

***THE NORTH CAROLINA SHERIFFS'***  
***EDUCATION AND TRAINING STANDARDS COMMISSION***  
***FINAL COMMISSION MINUTES***

**DATE:** June 17, 2022  
**TIME:** 8:30 A.M.  
**LOCATION:** Brunswick County Courthouse, 310 Government Center Drive NE,  
Bolivia, NC 28422.  
**SUBMITTED BY:** Richard Squires, Director

**I. CALL TO ORDER**

**Sheriff Alan Cloninger**

The North Carolina Sheriffs' Education and Training Standards Commission's Final Commission meeting was called to order by Sheriff Alan Cloninger on Friday, June 17, 2022.

Chair Cloninger requested a roll call of Commission members. Alex Radford recorded the following:

**MEMBERS PRESENT**

Sheriff Shelton White  
Sheriff Jack Smith  
Sheriff Landric Reid  
Sheriff Ricky Oliver  
Sheriff Alan Jones  
Sheriff David Mahoney  
Sheriff Alan Cloninger  
Sheriff Mike Roberson  
Sheriff John Ingram  
Retired Sheriff David Smith  
Sheriff Alan Norman  
Sheriff Terry Johnson  
Sheriff Doug Doughtie  
Mr. Marc Nichols

**MEMBERS ABSENT**

Mr. Jamie Markham  
Ms. Tracy McPherson  
Sheriff Ed McMahan

**STAFF**

- Richard Squires - Director - Sheriffs' Standards Division
- Sirena Jones - Deputy Director - Sheriffs' Standards Division
- Alex Radford - Sheriffs' Standards Division
- Bob Pickett - NC Dept. of Justice

Sheriff Cloninger declared a quorum was present.

Sheriff John Ingram welcomed the Sheriffs' Commission Members and guests to Brunswick County.

In the first order of business, Legal Counsel Bob Pickett read the Ethics Reminder to the Commission.

Legal Counsel Bob Pickett asked whether any member had a known conflict or appearance of conflict with respect to any matters coming before the Commission at this time. Negative response.

**VISITORS**

- Eddie Caldwell - NC Sheriffs' Association
- Jeffrey Smythe - NC Criminal Justice Standards Division
- Trevor Allen - NC Justice Academy
- Alex Gazaway - NC Justice Academy
- Laurie Austen - NC Justice Academy
- Amanda Stephenson - NC Justice Academy
- Clarence F. Birkhead - Durham County Sheriff's Office
- Keischa Lovelace - Durham County Legal
- Lorin Dingler - NC Community Colleges System
- Tim Fuss - Cape Fear Community College
- Megan Canady - UNC School of Medicine
- Delbert Edwards - Wayne County Sheriff's Office
- Donald Baldry - Brunswick County Sheriff's Office
- Christopher Boda - Northampton County Sheriff's Office
- Crystal Boda - Northampton County Sheriff's Office
- Major Anna Gee - Northampton County Sheriff's Office
- Amelia Susser - Brunswick County Sheriff's Office
- Daniel Little - Brunswick County Sheriff's Office

## II. MINUTES OF 03/2022 MEETING

Sheriff Alan Cloninger

A **MOTION** was made by Sheriff Landric Reid to approve the minutes of the March 2022 meeting; Seconded by Mr. Marc Nichols. **MOTION CARRIED.**

A **MOTION** was made by Sheriff David Mahoney to approve the minutes of the April 13, 2022 special meeting; Seconded by Sheriff Alan Norman. **MOTION CARRIED.**

## III. CERTIFICATES/AWARDS/RESOLUTIONS – [Attachment #1]

A **MOTION** was made by Sheriff Terry Johnson to approve the list of Professional Certificates and Service Awards; Seconded by Sheriff David Mahoney. **MOTION CARRIED.**

Sheriff Jack Smith presented the Advance law enforcement certificate to Anna Gee and Christopher Boden.

Sheriff John Ingram presented the Advance law enforcement certificate to Daniel Little and Donald Baldry.

