_\_\_  
Title Name

**Email:** \_\_\_\_\_

\_\_\_\_\_  
Title (Agency Head) Name Printed

\_\_\_\_\_  
Signature Date