

**THE NORTH CAROLINA
SHERIFFS' EDUCATION AND TRAINING STANDARDS COMMISSION
MEETING AGENDA**

January 20, 2026 – 10:00 am

TEAMS meeting

I. CALL TO ORDER

- * Roll Call
- * Declaration of a Quorum
- * Welcome to the NCSETS Commission Meeting
- * Ethics Reminder
- * Recognition of Visitors

Sheriff Norman
Alex Radford
Sheriff Norman
Sheriff Norman
Joy Strickland
Sheriff Norman

II. Rules

Robin Pendergraft

III. Closed Session Items**

William Mitchell

IV. Next Meeting – March 12-13, 2026 -New Bern, NC

Sheriff Norman

V. ADJOURNMENT

Sheriff Norman



**NORTH CAROLINA DEPARTMENT OF JUSTICE
SHERIFFS' STANDARDS DIVISION**

**JEFF JACKSON
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**WILLIAM MITCHELL
DIRECTOR**

MEMORANDUM

To: Members of the Sheriffs' Education and Training Standards Commission

From: Robin P. Pendergraft

Projects Manager

Re: Rules

Date: January 8, 2026

During a Special Commission meeting on Tuesday, January 20, 2026, the Sheriffs Commission will review and vote to permanently approved the rules set out in Section A below. Thereafter, the Commission will be asked to review and approve rule making authority for those rules set out in Section B. The summaries for all the rules are provided below.

SECTION A

Rules 10B .0502, .2103, .2104, and .2105 were filed with the Rules Review Commission in October 2025, and a Public Hearing was held on December 3, 2025. There were no comments from the public regarding these rules. If the Commission votes to approve these rules today, the earliest possible effective date will be **March 1, 2026**. The proposed rules are attached.

12 NCAC 10B .0502 – Basic Law Enforcement Training Course for Deputies. This amendment adjusts the cost for purchasing a Basic Law Enforcement Training manual from the NCJA.

12 NCAC 10B .2103 – Minimum Training Requirements. This amendment sets out the specific topics which must be covered in Annual Firearms Qualification courses.

12 NCAC 10B .2104 – Annual Firearms Qualification Specifications. This amendment provides the training specifications for deputy sheriffs and detention officers who are authorized by the sheriff to carry a handgun. It removes the adoption by reference to the Basic Enforcement Training Course for firearms qualification.

12 NCAC 10B .2105 – Failure to Qualify. This amendment provides that deputy sheriffs and detention officers who fail to qualify pursuant to Rule .2104 of this Section shall immediately surrender their weapon(s) to the sheriff, or authorized representative upon his request, and shall have 30 days in which to obtain the qualification score required in 12 NCAC 10B .2104.

SECTION B

Rules 10B .0601, .0603, .0703, .0908, and .2004 are submitted to you today for approval to modify these rules through the rule making process. If rule-making authority is granted, the earliest effective date will be **June 1, 2026**. The summaries for these rules are below.

12 NCAC 10B .0601 – Detention Officer Certification Course. This amendment changes the name of the topic “Subject Control Techniques” to the topic’s new term of “Compliance and Control Tactics” as suggested by the NCJA for the updated curriculum.

12 NCAC 10B .0603 – Evaluation for Training Waiver. This amendment changes the name of the topic “Subject Control Techniques” to the topic’s new term of “Compliance and Control Tactics” as suggested by the NCJA for the updated curriculum. Additionally, the hours for the former course called “Subject control Techniques” now “Compliance and Control Tactics” change from 32 to 40 hours, with a new total hour of 75.

12 NCAC 10B .0703 – Administration of Detention Officer Certification Course. This amendment changes the name of the topic “Subject Control Techniques” to the topic’s new term of “Compliance and Control Tactics” as suggested by the NCJA for the updated curriculum.

12 NCAC 10B .0908 – Limited Lecturer Certification. This amendment changes the name of the topic “Subject Control Techniques” to the topic’s new term of “Compliance and Control Tactics” as suggested by the NCJA for the updated curriculum.

12 NCAC 10B .2004 – Instructors. This amendment changes the name of the topic “Subject Control Techniques” to the topic’s new term of “Compliance and Control Tactics” as suggested by the NCJA for the updated curriculum.

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12 NCAC 10B .0502 is proposed for amendment as published in 40:10 NCR 817-820 as follows:

12 NCAC 10B .0502 BASIC LAW ENFORCEMENT TRAINING COURSE FOR DEPUTIES

(a) The basic training course for deputy sheriffs consists of instruction designed to provide the trainee with the skills and knowledge to perform those tasks essential to function in law enforcement.

