

THE NORTH CAROLINA SHERIFFS'
EDUCATION AND TRAINING STANDARDS COMMISSION
FINAL COMMISSION MINUTES

DATE: September 16, 2022

TIME: 8:30 A.M.

LOCATION: The LeGrand Center, 1800 E Marion Street, Shelby, NC 28152.

SUBMITTED BY: Richard Squires, Director

I. CALL TO ORDER

Sheriff Alan Cloninger

The North Carolina Sheriffs' Education and Training Standards Commission meeting was called to order by Sheriff Alan Cloninger on Friday, September 16, 2022.

Chair Cloninger requested a roll call of Commission members. Alex Radford recorded the following:

MEMBERS PRESENT

Sheriff Shelton White
Sheriff Jack Smith
Sheriff Landric Reid
Sheriff Ricky Oliver
Sheriff Alan Jones
Sheriff David Mahoney
Sheriff Alan Cloninger
Sheriff Mike Roberson
Sheriff John Ingram
Retired Sheriff David Smith
Sheriff Alan Norman
Mr. Lorin Dingler

MEMBERS ABSENT

Mr. Marc Nichols
Sheriff Doug Doughtie
Sheriff John Ingram
Sheriff Terry Johnson

STAFF

Richard Squires - Director - Sheriffs' Standards Division
Sirena Jones - Deputy Director - Sheriffs' Standards Division
Alex Radford - Sheriffs' Standards Division
Bob Pickett - NC Department of Justice – Legal

Sheriff Cloninger declared a quorum was present.

Sheriff Alan Norman welcomed the Sheriffs' Commission Members and guests to Cleveland County.

In the first order of business, Legal Counsel Bob Pickett read the Ethics Reminder to the Commission.

Legal Counsel Bob Pickett asked whether any member had a known conflict or appearance of conflict with respect to any matters coming before the Commission at this time. Negative response.

VISITORS

Leslie Cooley-Dismukes - North Carolina Attorney General's Office
Andy Stone - Sheriff Standards Division
Chris Batten - Sheriff Standards Division
Mike McLaughlin - Sheriff Standards Division
Eddie Caldwell - NC Sheriffs' Association
Jeffrey Smythe - NC Criminal Justice Standards Division
Trevor Allen - NC Justice Academy
Alex Gazaway - NC Justice Academy
Laurie Austen - NC Justice Academy
Amanda Stephenson - NC Justice Academy
Susan Gillis - NC Justice Academy
Tim Fuss - Cape Fear Community College
Sheriff Steve Hiatt - Surry County Sheriff's Office
Larry Lowe - Surry County Sheriff's Office
Billy Louya - Davidson County Sheriff's Office
Sheriff Richie Simmons - Davidson County Sheriff's Office
Sheriff Ronnie Fields - Moore County Sheriff's Office
Andy Conway - Moore County Sheriff's Office
Bill Flint - Moore County Sheriff's Office
Heather Koon - Catawba County Sheriff's Office
Jackie Opper - Catawba County Sheriff's Office
Tammy Watson - Pineville Police Department
Tracy McPherson - NC Community College System
Bethany Ledwell - Concord Communications
Vickie Calicutt - Union County Communications

Sheriff Cloninger asked the visitors to introduce themselves. Sheriff Cloninger stated that it appeared that most visitors were here to speak on the rules that requires training before the appointment and moved this item up on the agenda. The rules address the requirement to complete basic training prior to becoming appointed. Currently the rule allows the Sheriff's Office to appoint an individual to work as a Deputy Sheriff, Detention officer and Telecommunicator and allows the individual one year from that appointment date to complete the necessary training to obtain certification.

The new drafted rule would not allow Sheriff's to appoint individuals who did not have the necessary training. The sheriffs who came to speak related that due to the climate of law enforcement, the new rule, if passed, would hurt all 100 Sheriff's offices and take away their power to hire an individual on the spot. Representatives from multiple Police Departments and Telecommunicator centers also related that changing the rule would hinder recruitment and the running of communication centers. The Sheriffs in the audience also stated that the Criminal Justice Standards Commission was different from the Sheriffs' Standards Commission and asked that the Commission reconsider the rule.

- 10B .0402 Probationary Certification
- 10B .0403 Probationary Certification Requirement
- 10B .0404 General Certification
- 10B .0503 Time Req/Completion/Basic Law Enforcement Training Course
- 10B .0602 Time Req/Completion/Detention Officer Cert Course
- 10B .1303 Time Req/Completion/Telecommunicator Certification Course

Sheriff Cloninger asked if there was a motion for the proposed rule changes.

A **MOTION** was made by Sheriff Alan Norman to reconsider the rule and table it for more discussion until September 2023 meeting for a vote; Seconded by Sheriff Jack Smith.

Sheriff's Shelton White, Mike Roberson, Ricky Oliver, Alan Jones, David Mahoney, and Ed McMahan oppose the motion. 4 to 6 vote
MOTION FAILS.

A **MOTION** was made by Sheriff Mike Roberson to delay implementation of the proposed rule until January 1, 2024; Seconded by Sheriff Ed McMahan. Sheriff Roberson then amended his motion to delay the implication of the rule until July 1, 2024; Seconded by Sheriff McMahan. **MOTION CARRIED.**

Chairman Cloninger stated that the rule was tabled until 2024 and to send comments regarding it to Director Richard Squires with the Sheriffs' Standards Division. He also stated that division staff would keep all the sheriffs updated with the proposed rule changes.

