

SHERIFFS' EDUCATION AND TRAINING STANDARDS COMMISSION



Sheriffs' Standards Division

Post Office Drawer 629 Raleigh, NC 27602

Telephone: (919) 779-8213

F-4A
(Rev. 9/2025)

Lateral Report of Appointment Deputy Sheriff

Employing Agency: _____ DOA: _____

Former Agency: _____ Date of Separation: _____

Applicant Name: _____
First Middle Last

Date of Birth: _____ Driver's License No: _____ ACADIS ID: _____
(xxxx-xxxx)

Current Certification Held: Probationary General
Status: Full Time Part Time Active Inactive Authorized Unauthorized

Requirements for Deputy

SBI Fingerprint Response Letter (**MUST** Attach Response Letter)

Fingerprints Submitted for Rap Back _____
Date

AOC CR-280 Form - Law Enforcement Application For Verification of Expunction (**MUST** Attach a copy of all results returned from the NC Administrative Office of Courts.)

Signed Notarized Sheriffs' Standards Authorization for Release Form (**MUST** Attach a certified copy)

Has qualified with the assigned duty weapon and satisfactorily completed the sheriff's office's in-service firearms training program (**MUST** Attach F-9A Form)

Applicant has not had more than 12-month consecutive break in service.

Date Completed Basic Law Enforcement Training _____
Date

Oath of Office (**MUST** Attach a certified copy)

Mandatory In-Service Training for previous calendar year verified and reviewed.

Applicant's Personnel Records reviewed for any part of the five-year period prior to date on this application, to include F-5, F-8, and internal investigations.

As the applicant for certification, I attest that I am aware of the minimum standards for employment, that I meet or exceed each of those requirements. I further understand and agree that any omission, falsification or misrepresentation of any factor or portion of such information can be the sole basis for termination of my employment and/or denial, suspension or revocation of my certification at any time, now or later. I further understand that I have a continuing duty to notify the Commission of all criminal offenses, for which I am arrested or charged, to which I have plead no contest, plead guilty, or am found guilty; and all domestic violence protective orders (50B) and civil no contact orders (50C) which are issued by a judicial official. This written notice must be made within five (5) business days of arrest or issuance of 50B or 50C and the final disposition.

Signature of Applicant/Candidate

Date

I, as an official representative of the appointing agency, do submit to the Commission the above-named appointee as a candidate for certification. The candidate meets or exceeds each of the minimum standards for employment and this agency has properly conducted the required employment procedures as established by the Commission and incorporated into 12 NCAC 10B. All documents necessary to ensure compliance with the rules of the Code are being retained in the personnel files of this agency and may be inspected at any reasonable time by representatives of the Commission. **I acknowledge that any omission, falsification or misrepresentation of information or procedures, by either the candidate or this agency throughout the employment and/or certification process, may result in certification being denied, suspended or revoked by the Commission at any time, now or later.**

Signature of Executive Officer or Registered Authorized Representative

Printed Name / Title

Date