## IV. INFORMATIONAL REPORTS

### \*UNC School of Medicine

**Megan Canady**

Megan Canady with the UNC School of Medicine addressed the Sheriffs' Commission regarding House Bill 608 the Dignity for Women Who Are Incarcerated Act which prohibits the use of restraints on pregnant incarcerated woman during the second and third trimester of pregnancy, during labor and delivery, and during the six-week postpartum recovery period except in certain specified instances. She also discussed Training and Support for Local Jails. UNC Collaborative for Maternal and Infant Health (CMIH) has received one-time CDC funding to assist with the promotion of health of pregnant and postpartum persons in local jail facilities, including mitigation of COVID. She discussed how the UNC system would like to collaborate with the Justice Academy and the Sheriffs' Association on rolling out this specific training.

**\*North Carolina Sheriffs' Association**

**Eddie Caldwell**

Mr. Eddie Caldwell of the North Carolina Sheriffs' Association addressed the Sheriffs' Commission and provided an update.

Mr. Caldwell stated that 3 districts were up for re-election within the Sheriffs Association; regions 3, 6 and 9 were coming up and they would be voting on those seats shortly.

Mr. Caldwell wanted to remind everyone of the annual conference that will be held July 23<sup>rd</sup> – 27<sup>th</sup> 2022.

**\*North Carolina Justice Academy [Attachment #2]**

**Trevor Allen**

Director Trevor Allen addressed the Sheriffs' Commission members and thanked them for the opportunity to present the North Carolina Justice Academy updates. Mr. Allen provided the Sheriffs' Commission with a summary of news and events including personnel updates, as follows:

- There are currently three (3) positions that are at various stages of the recruitment process. We have hired several Candidates selected for vacant positions and looking forward to filling the new created positions by the legislation.

Director Allen provided some current NCJA training statistics:

- In-person Courses: 219
- In-person Students: 5,485
- On-line Courses: 125,516
- Instructor Update completions (1 hour requirement): 5,580
- SRO Update: 1,697

Director Allen also reported on new courses and events. Courses currently being delivered include training in Foundations of Civil Process, how to serve the most commonly received papers such as Summonses, Child Custody Orders, Juvenile Papers and Evictions. The synopsis of all the courses can be found on the attachment.

Finally, Director Allen stated that the Peace Officer Memorial Day Ceremony honored 30 officers this year. The date for next year's ceremony is Tuesday, May 2, 2023 and the location is TBD.

**BLET Curriculum Updates**

**Alex Gazaway**

Mr. Alex Gazaway provided an update to the Commission regarding the BLET curriculum. Mr. Gazaway stated all 39 lesson plans have been drafted. The initial pilot site has been selected: Fayetteville Technical Community College is to begin in January 2023. The North Carolina Justice Academy staff are also planning for instructor updates for the pilot sites later this year.

They have also have completed the first draft for the Course Management Guide, which is also being reviewed by Criminal Justice Standards staff.

Criminal Justice Standards staff has begun writing test questions for the BLET comprehensive exam and is reviewing the administrative code to determine specific rules which will require revision based on the changes to the curriculum.

### **DOCC Revision**

**Amanda Stephenson**

Ms. Amanda Stephenson provided an update to the Commission regarding the DOCC curriculum. Ms. Stephenson stated there are structural revisions to 19 of the DOCC blocks. These have no content changes. A majority of the structural revisions was removing old references that are not cited, old, and cannot be located. This was done in preparation the legal review as part of the Task Analysis.

Content was added to Orientation to address the Americans with Disabilities Act. Material in Orientation was also updated to reflect the requirements of Senate Bill 300. The material was already in the course, but it just specified Criminal Justice Standards. Criminal Justice Standards was removed since psychological screening is required for those certified under Criminal Justice Standards and Sheriffs' Standard Divisions.

