

***THE NORTH CAROLINA SHERIFFS’
EDUCATION AND TRAINING STANDARDS COMMISSION
SPECIAL COMMISSION MEETING MINUTES***

DATE: September 5, 2024

TIME: 9:00 A.M.

SUBMITTED BY: Richard Squires, Director

I. CALL TO ORDER

Sheriff Jack Smith

The North Carolina Sheriffs' Education and Training Standards Commission was called to order by Sheriff Jack Smith on Thursday, September 5, 2024, at 9:00 am. The Special Commission Meeting was held via teleconference.

II. ROLL CALL

Alex Radford

Vice Chair Smith requested a roll call of Commission members. Alex Radford recorded the following:

MEMBERS PRESENT

MEMBERS ABSENT

Sheriff Jack Smith

Sheriff Mike Roberson

Sheriff Shelton White

Sheriff Don Brown

Sheriff Alan Norman

Sheriff Jeff Crisco

Sheriff James McVicker

Sheriff Robert Hinceman

Sheriff Lowell Griffin

Sheriff Van Shaw

Sheriff Ed McMahan

Sheriff Terry Johnson

Mr. Geroge Dunlap

Mr. Marc Nichols

Sheriff Chip Hughes

Mr. Jamie Markham

Ms. Jennifer Fisher

STAFF

Richard Squires

Sheriffs' Standards Division

Alex Radford

Sheriffs’ Standards Division

Joy Strickland

NC Department of Justice

VISITORS

Lauren Earnhardt	NC Sheriffs’ Association
Trevor Allen	NC Justice Academy
Chris Anderson	NC Justice Academy
Merrily Cheek	NC Justice Academy

III. DECLARATION OF A QUORUM

Sheriff Jack Smith

Vice Chair Smith welcomed everyone and declared a quorum.

IV. ETHICS REMINDER

Joy Strickland

Joy Strickland read the ethics reminder to the Commission.

V. CONSIDERATION OF ADOPTION OF RULES

Melissa Bowman

Merrily Cheek

- 12 NCAC 10B .1302 – Telecommunicator Certification Course

Melissa Bowman addressed the Commission regarding the two proposed rules. Ms. Bowman related that the Commission had already seen these two rules at earlier meetings. The TCC pilot program has been delivered in the field for over a year. Ms. Bowman asked the Commission to consider adopting the rule.

A **MOTION** was made by Commissioner George Dunlap to adopt 12 NCAC 10B .1302; seconded by Sheriff Mike Roberson.
MOTION CARRIED

- 12 NCAC 10B .0601 – Minimum Standards of Training for Detention Officer

Merrily Cheek addressed the Commission regarding the Minimum Standards of Training for Detention Officer. During the pilot run of DOCC, she stated that there were some minor changes that needed to be made moving forward regarding the curriculum. She stated that there would be no changes in the number of hours for the training and no changes in the topics being delivered. She requested that the Commission approve the rule to go into effect January 1, 2025.

A **MOTION** was made by Sheriff Alan Norman to push the effective date of rule 12 NCAC 10B .0601 to July 1, 2025; seconded by Sheriff Ed McMahon. **MOTION CARRIED**

VI. LOCATION OF SEPTEMBER 2024 MEETING

Richard Squires

Director Squires addressed the Commission and stated that our next meeting will be held in Flat Rock North Carolina.

Director Squires addressed that on Thursday that there will be an election held for the new chair and vice chair. He anticipated that Friday to be a long meeting and that lunch will be provided. Director Squires related that a draft agenda with supporting documentation was sent out last evening. He advised that his Director Report will be sent closer to the Commission date.

VII. ADJOURNMENT