(b) The "Basic Law Enforcement Training Manual" as published by the North Carolina Justice Academy shall be used as the ~~as~~ basic curriculum for this Basic Law Enforcement Training Course. Copies of this manual may be obtained ~~at a cost of eighty seven dollars and ten cents (\$87.10)~~ from the North Carolina Justice Academy, Post Office Box 99, Salemburg, North Carolina 28385-0099. The cost of the manual shall be determined by the Justice Academy based upon the current cost of manufacture and shipping.

(c) The rules governing Minimum Standards for Completion of Training, codified as Title 12, Subchapter 09B, Section .0200 of the North Carolina Administrative Code [<http://www.ncoah.com/rules/>] and adopted by the North Carolina Criminal Justice Education and Training Standards Commission, are hereby incorporated by reference, and shall include any later amendments and editions of the incorporated matter to apply to actions of the North Carolina Sheriffs' Education and Training Standards Commission. Copies of the incorporated materials may be obtained at no cost from the Criminal Justice Standards Division, North Carolina Department of Justice, 1700 Tryon Park Drive, Raleigh North Carolina 27602.

*History Note: Authority G.S. 17E-4(a);
Eff. January 1, 1989;
Amended Eff. February 1, 2014; August 1, 2011; January 1, 2010; January 1, 2006; August 1, 2000; January 1, 1996; January 1, 1995; February 1, 1991; January 1, 1990;
Pursuant to G.S. 150B-21.3A, rule is necessary without substantive public interest Eff. March 6, 2018.
Amended Eff. March 1, 2026*

1 12 NCAC 10B .2103 is being proposed for amendment as published in 40:10 NCR 817-820 as follows:

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3 12 NCAC 10B .2103 MINIMUM TRAINING REQUIREMENTS

4 (a) ~~In order to be approved by the Commission, an In-Service Firearms Training and Requalification Program shall~~
5 ~~include in~~ In addition to conducting Annual Firearms Qualification, as prescribed in 12 NCAC 10B .2104,
6 Specialized Firearms Instructor shall provide instruction on the following specified topics:

- 7 (1) Use of Force: review the authority to use deadly force including relevant case law and materials.
8 (2) Safety:
9 (A) Range rules and regulations;
10 (B) Handling of a firearm; and
11 (C) Malfunctions.
12 (3) Review of Basic Marksmanship Fundamentals:
13 (A) Grip, stance, breath control trigger press and trigger ~~squeeze~~ reset;
14 (B) Sight ~~and~~ alignment/sight picture; and
15 (C) Nomenclature.
16 (4) Operation and Maintenance of all authorized weapons.

17 ~~(b) The Instructor shall teach the same training objectives for the topical areas listed in this Rule as specified in the~~
18 ~~Specialized Firearms Instructor Training Manual published by the North Carolina Justice Academy which is hereby~~
19 ~~incorporated by reference and shall automatically include any later amendments and editions of the referenced~~
20 ~~materials as the approved source for the above mandated topical areas. Copies of this publication may be obtained~~
21 ~~from the North Carolina Justice Academy, Post Office Drawer 99, Salemburg, North Carolina 28385. There is no~~
22 ~~cost per manual at the time of adoption of this Rule.~~

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24 *History Note:* Authority G.S. 17E-4; 17E-7;
25 Eff. January 1, 1989;
26 Amended Eff. January 1, 2013; January 1, 1993; March 1, 2026;
27 Pursuant to G.S. 150B-21.3A, rule is necessary without substantive public interest Eff. March 6,
28 2018.
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12 NCAC 10B. 2104 is proposed for amendment as published in 40:10 NCR 817-820 as follows:

**12 NCAC 10B .2104 ~~IN-SERVICE~~ ANNUAL FIREARMS REQUALIFICATION QUALIFICATION
SPECIFICATIONS**

(a) All deputy sheriffs and detention officers who are authorized by the sheriff to carry a handgun shall qualify a minimum of once each year with ~~their each individual~~ and department-approved service handgun. ~~The course of fire shall not be less stringent than the "Basic Law Enforcement Training Course" requirements for firearms qualification.~~ For the purpose of this specification, service handgun shall include any semi-automatic pistol or revolver.