### **TCC Update**

**Laurie Austen**

Ms. Laurie Austen provided an update to the Commission regarding the TCC curriculum. Ms. Austen gave an update on the Task Analyses; Content Development for the TCC will be ready on August 5, 2022 and that the DOCC was already underway. The TCC Pilot course that the Justice Academy will be offering will be on November 6, 2022 and they are looking at a Mid-April/May 2023 rollout.

The Commission Curriculum Approval for TCC will be discussed at the December 2022 Sheriffs' Commission meeting. Additionally the New Curriculum for TCC will begin in January 1, 2023 and the new curriculum for DOCC training working with Durham County will roll out in August 2023.

### **\*Probable Cause Committee**

**Sheriff David Mahoney**

Sheriff David Mahoney reported that the Probable Cause Committee met on June 16, 2022. During that session, the Committee reviewed a total of twenty-nine (29) cases. Four (4) cases were closed pursuant to the Consolidated Probable Cause Policy.

Two (2) cases were postponed until the September 2022 meeting. No Probable Cause was found in Seven (7) cases. Probable Cause was found in sixteen (16) cases with eight (8) of those cases resulting in Consent Agreements. The five (5) Consent Agreements will be presented for approval today.

Chair Cloninger asked the Commission members if there were any questions. There were none.

A motion was made by Sheriff Mike Roberson to approve the Probable Cause Committee's recommendation of the five (5) signed Consent Agreements; seconded by Sheriff Terry Johnson.  
**MOTION CARRIED [Attachment #3]**

## V. DIVISION REPORT

**Richard Squires**

Director Squires presented the Division Report to the Sheriff's Commission.

The Division received three new positions from last year's budget. The positions were a Criminal Justice Specialist I, II and III. Myra Frederick was promoted to the CJ Specialist I position. In her new role, she will supervise the Certification Assistants and work with them to facilitate the processing of applications.

The Division has conducted interviews for the Criminal Justice Specialist II and submitted the recommendation to Human Resources. This position will be managing the Telecommunicator Officer Program.

Melissa Bowman has been selected for the Criminal Justice Specialist III position and is scheduled to start on June 27<sup>th</sup>. She will assume responsibilities related to Senate Bill 300 requirements (Critical incident & Giglio reports), act as the Division's rule-making coordinator and assist with administrative investigations. Melissa previously worked as an investigator for the Department of Labor.

Candace Pigford was selected to fill the second Criminal Justice Specialist I position. She will also be supervising certification assistants.

The Division has two Administrative Specialist vacancies that we are in the process of filling.

### **\*Class B Misdemeanor Manual**

The Class B Misdemeanor Manual Advisory Group met via TEAMS on February 10, 2022 for the purpose of outlining the process for updating this manual which is used by both Commissions. Sheriff Shelby White and Commissioner Jamie Markham are your representatives in this group. This group also includes representation from the CJ Commission, as well as legal counsel and Division staff.

**\*Rapback Program**

Staff continues to work with the SBI regarding the implementation of the program. Rapback is a program that utilizes fingerprints to alert agencies and the Division when an officer is arrested and fingerprinted. SB 300 requires between January 1, 2023 and June 30, 2023 that all personnel certified by either Commission to have their fingerprints electronically submitted to the SBI. Any hits from the submission of these prints would have to be reviewed by staff to determine if the offense was properly reported and reviewed by the Commission. Based on the meeting, it was determined that the Division’s database would need to interface with the SBU software and that additional temporary employees would be needed to process the information. Working with DOJ, staff has requested additional funds for software and temporary employee through the legislature.

**\*Personal History Statement – Form F-3**

Both the Sheriff’s Commission and Criminal Justice Standards Commission utilize the F-3 form. Staff will be working with Criminal Justice Standards Commission to update the F-3 form. Suggested updates include questions regarding Giglio and prior BLET attendance.

**VI. ACTION ITEMS**

**Richard Squires**

Director Squires presented the Administrative Rules Action Items to the Sheriffs’ Commission.