II. MINUTES OF 06/2022 MEETING

Sheriff Alan Cloninger

A **MOTION** was made by Sheriff Landric Reid to approve the minutes of the June 2022 meeting; Seconded by Sheriff David Mahoney. **MOTION CARRIED.**

III. CERTIFICATES/AWARDS/RESOLUTIONS – [Attachment #1]

A **MOTION** was made by Sheriff Ricky Oliver to approve the list of Professional Certificates and Service Awards; Seconded by Sheriff Jack Smith. **MOTION CARRIED.**

IV. INFORMATIONAL REPORTS

***Procedural Safeguards Related to Giglio Reporting**

Leslie Cooley-Dismukes

Leslie Cooley-Dismukes addressed the Sheriffs’ Training and Standards Commission regarding the notification of a Giglio letter issued to individuals. She stated that these letters should be looked at with due process and that it requires a criminal justice officer to report to the commission. Ms. Dismukes then asked the Commission to reference a handout that was prepared regarding Giglio. The Commission directed staff to work with Justice to implement review of Giglio matters.

***North Carolina Sheriffs’ Association**

Eddie Caldwell

Mr. Eddie Caldwell of the North Carolina Sheriffs’ Association addressed the Sheriffs’ Commission and provided an update.

The remaining dates and locations for training regarding the Statewide Misdemeanant Confinement Program (SMCP) are:

- Haywood County --- Tuesday, September 20
- Catawba County --- Wednesday, September 21
- Wake County --- Wednesday, October 5

The Sheriffs’ Leadership Institute will be held Sunday, November 13 through Friday, November 18, 2022 in Chapel Hill and will include at least 30+ newly elected sheriffs, some of whom have already been appointed mid-term.

The Association's Fall Meeting will be held in Chapel Hill on Thursday, November 17 and Friday, November 18, 2022. Registration information will be sent to all Sheriffs.

The Chief Deputies' Leadership Institute Advisory Group met recently to identify the topics that need to be included in this training program that is scheduled to be offered in 2023.

Mr. Caldwell stated that, as always, if a Commission member or other Sheriff needs any additional information to feel free to contact him directly.

***North Carolina Justice Academy [Attachment #2]**

Trevor Allen

Director Trevor Allen addressed the Sheriffs' Commission members and thanked them for the opportunity to present the North Carolina Justice Academy updates. Mr. Allen provided the Sheriffs' Commission with a summary of news and events including personnel updates, as follows:

- There are currently three (7) positions that are at various stages of the recruitment process. We have hired several Candidates selected for vacant positions and looking forward to filling the new created positions by the legislation.

Director Allen provided some current NCJA training statistics:

- In-person Courses: 379
- In-person Students: 9,223
- On-line Courses: 169,381
- Instructor Update completions (1 hour requirement): 6,179
- SRO Update: 2,036

Director Allen also reported on new courses and events. Courses currently being delivered include training in Leadership Training and Field Force Operations. The synopsis of all the courses can be found on the attachment.

BLET Curriculum Updates [Attachment #3]

Alex Gazaway

Mr. Alex Gazaway provided an update to the Commission regarding the BLET curriculum. Mr. Gazaway stated all 39 lesson plans have been drafted. The initial pilot site has been selected: Fayetteville Technical Community College is to begin in January 2023. The North Carolina Justice Academy staff have completed the first draft for the Course Management Guide and end-of-topic tests for the pilot schools, which is also being reviewed by Criminal Justice Standards Divisions staff. The synopsis of the updates can be found on the attachment.

Detention Officer Certification Course Revision

Amanda Stephenson

Ms. Amanda Stephenson provided an update to the Commission regarding the DOCC curriculum. Ms. Stephenson stated DOCC Advisory Group is meeting tomorrow September 23. The group will be reviewing revisions for the January 2023 rollout due to the replacement of NCAWARE with eWarrants, as well as progress in the task analysis.

She stated that two new Advisory Group members have been added, Captain Lori Pierce from Union County Sheriff's Office and Lt. Timothy Case from Polk County Sheriff's Office. She explained that tasks identified in the task analysis dealing with Subject Control and Physical Fitness have been presented to those advisory groups for input.

Telecommunicator Certification Course Update

Susan Gillis

Ms. Susan Gillis provided an update to the Commission regarding the TCC curriculum. She stated that the Justice Academy will be offering the pilot course on November 6, 2022 and they are looking at a Mid-April/May 2023 rollout.

The Commission Curriculum Approval for TCC will be discussed at the next Sheriffs' Commission meeting. Additionally, the New Curriculum for TCC will begin on January 1, 2023 and the new curriculum for DOCC training working with Durham County will roll out in August 2023. She also provided a copy of proposed rule changes for 12 NCAC 10B .1302 Telecommunicator Certification Course.

A **MOTION** was made by Sheriff Ricky Oliver to approve the rule changes for 12 NCAC 10B .1302; Seconded by Sheriff Alan Jones.
MOTION CARRIED [Attachment #4]

***Probable Cause Committee**

Sheriff David Mahoney

Sheriff David Mahoney reported that the Probable Cause Committee met on September 15, 2022. During that session, the Committee reviewed a total of Thirty-five (35) cases. Five (5) cases were closed pursuant to the Consolidated Probable Cause Policy.

One (1) case was postponed until the November 2022 meeting. No Probable Cause was found in Fifteen (15) cases. Probable Cause was found in thirteen (13) cases with five (5) of those cases resulting in Consent Agreements. The four (4) Consent Agreements were signed and are presented for approval today.

Three consent agreements were signed from the June meeting and those were presented. Chair Cloninger asked the Commission members if there were any questions. There were none.

A motion was made by Sheriff Mike Roberson to approve the Probable Cause Committee's recommendation of the four (4) signed Consent Agreements; seconded by Sheriff Landric Ried.
MOTION CARRIED [Attachment #5]

V. DIVISION REPORT

Richard Squires

Director Squires presented the Division Report to the Sheriff's Commission.

The Division continues to fill vacant positions. Since the last meeting, the Division has hired, effective August 1, 2022, Jasmine Caldwell as an Administrative Specialist. The Division still has two vacant Administrative Specialist positions. These positions are critical positions that support the processing of applications. The Division is in the process of filling both positions.