(b) The Accuracy Qualification course of fire shall meet the following minimum requirements for Day Accuracy Qualification:

- (1) No fewer than thirty (30) rounds
- (2) Firing from the three (3), five (5), seven (7), ten (10), fifteen (15), and twenty-five (25) yard lines shall consist of no more than the following percentage of shots at each yard line:
 - (A) 3-yard line: 10%
 - (B) 5-yard line: 12%
 - (C) 7-yard line: 30%
 - (D) 10-yard line: 20%
 - (E) 15-yard line: 25%
 - (F) 25-yard line: 20%
- (3) Firing at least two rounds from each of the following positions:
 - (A) Standing
 - (B) Kneeling
 - (C) Barricade
- (4) Firing at least two rounds dominant hand only
- (5) Firing at least two rounds support hand only
- (6) Fire after drawing from the holster
- (7) At least one stage that includes a mandatory magazine change

(c) The Accuracy Qualification course of fire shall meet the following minimum requirements for Low-Light Accuracy Qualification:

- (1) No fewer than thirty (30) rounds
- (2) Firing from the three (3), five (5), seven (7), ten (10), and fifteen (15) yard lines shall consist of no more than the following percentage of shots at each yard line:
 - (A) 3-yard line: 13%
 - (B) 5-yard line: 26%
 - (C) 7-yard line: 24%

1 (D) 10-yard line: 24%

2 (E) 15-yard line: 24%.

3 (3) Firing at least two rounds from the following positions:

4 (A) Standing

5 (B) Kneeling

6 (4) Firing at least two rounds dominant hand only

7 (5) Firing at least two rounds support hand only

8 (6) Firing after drawing from the holster

9 (7) At least one stage that includes a mandatory magazine change

10 (8) At least one stage that includes the required use of a flashlight or weapon-mounted light

11 (9) At least one stage that includes the use of blue lights

12 (10) At least one stage that includes the use of low-beam headlights and blue lights.

13 (11) At least one stage that includes the use of headlights, blue lights, and all available
14 lighting.

15 (d) All deputy sheriffs and detention officers shall successfully complete a Decision Making Qualification course
16 for both day and low light at least once each calendar year.

17 (e) The Decision Making Qualification course shall meet the following minimum requirements:

18 (1) Day Decision Making Qualification:

19 (A) No fewer than three decision points within the course

20 (B) Required target discrimination decision (shoot/no-shoot)

21 (C) Required articulation by the officer of a minimum of two decisions made during
22 the course

23 (D) Shall contain a detailed diagram of the decision making course, with a written
24 explanation of the course, and a scoring matrix outlining what constitutes
25 passing and failing performance, which shall be maintained in an Annual
26 Qualification file by the agency and made available for audit.

27 (2) Low-Light Decision Making Qualification:

28 (A) No fewer than three decision points within the course

29 (B) Required target discrimination decision (shoot/no-shoot)

30 (C) Required use of a flashlight, weapon-mounted light, or other shooter-controlled
31 light source

32 (D) Required articulation by the officer of a minimum of two decisions made during
33 the course.

34 (E) Shall contain a detailed diagram of the decision making course, with a written
35 explanation of the course, and a scoring matrix outlining what constitutes
36 passing and failing performance, which shall be maintained in an Annual
37 Qualification file by the agency, and made available for audit.

1 (f) If a deputy's or detention officer's handgun is replaced with another service handgun of the same make and
2 model, they shall successfully complete the Day Accuracy Qualification with the new service handgun within 15
3 days of issuance.

4 ~~(b)(g)~~ All deputy sheriffs and detention officers who are issued or otherwise authorized by the sheriff to ~~carry~~ use a
5 shotgun, rifle, or automatic weapon shall qualify with each weapon respectively, for both day and low-light use a
6 minimum of at least once each calendar year. The course of fire shall not be less stringent than those set out in the
7 "In Service Firearms Qualification Manual" as published by the North Carolina Justice Academy.

8 ~~(e)(h)~~ The accuracy Qualifications qualification courses conducted pursuant to required by Paragraphs (a) and (b) of
9 this Rule shall be completed with duty equipment and duty ammunition or ballistic equivalent ammunition to
10 include including lead free ammunition that meets the same point of aim, point of impact, and felt recoil of the duty
11 ammunition, for all weapons.

12 (i) All deputy sheriffs and detention officers who are issued or authorized to use a less-lethal weapon, that may also
13 be classified as a firearm, shall qualify with each weapon, respectively, in compliance with the manufacturer's
14 specifications or certification requirements.

15 (j) The accuracy qualification and decision making qualification courses required by paragraphs (a) through (g) and
16 (k) of this Rule, shall define low light for an outdoor range as beginning 30 minutes after sunset, based on the time
17 provided by the U.S. Naval Observatory chart for the date of qualification, specific to the location of the outdoor
18 range. For an indoor range, transition to low-light environment occurs by cutting off the lighting and is not defined
19 by a specific time.

20 ~~(d)(k)~~ All deputy sheriffs and detention officers who are authorized by the sheriff to carry off duty handguns shall
21 qualify with their off duty handgun a minimum of once each calendar year pursuant to 12 NCAC 10B .2103 and
22 .2104(a) and (b) with each handgun the officer carries off duty using ammunition approved by the sheriff.

23 ~~(e)(l)~~ All deputy sheriffs and detention officers who are issued or have access to any weapons not stated in this Rule
24 must qualify with these weapons once each calendar year using ammunition approved by the sheriff.