**\* Report of Appointment Form F-4**

Director Squires advised the Commission that this item will be tabled until the next commission meeting.

**\* Responsibilities: School Directors, Detention – 12NCAC 10B .0704**

Division staff requests the Commission’s approval of proposed changes to the rule.

A motion was made by Sheriff Doug Doughtie to approve the proposed rule changes; seconded by Sheriff Alan Jones.  
**MOTION CARRIED**

**\* Evaluation for Training Waivers – 12NCAC 10B .0603**

Division staff requests the Commission’s approval of 12NCAC 10B .0603. The proposed rule allows abbreviated training for certified deputy sheriffs.

A motion was made by Sheriff Mike Roberson to approve the proposed 12NCAC 10B .0603 rule; seconded by Sheriff Alan Norman. **MOTION CARRIED**

**\* Pilot Course Presentation – 12NCAC 10B .0714**

Division staff requests the Commission’s approval for 12NCAC 10B .0714. During the March Commission meeting, there was discussion concerning pilot authority to allow development and implementation of new Commission Certified training courses.

A motion was made by Sheriff Mike Roberson to send 12NCAC 10B .0714 to rulemaking; seconded by Sheriff Shelton White. **MOTION CARRIED**

A **MOTION** was made by Sheriff Mike Roberson to discuss personal matters in closed session; seconded by Sheriff Terry Johnson. **MOTION CARRIED**

A **MOTION** was made by Sheriff Shelton White to enter into open session; seconded by Landric Reid. **MOTION CARRIED**

Mr. Squires summarized the Closed Session matters as follows:

The Durham County Sheriff’s Office submitted a request to the Commission concerning several detention officers that will not complete basic training during their probationary period. Sheriff Birkhead submitted a letter and a list of officers for your consideration. He is anticipating that his certified deputy can complete the abbreviated DOCC training which was presented at the last meeting. Sheriff Birkhead is requesting that you consider allowing a six month extensions for the affected officers.

A **MOTION** was made by Sheriff Terry Johnson to approve the Durham County Sheriff’s Office DOCC training extension as summarized by Mr. Squires; Seconded by Sheriff Landric Reid. **MOTION CARRIED**



The request for a TCC extension for Glen LaFever with the Henderson County Sheriff's Office was approved.

A **MOTION** was made by Sheriff Mike Roberson to approve the extension for Glen LaFever as summarized by Mr. Squires; Seconded by Sheriff Shelton White. Sheriff's John Ingram and Alan Jones opposed the motion. 12-2 vote. **MOTION CARRIED**

The request to hold Certification for Christopher Holland with the Duplin County Sheriff's Office was approved. The Commission accepted

A **MOTION** was made by Sheriff Doug Doughtie to approve certification be held with the Duplin County Sheriff's Office for Mr. Christopher Holland as summarized by Mr. Squires; Seconded by Landric Reid. Sheriff's John Ingram and Alan Jones opposed the motion. 12-2 vote. **MOTION CARRIED**

Chair Cloninger addressed the commission and stated there were a few rules that he wanted the commission to review and begin the Administrative rule process for the following rules: 12 NCAC 10B .0304, 12 NCAC 10B .0601, 12 NCAC 10B .0604-.0607, 12 NCAC 10B .0702-0707, 12 NCAC 10B .0713, 12 NCAC 10B .0802-.0803, 12 NCAC 10B .0901, 12 NCAC 10B .0903, 12 NCAC 10B .0906 and 12 NCAC 10B .0910-.0912.

In 2020, the North Carolina Sheriffs' Association convened an Advisory Group on Law Enforcement Professionalism. The Advisory Group prepared a report with recommendations that were officially adopted by the Association and published on October 21, 2020, on page 7 as follows:

- 4) Require the Basic Law Enforcement Training (BLET) course prior to performing duties requiring certification for personnel first certified on or after January 1, 2025.

The Sheriffs' Standards Commission currently allows deputies to hold a probationary certification for twelve months after their appointment before completing BLET. During this probationary period, a sheriff has discretion in the types of responsibilities and job functions he or she allows that deputy to perform.