***Accreditation**

Both Commissions through the NC Law Enforcement Accreditation (NCLEA) Committee has worked to establish guidelines and minimum standards for the accreditation program. Staff sent to the Commissioners a draft of the NCLEA Program Manual and NCLEA Standards. Please send any recommended edits to me. Legal is still reviewing and making technical changes to the documents. Once all changes have been made the documents will be brought back to the next meeting for approval.

Director Squires noted that the Committee approved a pilot program consisting of agencies that are CALEA certified and agencies that are not CALEA certified. On August 8, 2022, the NCLEA Committee held a meeting and approved the awarding of state accreditation of the Brunswick County Sheriff's Office, NC State University Police Department, Wilmington Police Department, and the Roxboro Police Department

***Rapback Program**

As discussed at the last meeting, the Sheriffs' Standards Division and the Criminal Justice Standards Division requested funding to implement this program. This funding request was not included in the budget. Both Divisions continue to work with Acadis and the SBI to implement the program. Rapback will require all individuals who are currently certified to be fingerprinted (live scan) between January 1, 2023 and May 31, 2023.

***Legal Permanent Residents as Law Enforcement Officers**

At their last meeting, the Criminal Justice Commission heard information on the advantages of allowing legal permanent residents to serve as law enforcement officers. Currently the rules only allow US citizens to be certified as justice officers. The Criminal Justice Commission asked staff to do additional research and to return to their November meeting with a request for rulemaking authority. Since this is a minimum standard, any changes to this requirement would have to be approved by both Commissions. Director Smythe spoke on this subject.

VI. ACTION ITEMS

Richard Squires

Director Squires presented the Administrative Rules Action Items to the Sheriffs' Commission.

*** Class B Misdemeanor Manual**

Director Squires reported that the Class B Misdemeanor Manual Advisory Group met via TEAMS on July 22, 2022. The recommendations were presented and approved to the Criminal Justice Standards Commission on August 12, 2022. They voted to include the attached list of changes to the manual. Commissioner Sheriff Shelby White and Commissioner Jamie Markham are your representatives in this group. This group also includes representation from the CJ Commission, as well as legal counsel and Division staff. I would like to recommend that the Commission approve the listed changes to the manual.

<p>A motion was made by Sheriff Shelton White to approve the proposed rule changes; seconded by Sheriff Mike Roberson. MOTION CARRIED</p>
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*** Administrative Rules**

Director Squires reported that at your last meeting you adopted several rules that are now in the rule making process. A chart is provided to show the status of those rules. Most of the rules go into effect July 1, 2023. The DOCC rule for the shortened standalone course and the DOCC rule to provide credit for BLET completion is scheduled to go into effect on November 1, 2022. The public hearings have taken place for these rules with no one from the regulated public being present. Staff has received correspondence from the regulated public on the rules requiring training before being appointed, with the majority not being in favor of the proposed change. The Commission will need to vote to approve the rules.

The first group of rules are proposed to be effective on January 1, 2023. The below group of rules are proposed changes to minimum standards required by SB 300.

- 10B .0205 Period of Suspension: Revocation: or Denial
- 10B .0301 Minimum Standards for Justice Officers
- 10B .0302 Documentation of Educational Requirements
- 10B .0303 Fingerprint Criminal History Records Check
- 10B .0304 Medical Examination
- 10B .0305 Background Investigation
- 10B .0306 Employment Interview
- 10B .0307 Criminal History Record
- 10B .0408 Verification of Records to Division
- 10B .0410 Agency Reporting of Drug Screening Results
- 10B .0713 Admission of Trainees
- 10B .0803 Reports/Detention Officer Cert Course Presentation

A motion was made by Sheriff Alan Norman to approve the proposed rule changes; seconded by Sheriff Jack Smith.
MOTION CARRIED

The second group of rules are proposed to be effective on November 1, 2022. These rules address the creation of the two new DOCC training options; the approval for a pilot program; and adding the training manual to the TCC course rule.

- 10B .0304 Medical Examination
- 10B .0601 Detention Officer Certification Course Action -Tabled
- 10B .0603 Evaluation for Training Waiver
- 10B .0607 Satisfaction of Minimum Training Requirements
- 10B .0702 Administrative of Justice Officer Schools
- 10B .0703 Administration of Detention Officer Certification Course
- 10B .0704 Responsibilities: School Directors, Detention Officer Course
- 10B .0705 Qualifications to Act as School Directors
- 10B .0713 Admission of Trainees
- 10B .0802 Certification: Delivery/Detention Officer Certification Course
- 10B .0803 Reports/Detention Officer Cert Course Presentation/Completion
- 10B .0901 Cert/Instructors/Basic Law Enforcement Training Course
- 10B .0903 Cert: Instructors for Detention Officer Certification Course
- 10B .0906 Professional Lecturer Certification
- 10B .0910 Use of Guest Participants
- 10B .0911 Suspension: Revocation: Denial of Detention Officer Instructor Course
- 10B .0912 Period/Suspension: Revocation: or Denial of Detention Officer Certification Course
- 10B .0714 Pilot Course Presentation/Participation
- 10B .1302 Telecommunicator Certification Course

Proposed changes based on the Job Task Analysis and updates of the curriculum. Approved rulemaking authority.

A motion was made by Sheriff Mike Roberson to table the proposed rule changes with the exception of 10B .0304 – Medical Examination; seconded by Sheriff Ricky Oliver.
MOTION CARRIED

*** Responsibilities: School Directors, Detention Officer Course – 12NCAC 10B .0704**

Director Squires reported that when the Commission proposes a rule change, this opens the whole rule for review by the RRC and not just the proposed changes. During the review, the RRC objected to the rule, finding that the agency was exceeding its authority, and the rule was not clear and ambiguous, as noted in parts 1 & 3 of the RRC staff’s opinion. NCGS 150B-21.12 addresses the two actions available to the Commission regarding the RRC’s objection of the rule, which are (1) change the rule to satisfy the Commission’s (RRC) objection and submit the revised rule to the Commission (RRC), and (2) submit a written response to the Commission (RRC) indicating that the agency has decided not to change the rule.

