



JOSH STEIN
ATTORNEY GENERAL

NORTH CAROLINA JUSTICE ACADEMY

STATE OF NORTH CAROLINA
DEPARTMENT OF JUSTICE

TREVOR ALLEN
DIRECTOR

August 30, 2024

MEMORANDUM

TO: Richard Squires, Director
NC Sheriffs' Education and Training Standards Division

Trevor Allen, Director
North Carolina Justice Academy

FROM: Amanda Stephenson
Instructor/Developer
North Carolina Justice Academy

DATE: August 30, 2024

SUBJECT: Agenda Item for Special Meeting, September 5, 2024

At this time, we are submitting minor revisions to the Detention Officer Certification Course for your consideration and approval with an effective date of January 1, 2025.

Updates to the curriculum were based on feedback provided by instructors and school directors of the pilot delivery sites. None of the changes incorporated affect topic hours or titles. Additionally, there is little to no additional financial burden on delivery sites to obtain equipment or materials.

Thank you for your time and consideration as we work to meet the training needs of our state's detention officers.