Sheriffs may require a new deputy to participate in on the job training or a field training program during this period or may assign them only civilian duties. It is important to note, before a sheriff can issue a firearm to a deputy with probationary

certification, the deputy must successfully complete firearms qualification as specified by 12 NCAC 10B .0204 and review department policy.

Based on this recommendation the North Carolina Sheriffs' Association, I MOVE the Commission begin the administrative rulemaking process to implement this recommendation such that BLET, DOCC, or TCC will be required prior to performing duties requiring certification for personnel first certified on or after July 1, 2023, by pursuing the following changes to our rules in the North Carolina Administrative Code.

A **MOTION** was made by Sheriff Alan Cloninger to begin rulemaking authority for the above listed rules; Seconded by Sheriff David Mahoney. **MOTION CARRIED**

## **VII. ADJOURNMENT**

A **MOTION** was made to adjourn the June 2022 Sheriffs' Commission meeting; Seconded. **MOTION CARRIED.**

# Attachment 1

June 2022 Advance Certificates

A		B	C	D	E	F
	<u>Name</u>	<u>Advance</u>	<u>Agency Name</u>	<u>Telecommunicator</u>	<u>Detention</u>	<u>Deputy</u>
1						
2	J. Clifford Parker, Jr.	Advance	Alamance County			Deputy
3	Joshua A. Rumley	Advance	Alamance County			Deputy
4	Michael Lee Lunsford	Advance	Alexander County			Deputy
5	Tanner Price Goodman	Advance	Alleghany County			Deputy
6	Jonathan Edward Fowler	Advance	Beaufort County			Deputy
7	Daniel H Little	Advance	Brunswick County			Deputy
8	Donald Lee Baldry	Advance	Brunswick County			Deputy
9	Charles R. Tate	Advance	Buncombe County			Deputy
10	Curtis Lavon Philon	Advance	Buncombe County			Deputy
11	Dustin Adam Meissner	Advance	Buncombe County			Deputy
12	Jason Marcus Hughes	Advance	Buncombe County			Deputy
13	Chandler Davis Hooks	Advance	Buncombe County			Deputy
14	Dakoda Gage Luck	Advance	Cabarrus County			Deputy
15	Stephanie Mary Champlin	Advance	Cabarrus County	Telecommunicator		
16	Christopher Ryan Anders	Advance	Cabarrus County			Deputy
17	Jacob Alan Britt	Advance	Caldwell County			Deputy
18	Michael Shannon Baker	Advance	Caldwell County			Deputy
19	Joseph Scott Hicks	Advance	Caldwell County			Deputy
20	Victoria Ruffin Jolly	Advance	Caldwell County Communications	Telecommunicator		
21	Todd Crevasse Wingate	Advance	Catawba County			Deputy
22	DeLane Bond Sims	Advance	Clay County			Deputy
23	Jordan Rhett Bowen	Advance	Cleveland County			Deputy
24	Clinton Wade York	Advance	Cleveland County			Deputy
25	Tammy Lynn Marcy-Paul	Advance	Craven County			Deputy
26	Timothy Andrew Holub	Advance	Craven County	Telecommunicator		
27	Christopher Richard Azelton	Advance	Currituck County			
28	Jonathan Spencer Lakey	Advance	Davidson County			Deputy
29	Shelly E. O'Bryant	Advance	Davidson County			Deputy
30	Alejandro Jorge Alvarez	Advance	Durham County		Detention	
31	Amber Nicole McBride	Advance	Forsyth County			Deputy
32	Jacob Taylor Williams	Advance	Forsyth County			Deputy
33	Daniel R. Joyner II	Advance	Forsyth County			Deputy
			Franklin County			Deputy