A motion was made by Sheriff Mike Roberson to not change the proposed rule; seconded by Sheriff Retired David Smith.
MOTION CARRIED

*** Proposed Future Commission Dates**

Director Squires reported that he received a request to change the December 1st, 2nd meeting dates to November 28th, 29th. This was due to members not being available for the December dates.

He also provided the below listed dates for 2023:

- March 23rd, 24th
- June 15th, 16th
- September 14th, 15th
- December 7th, 8th

A **MOTION** was made by Sheriff Mike Roberson to approve proposed commission dates; seconded by Sheriff Alan Norman.
MOTION CARRIED

A **MOTION** was made by Sheriff Jack Smith to discuss personal matters in closed session; seconded by Sheriff Alan Jones.
MOTION CARRIED

A **MOTION** was made by Sheriff Shelton White to enter open session; seconded by David Mahoney. **MOTION CARRIED**

Mr. Squires summarized the closed session matters as follows:

The Avery County Sheriff's Office submitted a request to the Commission concerning several detention officers. Due to staffing issues, they will not complete basic training during their probationary period. Sheriff Danny Phillips has submitted letters on Steve Lathern Williams II, Thomas Dewey Lyons and John Adam Carver for your consideration.

A **MOTION** was made by Sheriff Allan Jones to grant the three Avery County Sheriff's Office DOCC training extension as summarized by Mr. Squires; Seconded by Sheriff Jack Smith.
MOTION CARRIED

The Ashe County Sheriff's Office submitted a request to the Commission concerning detention officer Courtney Miller Watson not being able to complete her DOCC course on time due to a SCAT deficiency. The agency is asking for an extension for her to complete DOCC and allow her to receive credit for the portion of DOCC she has completed.

A **MOTION** was made by Sheriff Allan Norman for Ms. Watson to receive no credit for her partial DOCC class and grant an extension for her to complete the class by June 1, 2023; Seconded by Sheriff Mike Roberson. **MOTION CARRIED**

The Durham County Sheriff's Office submitted a request to the Commission concerning Shownnie Felder Whitfield detention officer certification. She was scheduled to attend DOCC training but could not attend. The agency is requesting an extension until November 16, 2022 for her to complete the training through the Wake County Sheriff's Office.

A **MOTION** was made by Sheriff Jack Smith to grant the extension; Seconded by Retired Sheriff David Smith. **MOTION CARRIED**

The Surry County Sheriff's Office submitted a request to the Commission concerning Jonathan Tate Woods certification. Sheriff Hiatt is requesting that the commission reinstate/backdate his certification to allow him to hold his certification in a non-gun carrying status and the Sheriff is also requesting that the Commission waives his training that was required during this time.

A **MOTION** was made by Sheriff Mike Roberson grant Mr. Wood with 6 months credit of training; Seconded by Sheriff Ricky Oliver. **MOTION CARRIED**

The Northampton County Sheriff's Office submitted a request to the Commission concerning Michael Darnell Squire. The Sheriff has asked for a 4-month extension for Mr. Squires to complete the classroom part of BLET and pass the state exam by November 15.

A **MOTION** was made by Sheriff Alan Norman to grant the 4-month extension; Seconded by Retired Sheriff David Smith. **MOTION CARRIED**

With the ending of the Governor's emergency order, the Director requested Bob Pickett, Commission Legal Counsel, to research if the Commission can still hold meetings remotely, if needed. He stated that the answer would be yes.

A **MOTION** was made by Sheriff Shelton White to authorize staff a revision of the bylaws in which this pertains; Seconded by Sheriff Alan Norman. **MOTION CARRIED**

Director Richard Squires asked for approval for staff to order badges for commission members.

A **MOTION** was made by Sheriff Alan Norman to approve the badge order for the commission; Seconded by Sheriff Alan Jones.
MOTION CARRIED

Director Richard Squires asked for approval for staff to work on a resolution of appreciation for all commission members who would be leaving after the next meeting.

A **MOTION** was made by Sheriff Mike Roberson approve the resolution of appreciations; Seconded by Sheriff Jack Smith.
MOTION CARRIED

VII. ADJOURNMENT

A **MOTION** was made to adjourn the September 2022 Sheriffs' Commission meeting; Seconded. **MOTION CARRIED.**

