1 12 NCAC 10B .1206 is proposed for amendment as follows: 2 3 12 NCAC 10B .1206 **HOW TO APPLY** 4 (a) All applicants for an award of the detention officer Basic, Intermediate intermediate or Advanced Certificates advanced professional certificates shall complete an "Application: Professional Certificate/Service Award", (F-6). the 5 6 "Application for Professional Certificate/Service Award," Form F-6. 7 (b) Documentation of education shall be provided by copies of transcripts, diplomas, or certified letters from the 8 accredited institution. 9 (c) Documentation of training shall be provided by copies of training records signed by the agency's training officer 10 or department head, or by providing certificates of completion. No out-of-state training shall be accepted, unless, 11 unless the officer is employed in North Carolina as a justice officer as defined in 17E-2 during the time of training. 12 (d) Documentation of the applicant's length of service in North Carolina shall be based upon the Division's 13 certification records, however, certified letters of verification of employment from present or former employers may 14 be requested of an applicant if confirmation of dates of service is required. No out-of-state length of service 15 shall be applicable to this certificate program. (e) The applicant shall submit the "Application: Professional Certificate/Service Award", (F 6) "Application for 16 17 Professional Certificate/Service Award," Form F-6, shall be signed by to his sheriff the department head who shall 18 attach his recommendation and forward the application to the Commission. and forwarded to the Division. Certificates 19 will shall be issued to the sheriff department head for award to the applicant. 20 21 Authority G.S. 17E-4; History Note: 22 Eff. January 1, 1990; 23 Amended Eff. August 1, 1998; January 1, 1991; 24 Pursuant to G.S. 150B-21.3A, rule is necessary without substantive public interest Eff. March 6, 2018. 25

Amended Eff. December 1, 2025.

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