June 2022 Advance Certificates

	A	B	C	D	E	F
	Name	Advance	Agency Name	Telecommunicator	Detention	Deputy
1						
34	Barbara Ann Mitchem	Advance	Gaston County	Telecommunicator		
35	Heidi Locklear Johnson	Advance	Gaston County	Telecommunicator		
36	Patricia Ikard Love	Advance	Gaston County	Telecommunicator		
37	Elizabeth Ann Clodfelter	Advance	Guilford County	Telecommunicator		
38	Donald Lee Lucas Jr	Advance	Harnett County			Deputy
39	J. Dean West Jr.	Advance	Harnett County			Deputy
40	Michael Brandon Klingman	Advance	Harnett County			Deputy
41	Spencer Joe Elmore	Advance	Harnett County			Deputy
42	Jacob Tipton	Advance	Harnett County			Deputy
43	Joshua Logan Ford	Advance	Henderson County			Deputy
44	Ricky Ray Woodard	Advance	Henderson County	Telecommunicator		
45	Adam Lindsey Dillard	Advance	Henderson County			
46	Michael Todd Patterson	Advance	Iredell County			Deputy
47	Ninette Cannon Tritt	Advance	Iredell County		Detention	Deputy
48	Javaris Leon Johnson	Advance	Jackson County			
49	Bruce Alan Crostic	Advance	Jones County			Deputy
50	Elwood Charles Ottaway Jr.	Advance	Lee County			Deputy
51	Bradley D. Hines	Advance	Lee County			Deputy
52	Cassandra Youngblood	Advance	Mecklenburg County		Detention	
53	Larry Timothy Godwin	Advance	Mecklenburg County		Detention	
54	Samuel James Weeks	Advance	Mecklenburg County		Detention	
55	Sebrina Diane Cooper	Advance	Nash County			
56	Latrice McKoy	Advance	Nash County		Detention	Deputy
57	Robert S. Henderson	Advance	New Hanover County			
58	Christopher Hayes Boden	Advance	New Hanover County			Deputy
59	David Myron Curington	Advance	Northampton County			Deputy
60	Michael P. Barron	Advance	Onslow County			Deputy
61	Kimberly Dawn Walker	Advance	Onslow County		Detention	
62	Alexandria Rackovan	Advance	Orange County			Deputy
63	Brandi Lyn Thompson	Advance	Pender County			Deputy
64	James Robert Fowden	Advance	Pender County			Deputy
65	Robert James Farrar	Advance	Perquimans County			Deputy
			Perquimans County			Deputy

June 2022 Advance Certificates

A		B	C		D	E	F
1	Name	Advance	Agency Name	Telecommunicator	Detention	Deputy	Deputy
66	Erika Oakley Bowers	Advance	Person County	Telecommunicator			
67	Wendell C. Bowes	Advance	Person County				
68	Francis Edward Kennedy III	Advance	Pitt County		Detention		
69	Patrick Waters	Advance	Pitt County				Deputy
70	William L. Moore, Jr	Advance	Pitt County				Deputy
71	Adam Justin Skipper	Advance	Pitt County		Detention		
72	Andrea Williamson Heath	Advance	Randolph County				Deputy
73	Sherry Lynn White	Advance	Randolph County				Deputy
74	Travis Macleod Short	Advance	Randolph County				Deputy
75	Jeremy Lynn Hunt	Advance	Randolph County				Deputy
76	Amy Alicia Locklear	Advance	Robeson County				Deputy
77	Donald Fitzgerald Flowers	Advance	Scotland County				Deputy
78	Donald Raye Morton, Jr	Advance	Scotland County				Deputy
79	Brian Allen Beck	Advance	Scotland County				Deputy
80	Angela Marion Leftwich	Advance	Stanly County				Deputy
81	Jeffrey Thomas Chandler	Advance	Surry County				Deputy
82	Jonathan D. Bledsoe	Advance	Surry County		Detention		
83	Alexander Drew Xavier	Advance	Surry County				Deputy
84	Anthony Michael Mason	Advance	Union County				Deputy
85	Theodore B. Willis	Advance	Union County				Deputy
86	Andrew Joseph Bishop	Advance	Union County				Deputy
87	Kimley Long Gregory	Advance	Vance County				Deputy
88	Boswell A. Williams	Advance	Vance County				Deputy
89	Chase Andrew Bullock	Advance	Wake County				Deputy
90	Mathew Marcus Swan	Advance	Wake County				Deputy
91	Norma Jean Boynes	Advance	Wake County				Deputy
92	Casey Miller	Advance	Wake County		Detention		
93	William Todd Watson	Advance	Watauga County				
94	Aaron M. Cantwell	Advance	Watauga County				Deputy
95	Delbert Ray Edwards	Advance	Wayne County				Deputy
96	Eric Scott Pierce	Advance	Wayne County		Detention		
97	James Raeford Holland III	Advance	Wayne County				Deputy