Attachment 1

September 2022 Advance Certificates

<u>Name</u>	<u>Advance</u>	<u>County</u>	<u>Deputy</u>	<u>Detention</u>	<u>Telecommunicator</u>
Zachary Taylor Ray	Advance	Alamance County Sheriff's Office	Deputy		
Chad Michael Martin	Advance	Alamance County Sheriff's Office	Deputy		
Donald Lynn Henderson	Advance	Alamance County Sheriff's Office		Detention	
Thomas Ryan Jr.	Advance	Alamance County Sheriff's Office		Detention	
Matthew D. Simms	Advance	Alexander County Sheriff's Office			Telecommunicator
Lieutenant Zachary Mooneyhan	Advance	Alleghany County Sheriff's Office	Deputy		
Kevin Lee Sitterson	Advance	Beaufort County Sheriff's Office	Deputy		
Daniel C. Brown	Advance	Brunswick County Sheriff's Office	Deputy		
Vincent Frank Saponaro, Jr.	Advance	Brunswick County Sheriff's Office	Deputy		
Victor L. Morman	Advance	Buncombe County Sheriff's Office	Deputy		
Clinton Bryce Patton	Advance	Burke County Sheriff's Office	Deputy		
James Cody Rominger	Advance	Cabarrus County Sheriff's Office	Deputy		
Kelly Hough Cain	Advance	Cabarrus County Sheriff's Office		Detention	
Eugene Allen Roberts	Advance	Cabarrus County Sheriff's Office	Deputy		
Charles Gary Austin Jr.	Advance	Caldwell County Communications			Telecommunicator
Nathan Kyle Starnes	Advance	Catawba County Sheriff's Office	Deputy		
Joseph Alan Reece	Advance	Chatham County Sheriff's Office	Deputy		
Jessica Rogers Norton	Advance	Chatham County Sheriff's Office		Detention	
Holly Nicole Cowand Pierce	Advance	Chowan County Sheriff's Office	Deputy		
Rudy Riggs	Advance	Craven County Sheriff's Office	Deputy		
Chris Saunders	Advance	Currituck County Sheriff's Office	Deputy		
Brent Douglas Young Doughtie	Advance	Dare County Sheriff's Office	Deputy		
Michael Lawrence Hurd	Advance	Davidson County Sheriff's Office	Deputy		
Johnny Mack Leonard	Advance	Davidson County Sheriff's Office	Deputy		
Troy Marvin Hill	Advance	Edgecombe County Sheriff's Office	Deputy		
William Brandon Armstrong	Advance	Forsyth County Sheriff's Office	Deputy		
Wendy Michelle Byerly	Advance	Forsyth County Sheriff's Office	Deputy		
Christopher Steven Postell	Advance	Gaston County Sheriff's Office		Detention	
Steven James Hay	Advance	Gaston County Sheriff's Office	Deputy		
Julie Brooks Stillwell	Advance	Gaston County Sheriff's Office	Deputy		
Jeff Knight	Advance	Graham County Sheriff's Office	Deputy		
Tony Lamont Roseboro	Advance	Guilford County Sheriff's Office		Detention	
Christopher Lee Collins	Advance	Guilford County Sheriff's Office	Deputy		
David Scott Williams	Advance	Guilford County Sheriff's Office		Detention	
Robert Daniel Rogers	Advance	Guilford County Sheriff's Office		Detention	
Harold Gray Phillips Jr.	Advance	Halifax County Sheriff's Office	Deputy		

September 2022 Advance Certificates

John Henderson Bozard	Advance	Halifax County Sheriff's Office	Deputy			
Brian Patrick Byrd	Advance	Harnett County Sheriff's Office	Deputy			
Debra Kay Hardison	Advance	Harnett County Sheriff's Office	Deputy			
Mark Edward Mease	Advance	Haywood County Sheriff's Office	Deputy			
David Michael Greathouse	Advance	Haywood County Sheriff's Office	Deputy			
Tyler Shane Messer	Advance	Henderson County Sheriff's Office	Deputy			
Suzanne Elizabeth Norris	Advance	Henderson County Sheriff's Office	Deputy			
Starlene C. Wolfe	Advance	Iredell County Emergency Communications		Telecommunicator		
Jaime Church Welborn	Advance	Iredell County Sheriff's Office	Deputy			
John Kenneth Adams	Advance	Iredell County Sheriff's Office	Deputy			
Gretchen Gaye Mayhorn	Advance	Iredell County Sheriff's Office	Deputy			
Matthew R. Osborne	Advance	Iredell County Sheriff's Office		Detention		
Frankie Lee Runyon	Advance	Lincoln County Sheriff's Office	Deputy			
Becky Minter Bridges	Advance	Mecklenburg County Sheriff's Office	Deputy			
Bryan Adams	Advance	Mecklenburg County Sheriff's Office		Detention		
Bryan Adams	Advance	Mecklenburg County Sheriff's Office	Deputy			
Kevin D. Sanders	Advance	Mecklenburg County Sheriff's Office		Detention		
Stanley Wright	Advance	Mecklenburg County Sheriff's Office		Detention		
Ofori Mensah	Advance	Mecklenburg County Sheriff's Office		Detention		
Jaime Leanne Rizzuto	Advance	Moore County Sheriff's Office	Deputy			
Kaitlyn Wasner	Advance	New Hanover County Sheriff's Office	Deputy			
Scott Leonard	Advance	New Hanover County Sheriff's Office	Deputy			
Danny C. Martin	Advance	New Hanover County Sheriff's Office	Deputy			
Michael Fields	Advance	New Hanover County Sheriff's Office		Detention		
Matthew Thompson	Advance	New Hanover County Sheriff's Office	Deputy			
David Dombrowski	Advance	New Hanover County Sheriff's Office	Deputy			
Kelsi Allen	Advance	New Hanover County Sheriff's Office		Detention		
Christian Sing	Advance	New Hanover County Sheriff's Office	Deputy			
Travis Wade Smith	Advance	Onslow County Sheriff's Office	Deputy			
Sean Raymond Selleck	Advance	Onslow County Sheriff's Office	Deputy			
Theodore J. Cavanagh	Advance	Onslow County Sheriff's Office	Deputy			
Hans J. Miller	Advance	Onslow County Sheriff's Office	Deputy			
Ruben Jimenez	Advance	Onslow Sheriff's Office	Deputy			
Joseph Johnston Winecoff	Advance	Orange County Sheriff'd Office	Deputy			
Christopher Kyle Smith	Advance	Orange County Sheriff'd Office	Deputy			
Kylie Felton	Advance	Pasquotank-Camden Central Communications		Telecommunicator		
William Charles Kittlaus	Advance	Pender County Sheriff's Office	Deputy			

