

***THE NORTH CAROLINA SHERIFFS'  
EDUCATION AND TRAINING STANDARDS COMMISSION  
SPECIAL COMMISSION MEETING MINUTES***

**DATE:** April 10, 2025

**TIME:** 10:45 A.M.

**SUBMITTED BY:** Robin Pendergraft, Interim Director

**I. CALL TO ORDER**

**Sheriff Alan Norman**

The North Carolina Sheriffs' Education and Training Standards Commission was called to order by Sheriff Alan Norman on Thursday, April 10, 2025, at 10:45 am. The meeting was held at the Guilford County Sheriff's Office Substation located at 5440 Millstream Road, McLeansville, North Carolina 27301.

**ROLL CALL**

**Robin Pendergraft**

Chair Norman requested a roll call of Commission members. Interim Director Robin Pendergraft recorded the following:

**MEMBERS PRESENT**

Sheriff Jeff Crisco

Sheriff Alan Norman

Sheriff Lowell Griffin

Major David McFadyen

Sheriff Mike Roberson

Sheriff James McVicker

Sheriff Van Shaw

**MEMBERS ABSENT**

Sheriff Shelton White

Sheriff Jack Smith

Sheriff Donald Brown

Sheriff Banks Hinceman

Sheriff Ed McMahon

Sheriff Terry Johnson

Mr. George Dunlap

Mr. Marc Nichols

Mr. Jamie Markham

Ms. Jennifer Fisher

**STAFF**

Joy Strickland

Robin Pendergraft

Sirena Jones

North Carolina Department of Justice

Sheriffs' Standards Division

Sheriffs' Standards Division

**VISITORS**

No visitors were present.

**DECLARATION OF A QUORUM**

**Sheriff Alan Norman**

Chair Norman welcomed everyone.

**ETHIC REMINDER**

**Joy Strickland**

Joy Strickland read the ethics reminder to the Commission.

**II. CONSIDERATION OF SHERIFFS’ STANDARDS DIRECTOR Sheriff Alan Norman**

The Sheriffs’ Commission met to discuss consideration of the Department of Justice Sheriffs’ Standards Director candidates. Interviews would commence in closed session.

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| A <b>MOTION</b> was made by Sheriff Van Shaw to move into closed session; seconded by Sheriff Lowell Griffin. <b>MOTION CARRIED</b> |
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| A <b>MOTION</b> was made by Sheriff Jeff Crisco to move into open session; seconded by Sheriff James McVicker. <b>MOTION CARRIED</b> |
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**III. JUNE 2025 SHERIFFS’ COMMISSION MEETING**

**Sheriff Alan Norman**

Chair Norman addressed the Commission and stated that our next meeting will be held in Concord North Carolina on June 12-13, 2025.

**IV. DISCUSSION ITEMS**

There was discussion regarding where the next few Sheriffs’ meetings would be held. Staff noted that there was a contract signed for the September meeting in Boone North Carolina, but nothing was signed for the December meeting. The Commission suggested a few locations; Hickory, Chapel Hill, Concord, and New Bern were all mentioned.

Staff brought up that they would be working on an Advance Certificate mockup with digital signatures to propose to the June Commission meeting.

**V. ADJOURNMENT**