June 2022 Advance Certificates

	A	B	C	D	E	F
1	<b>Name</b>	<b>Advance</b>	<b>Agency Name</b>	<b>Telecommunicator</b>		
98	Debbie Moore Anderson	Advance	Wilkes County		<b>Detention</b>	<b>Deputy</b>
99	Gerald David Barnett	Advance	Yancey County		Detention	Deputy

June 2022

Advance Service Awards

	A		B		C	D	E	F	G
	Name	Advanced Service	Years of Service	Agency Name	Telecommunicator	Detention	Deputy		
1	Angel Younger Prevatt	Advance Service	20.4	Alamance County			Deputy		
2	Michael Brandon Mays	Advance Service	22	Alamance County			Deputy		
3	Michael Lee Lunsford	Advance Service	21.6	Alexander County			Deputy		
4	Walter E. Owens	Advance Service	30.6	Anson County			Deputy		
5	Daniel H Little	Advanced Service	20.2	Brunswick County			Deputy		
6	Joseph Scott Hicks	Advance Service	28.5	Caldwell County Communication	Telecommunicator		Deputy		
7	Richard Edward Gordon, Sr	Advance Service	24.6	Craven County	Telecommunicator				
8	Everett C. Simmons	Advance Service	21.4	Cumberland County					
9	Christopher Richard Azelton	Advance Service	28.1	Davidson County			Deputy		
10	Teresa Morgan	Advance Service	20.3	Davie County		Detention	Deputy		
11	Shelly E. O'Bryant	Advance Service	27	Durham County		Detention			
12	Barbara Ann Mitchem	Advance Service	21.2	Gaston County	Telecommunicator				
13	Patricia Ikard Love	Advance Service	28.1	Gaston County	Telecommunicator				
14	Jeff Knight	Advance Service	21.2	Graham County			Deputy		
15	Samuel James Weeks	Advance Service	23.11	Nash County			Deputy		
16	Major Anna C. Gee	Advance Service	20.11	Northampton County			Deputy		
17	Francis Edward Kennedy III	Advanced Service	21.2	Pitt County		Detention			
18	Jeffrey Thomas Chandler	Advance Service	24.8	Surry County			Deputy		
19	Christopher Charles Causby	Advance Service	23.6	Transylvania County			Deputy		
20	Garreth Benjamin Frady	Advance Service	26.2	Transylvania County			Deputy		
21	Geoffrey A Bishop	Advance Service	21.8	Transylvania County			Deputy		
22	John Wesley Carter	Advance Service	26.1	Wake County			Deputy		
23	Aaron M. Cantwell	Advance Service	21.1	Wayne County			Deputy		
24							Deputy		



# Attachment 2



**NC JUSTICE ACADEMY REPORT**  
**SHERIFFS' EDUCATION AND TRAINING STANDARDS COMMISSION**  
June 17, 2022

**PERSONNEL**

Positions are at various stages of the recruitment process:

- Deputy Director – Working with DOJ Administration to post position.
- Accreditation/Policy Manager – Reposted – Closes on 6/24/22
- Print Shop Technician: Jordan Faircloth - hired April 4<sup>th</sup>.
- \*\*Instructor/Developer – Use of Force/De-escalation: Candidate Selected (Chuck Cochran)
- \*\*Instructor/Developer – In-Service Development: Candidate Selected (Tom Bashore)
- Instructor/Developer – In-Service and Online: Candidate Selected (Jane Wiatrak)
- Instructor/Developer: Specialized Physical Fitness School Director – (Candidate Selected)
- Administrative Assistant to Director: Wendy Goff began May 9.