September 2022 Advance Certificates

Jayson J. Collins	Advance	Pitt County Sheriff's Office	Deputy			
Angie Marylu Fernandez	Advance	Randolph County Sheriff's Office	Deputy			
Brock Chavis	Advance	Robeson County Sheriff's Office	Deputy			
Garrett Paul Hunt	Advance	Robeson County Sheriff's Office	Deputy			
Wendy Lee Britt	Advance	Robeson County Sheriff's Office		Detention		
James William Meacher Jr.	Advance	Robeson County Sheriff's Office	Deputy			
Brenda Carol Jacobs	Advance	Robeson County Sheriff's Office		Detention		
Evelyn Goins	Advance	Robeson County Sheriff's Office		Detention		
Debby J. Revels	Advance	Robeson County Sheriff's Office		Detention		
Roy Charles Grant	Advance	Robeson County Sheriff's Office		Detention		
Francis Elwood West Jr.	Advance	Robeson County Sheriff's Office	Deputy			
Lloyd Tyrone Powell	Advance	Robeson County Sheriff's Office		Detention		
Richard Alan Hadley	Advance	Robeson County Sheriff's Office		Detention		
Samantha Darlene Smith	Advance	Rowan County Sheriff's Office	Deputy			
David Brandon Johnson	Advance	Stanly County Sheriff's Office	Deputy			
Robert Brandon Garren	Advance	Surry County Sheriff's Office	Deputy			
Yohance Yusuf Prince	Advance	Transylvania County Sheriff's Office	Deputy			
Matthew Robert Winfrey	Advance	Union County Sheriff's Office	Deputy			
Caleb A. Eubanks	Advance	Union County Sheriff's Office	Deputy			
Corey Justin Williams	Advance	Union County Sheriff's Office		Detention		
Michael Robert Lambert	Advance	Union County Sheriff's Office	Deputy			
Nicholas James Hoffer	Advance	Union County Sheriff's Office	Deputy			
Ferrel C. Reynolds	Advance	Wake County Sheriff's Office	Deputy			
Terry Allen Billings Jr.	Advance	Wilkes County Sheriff's Office	Deputy			
Timothy Jason Turbyfill	Advance	Wilkes County Sheriff's Office	Deputy			
Kandy Triplett Pierce	Advance	Wilkes County Sheriff's Office	Deputy			
				Detention		

September 2022 Advanced Service Awards

<u>Name</u>	<u>Advanced Service Award</u>	<u>Years of Service</u>	<u>County</u>	<u>Deputy</u>	<u>Detention</u>	<u>Telecommunicator</u>
Mark Douglas St. Clair	Advanced Service Award	26.5	Alexander County Sheriff's Office	Deputy		
Israel Christopher West	Advanced Service Award	23.5	Brunswick County Sheriff's Office	Deputy		
Vincent Frank Saponaro, Jr.	Advanced Service Award	20	Brunswick County Sheriff's Office	Deputy		
Kimberly King Lewis	Advanced Service Award	24	Brunswick County Sheriff's Office			Telecommunicator
Patti L. Long	Advanced Service Award	20.5	Brunswick County Sheriff's Office			Telecommunicator
Jeffery F. Beck	Advanced Service Award	22.3	Brunswick County Sheriff's Office	Deputy		
Victor L. Morman	Advanced Service Award	25.1	Buncombe County Sheriff's Office	Deputy		
James Brian Torelli	Advanced Service Award	20.8	Cabarrus County Sheriff's Office	Deputy		
Christopher Thomas Marshall	Advanced Service Award	26.2	Forsyth County Sheriff's Office		Detention	
John William Tilley III	Advanced Service Award	20.1	Forsyth County Sheriff's Office	Deputy		
Julie Brooks Stillwell	Advanced Service Award	21.1	Gaston County Sheriff's Office	Deputy		
Travis Leonne Clark	Advanced Service Award	20.14	Halifax County Sheriff's Office	Deputy		
Mark Edward Mease	Advanced Service Award	20.11	Haywood County Sheriff's Office	Deputy		
Starlene C. Wolfe	Advanced Service Award	18	Iredell County Emergency Communications			Telecommunicator
Bryan Adams	Advanced Service Award	27.1	Mecklenburg County Sheriff's Office	Deputy		
Michael D. Howell	Advanced Service Award	26.3	New Hanover County Sheriff's Office	Deputy		
Michael Llyod Collier	Advanced Service Award	27.6	Pender County Sheriff's Office	Deputy		
James Thomas William Jr.	Advanced Service Award	23.4	Pender County Sheriff's Office	Deputy		
Charles Jason Wilborn	Advanced Service Award	22.8	Person County Sheriff's Office	Deputy		
Jayson J. Collins	Advanced Service Award	34.7	Pitt County Sheriff's Office	Deputy		
Wendy Lee Britt	Advanced Service Award	29.8	Robeson County Sheriff's Office		Detention	
Evelyn Goins	Advanced Service Award	28.1	Robeson County Sheriff's Office		Detention	
Debby J. Revels	Advanced Service Award	21.4	Robeson County Sheriff's Office		Detention	
Francis Elwood West Jr.	Advanced Service Award	21.2	Robeson County Sheriff's Office		Detention	
Lloyd Tyrone Powell	Advanced Service Award	31.1	Robeson County Sheriff's Office		Detention	
Michael Evan Hall	Advanced Service Award	21	Transylvania County Sheriff's Office	Deputy		
Raymond M. Bruner	Advanced Service Award	20.4	Wake County Sheriff's Office	Deputy		
Toby M. Myrick	Advanced Service Award	25.3	Wilson County Sheriff's Office	Deputy		

Attachment 2

NC JUSTICE ACADEMY REPORT
SHERIFFS' EDUCATION AND TRAINING STANDARDS COMMISSION
September 16, 2022

PERSONNEL

Academy Reorganization

Positions are at various stages of the recruitment process:

- Deputy Director – Posted – closes on September 27.
- Accreditation/Policy Manager – Salary offered
- Instructor/Developer – In-Service Development: Tom Bashore (resigned).
- Instructor/Developer – SWAT/Sniper – Closed Sept. 14.
- Instructor/Developer: Specialized Physical Fitness School Director – Reposted and closes on Set. 16.
- Instructor/Developer: Narcotics – Reposted and closes on Sept. 16.
- Instructor/Developer – Specialized Firearms School Director – Posting soon due to October retirement.