\*\* = New position created in legislative budget, effective 1/1/22.

**TRAINING STATISTICS**

In-Person Courses: <u>219</u>	In-Person Students: <u>5,485</u>	Online Courses: <u>93</u>
Online: <u>125,516</u>	Instructor Update: <u>5,580</u>	SRO Update: <u>1,697</u>

**NEWS, NEW COURSES, AND EVENTS:**

*Civil Process Training: Foundations of Civil Process, how to serve the most commonly received papers such as Summonses, Child Custody Orders, Juvenile Papers, Evictions, etc. set to begin delivery in January 2023.*

*Campus Renovations: Operations staff are preparing the bid process for repairs and renovations to the driving track and faculty drive (Salemberg); Residence Hall (Edneyville). Renovation continues on Residence Hall 'B' (Salemberg), with an expected completion date of October 2022.*

*Leadership Training: NCJA partnered with the NCACP for 1<sup>st</sup> Chiefs' Leadership Institute (29 graduates); completed the 4<sup>th</sup> NCJA Leadership Institute.*

*BLET Revision Update – All 39 lesson plans have been drafted. The initial pilot site has been selected: Fayetteville Technical Community College, to begin in January 2023. NCJA staff is also planning for instructor updates/preparation for the pilot sites later this year. NCJA developers have completed the first draft of the Course Management Guide (CMG), which is also being reviewed by CJ Standards staff. CJ Standards staff has begun writing questions for the BLET comprehensive exam and is reviewing the administrative code to determine specific rules which will require revision based on the changes to the curriculum.*

*Peace Officer Memorial Day: Honored 30 officers this year; Many thanks to those who attended, and to the many organizations that sponsored or volunteered. The date for next year's ceremony is Tuesday, May 2<sup>nd</sup> – location is TBD.*



# Attachment 3

## PC COMMITTEE REPORT

The Probable Cause Committee met on June 16, 2022, and reviewed a total of

29 cases.

They found:

**Probable Cause** on 16 cases, with 8 of those cases resulting in a Consent Agreement.

5 of those Consent Agreements were signed ~~and notarized~~ for your approval.

3 of those Consent Agreements may be executed at your next meeting.

**NO Probable Cause** on 7 cases;

2 Case(s) was/were **postponed** until the ~~June~~ September 2022 Meeting;

— Case(s) was/were **continued for further investigation**; and, in

— Case(s) individual was/were separated (or summary action was taken) prior to PC.

4 Cases closed pursuant to Probable Cause Policy

— Other:

Summary of Consent Agreements for the current meeting:

Justin Brightbill

Name, Agency, Position

0204(d)(5) comb of class A+B mis ds.

Rule violation

Shareni Dickens

Name, Agency, Position

"

Rule violation

Kelly Rathke

Name, Agency, Position

"

Rule violation

Raul Brewster

Name, Agency, Position

"

Rule violation

Eric Lowe

Name, Agency, Position

0204(d)(2) class B n/in 5 yrs. of ~~app~~

Rule violation

Christopher Rice

Name, Agency, Position

0204(d)(4) comb of class A mis ds.

Rule violation

Julie Wyatt

Name, Agency, Position

0204(d)(1) class B after got'd

Rule violation

Tammy Keel

Name, Agency, Position

0204(d)(5) comb of mis ds.

Rule violation

Name, Agency, Position

Rule violation

Name, Agency, Position

Rule violation

Name, Agency, Position

Rule violation

Name, Agency, Position

Rule violation

Name, Agency, Position

Rule violation