TRAINING STATISTICS

In-Person Courses: <u>379</u>	In-Person Students: <u>9,223</u>	Online Courses: <u>98</u>
Online: <u>169,381</u>	Instructor Update: <u>6,179</u>	SRO Update: <u>2,036</u>

NEWS, NEW COURSES, AND EVENTS:

Campus Renovations: Renovation continues to Residence Hall 'B' (Salemberg), with an expected completion date of October 2022. Academy operations staff is preparing the bid process for repairs and renovations to the driving track and faculty drive (Salemberg); Residence Hall (Edneyville). Anticipate construction on these projects to begin in the Winter/Spring of 2023.

Leadership Training: NCJA hosting NCACP Chiefs' Leadership Institute (Edneyville: 9/19 - 23/22); NCLEWA Conference – (Edneyville: 9/5-9/22).

BLET Revision Update – All 39 lesson plans have been drafted. The initial pilot site has been selected: Fayetteville Technical Community College, to begin in January 2023. NCJA developers have completed the first draft of the Course Management Guide (CMG) and end-of-topic tests for the pilot schools.

Field Force Operations - Multiple offerings of both FFO and FFO Refresher (see attached)

Commission Course Deliveries: Adding deliveries for Rapid Deployment Instructor, Specialized HAZMAT Instructor, and Specialized Firearms Instructor.

Field Force Operations (FFO) (PER-200)

The three-day Field Force Operations (FFO) course provides law enforcement and security officers with instruction in protest types and actions, legal considerations, responsibilities of mobile field force teams, and crowd-control methods. The course culminates with a series of hands-on activities that allow responders to practice all of the learned skills (baton-holding positions, mass-arrest procedures, and riot-control formations) in a realistic context.

Below are some, but not all, of the critical skill sets learned during this training program:

- Identify considerations of a protest situation.
- Use equipment to control crowds.
- Execute positions in crowd-control squad formations.
- Position yourself within a mass-arrest team to apprehend, search, and detain a subject.

Prerequisites: To be eligible for the course, the student must successfully complete the following courses: AWR-160, WMD/Terrorism Awareness for Emergency Responders; IS-100.b, Introduction to the Incident Command System or any of the available ICS-100 series; and IS-700.a, National Incident Management System (NIMS), An Introduction. Students must be physically capable of standing for long periods; walking and marching for long periods; employing a baton in the performance of crowd-control actions; and performing lifts and carries required in the performance of mass-arrest carries. Exceptions to any of the above prerequisites may be granted on a case-by-case basis at the discretion of the CDP Registrar.

Target Audience: Law Enforcement

Registration must be completed via both NCJA Acadis Portal and at the NCEM TERMS site.

[Training, Exercise & Response Management System - Welcome Page \(ncem.gov\)](#)

Training Dates:

Salemburg: March 20-22, 2023
November 13-15, 2023

Edneyville: May 15-17, 2023
July 31-Aug 2, 2023

Samarcond: April 17-19, 2023 (TENTATIVE)
October 16-18, 2023 (TENTATIVE)

Field Force Operation Refresher

The one-day Field Force Operations Refresher (FFO-R) is designed to reinforce knowledge and skills required to manage and control crowds and demonstrations.

Below are some, but not all, of the critical skill sets learned during this training program:

- Mass Arrest
- Protester Tactics
- Team Tactics
- Legal Updates

Target Audience

Law Enforcement and Security Officers who require training and practice in mass-arrest procedures.

Prerequisites and Requirements

To be eligible for the course, the student must successfully complete the following course.

Field Force Operation (FFO) three-day course form either the CDP or a validated agency through the CDP.

Students must be physically capable of standing for long periods; walking and marching for long periods; employing a baton in the performance of crowd-control actions; and performing lifts and carries required in the performance of mass-arrest carries.

Exceptions to any of the above prerequisite may be granted on a case-by-case basis at the discretion of the Registrar.

Course Graduation Criteria

- To successfully complete the course, you must accomplish each of the following.
- Pass the knowledge and skills test at the end of the course.
- Participate in all hands-on activities.

Training Dates:

Salemburg: March 23, 2023
November 16, 2023

Edneyville: May 18, 2023
August 3, 2023

Samarcand: April 20, 2023 (TENTATIVE)
October 19, 2023 (TENTATIVE)

Attachment 3

Sheriffs Commission Update

September 16, 2022

Lesson Plan Status Report

- 2 Lesson plans remain in legal review (Firearms potential increase from 48-80 hours and SCAT from 40 to 56)
- 36 are being prepared for Subject Matter Expert (SME) review committees
 - This will include the Instructor Lesson plan
 - Student lesson plan
 - Handouts and PowerPoint slides
- Standardized Field Sobriety Testing (SFST) is NOT being reviewed as it is a national curriculum

The SME Groups will meet and review the lesson plans packages on a 7-10 day timeline. Their recommendations will be incorporated and approved. With their approval, each lesson plan will be formatted for printing and distribution.

Tim Hanks state coordinator Division of Public Health, Forensic Tests for Alcohol, NC Department of Health and Human Services oversee the Standardized Field Sobriety Testing (SFST) program reports they have four (4) more instructor classes scheduled for SFST Instructor training. There is a need for more instructors

- December 5-9, 2022
- February 6-10, 2023
- June 26-30, 2023

- December 4-9, 2023

See ALL of the lesson plan in their current form/status in SharePoint

TOTAL hours = 768 (640)

Adding approximately 2-3 weeks

- 384 hours of lecture/classroom
- 354 hours of practical skills development
- 30 hours of end of topic testing
- Does NOT include the state exam

Rapid Deployment has undergone another review with the Department of Public Safety and Public Instructions Safe Schools. Proposed to increase from 8 to a minimum of 16 hours. Additionally, Crowd Management is proposed to increase from 12 to 16 hours.

Course Management Guide continues to be reviewed by CJ Standards. Dep. Director Schilling's review and input has been incorporated. There are additional changes as the proposed hours continue to be updated with various revisions.

Continued development of audio-visual aids such as PowerPoint slides and enhancing and/or replacing handouts and other materials.

Pilot Delivery

- Fayetteville Technical Community College
- SD Yovana Vest
- Projected start date is January 2023
- We anticipate Train the Trainer during November 2022

Thank you for the feedback from you and your staff

Attachment 4

12 NCAC 10B .1302 TELECOMMUNICATOR CERTIFICATION COURSE

(a) The Commission hereby accredits as its telecommunicator certification training program, the 47-hour Telecommunicator Certification Course developed by the North Carolina Justice Academy.

(b) Each Telecommunicator Certification Course shall include the following identified topic areas and approximate minimum instructional hours for each area:

(1)	Orientation	2 hours
(2)	Introductory Topics for the Telecommunicator	3 hours
(3)	Interpersonal Communication	2 hours
(4)	Civil Liability for the Telecommunicator	5 hours
(5)	Telecommunications Systems and Equipment	3 hours
(6)	Overview of Emergency Services	7 hours
(7)	Communications Resources	2 hours
(7)	Call Reception and Prioritization and Resource Allocation	8 hours
(8)	Broadcasting Techniques and Resource Allocation Rules, and Procedures	7 hours
(9)	Telecommunicator Training Practicum	8 hours
(10)	State Comprehensive Examination	2 hours
	TOTAL HOURS	47 hours

(c) Consistent with the curriculum development policy of the Commission as published in the "Telecommunicator Certification Course Management Guide", the Commission shall designate the developer of the Telecommunicator Certification Course curricula and such designation shall be deemed by the Commission as approval for the developer to conduct pilot Telecommunicator Certification Courses. Individuals who complete such a pilot Telecommunicator Certification Course offering shall be deemed to have complied with and satisfied the minimum training requirement.

(d) The "Telecommunicator Certification Training Manual" as published by the North Carolina Justice Academy shall be used and shall automatically include any later amendments and editions of the incorporated matter to apply as the basic curriculum for the Telecommunicator Certification Course. Copies of this manual may be obtained by contacting the North Carolina Justice Academy, Post Office Box 99, Salemburg, North Carolina 28385-0099.

(e) The "Telecommunicator Certification Course Management Guide" as published by the North Carolina Justice Academy shall be used and shall automatically include any later amendments, editions of the incorporated matter to be used by certified school directors in planning, implementing and delivering basic telecommunicator training. The standards and requirements established by the "Telecommunicator Certification Course Management Guide" must be adhered to by the certified school director. Each certified school director shall be issued a copy of the guide at the time of certification at no cost to the accredited school.

(f) Institutions may offer to deliver the Telecommunicator Certification Course after the Commission has approved the institution's pre-delivery report documenting who will be teaching the blocks of instruction for each course offering.

*History Note: Authority G.S. 17E-4(a);
Temporary Adoption Eff. March 1, 1998;
Eff. August 1, 1998;
Amended Eff. April 1, 2001;
Pursuant to G.S. 150B-21.3A, rule is necessary without substantive public interest Eff. March 6, 2018.*

2023 TCC Proposed Hour Changes

Current Title	Current Hours	Recommended Hours
Orientation	2	2
Introductory Topics for the Telecommunicator	2	3
Interpersonal Communication	4	2
Civil Liability for the Telecommunicator	4	5
Telecommunications Systems & Equipment	2	3
Overview of Emergency Services	9	7
Communications Resources	2	0
Call Reception, Prioritization, and Resource Allocation Call Reception and Prioritization	6	8
Broadcast Techniques, Rules, and Procedures Broadcast Techniques and Resource Allocation	6	7
Telecommunicator Training Practicum	8	8
State Comprehensive Exam	2	2
Total	47	47

Attachment 5

PC COMMITTEE REPORT

The Probable Cause Committee met on September 15, 2022, and reviewed a total of

35 cases.

They found:

Probable Cause on 13 cases, with 5 of those cases resulting in a Consent Agreement.

4 of those Consent Agreements were signed ~~and notarized~~ for your approval.

1 of those Consent Agreements may be executed at your next meeting.

NO Probable Cause on 15 cases;

1 Case(s) was/were **postponed** until the ~~June~~ ^{November} 2022 Meeting;

- Case(s) was/were **continued for further investigation**; and, in

1 Case(s) individual was/were separated (or summary action was taken) prior to PC.

5 Cases closed pursuant to Probable Cause Policy

 Other:

June Consents Agreements:
* 3 consent agreements from the last meeting ^(June) were signed and have now been signed by the Unimorin Chairman.

Summary of Consent Agreements for the current meeting:

Terence Fearrington, WNC Hospitals PD, TELE
Name, Agency, Position

0204(d)(1) class B after appointed
Rule violation

Stephen Barze, Brunswick County SO, deputy
Name, Agency, Position

0204(d)(1) class B after appointed
Rule violation

Joseph Quinn, Gaston County SO, deputy
Name, Agency, Position

0204(d)(1) class B after appointed
Rule violation

Jonathan Austin, Madison County SO,
Name, Agency, Position

0204(d)(2) class B misd w/in 5 yrs if expt.
Rule violation

Austin Stallings-Whitley, Wake Co SO, deputy
Name, Agency, Position

0204(c)(1),(2), material misrepresentation
Rule violation

Name, Agency, Position

Rule violation

Name, Agency, Position

Rule violation

Name, Agency, Position

Rule violation

Name, Agency, Position

Rule violation

Name, Agency, Position

Rule violation

Name, Agency, Position

Rule violation

Name, Agency, Position

Rule violation

Name, Agency, Position

Rule violation