25 (m) To satisfy the requirements for all firearms accuracy qualifications, a deputy sheriff or detention officer shall
26 attain a minimum qualification score of 80 percent accuracy with each weapon once in three attempts with no more
27 than three attempts on each course of fire per day.

28 (n) To satisfy the requirements for all decision making qualification courses, a deputy sheriff or detention officer
29 shall attain a passing score as outlined by the specific courses scoring matrix.

30 ~~(f)(o)~~ In cases where reduced-sized targets are used to simulate actual distances, a modified course of fire may be
31 used.

32 (p) Each Day Accuracy Qualification course and Low-Light Accuracy Qualification course:

33 (1) Shall be completed successfully on a single day, once out of three attempts.

34 (2) Failure to qualify within three attempts on a single day is deemed a failure.

35 (3) Once qualification has begun, if a deputy sheriff or detention officer is unsuccessful at any
36 qualification attempt and fails to complete three attempts in a single day, the officer is deemed to
37 have failed to qualify.

1 (4) No practice is allowed once qualification begins. Practice is not allowed until after the officer
2 qualifies successfully or the third qualification attempt is completed.

3 (5) Shall be completed with each weapon for which qualification is required

4 (6) Each Qualification course may take place on different days; however, all three attempts to qualify
5 for that course shall occur on that day.

6 (7) Once a deputy sheriff or detention officer has failed to qualify in three attempts or failed to
7 complete three attempts to qualify in a single day on any Qualification course, access to the
8 weapon shall be restricted until such time the deputy sheriff or detention officer successfully
9 qualifies with the weapon.

10 (q) Each Day Decision Making Qualification course and Low-Light Decision-Making Qualification course:

11 (1) Shall be completed successfully on a single day, once out of three attempts.

12 (2) Failure to qualify within three attempts on a single day is deemed a failure.

13 (3) Once qualification has begun, if a deputy sheriff or detention officer is unsuccessful at any
14 qualification attempt and fails to complete three attempts in a single day, the officer is deemed to
15 have failed to qualify.

16 (4) No practice is allowed once qualification begins. Practice is not allowed until after the deputy
17 sheriff or detention officer qualifies successfully or the third qualification attempt is completed.

18 (5) Each qualification course may take place on different days; however, all three attempts to qualify
19 for that course shall occur on that day.

20 (6) Once a deputy sheriff or detention officer has failed to qualify in three attempts or failed to
21 complete three attempts to qualify in a single day on any qualification course, access to the
22 weapon shall be restricted until such time the officer successfully qualifies with the weapon.

23 ~~(g) To satisfy the training requirements for all in service firearms requalifications, a deputy sheriff or detention~~
24 ~~officer shall attain a minimum qualification score of 70 percent accuracy with each weapon once in three attempts~~
25 ~~with no more than three attempts on each course of fire per day.~~

26 ~~(h) The "In Service Firearms Qualification Manual" as published by the North Carolina Justice Academy is hereby~~
27 ~~incorporated by reference, and shall automatically include any later amendments or editions of the referenced~~
28 ~~materials to apply as a minimum guide for conducting the annual in service firearms qualification. Copies of the~~
29 ~~publication may be obtained from the North Carolina Justice Academy, Post Office Drawer 99, Salemburg, North~~
30 ~~Carolina 28385. There is no cost per manual at the time of adoption of this Rule.~~

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33 *History Note: Authority G.S. 17E-4; 17E-7;*

34 *Eff. January 1, 1989;*

35 *Amended Eff. January 1, 1994; January 1, 1993; January 1, 1992; January 1, 1991;*

36 *Temporary Amendment Eff. March 1, 1998;*

37 *Amended Eff. January 1, 2011; January 1, 2006; August 1, 2002; August 1, 1998; March 1, 2026;*

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Pursuant to G.S. 150B-21.3A, rule is necessary without substantive public interest Eff. March 6, 2018.

1 12 NCAC 10B .2105 is proposed for amendment as published in 40:10 NCR 817-820 as follows:

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3 12 NCAC 10B .2105 FAILURE TO QUALIFY

4 (a) Deputy sheriffs and detention officers who fail to qualify pursuant to Rule .2104 of this Section shall
5 immediately surrender their weapons to the sheriff; or authorized representative ~~upon his request~~, and shall have 30
6 days in which to obtain the qualification score required in 12 NCAC 10B .2104.

7 (b) Failure to qualify within the time period allowed in 12 NCAC 10B .2105(a) shall result in the summary
8 suspension of the deputy sheriff's or detention officer's certification by the Commission.

9 (c) No deputy sheriff or detention officer summarily suspended under Paragraph (b) of this Rule and in compliance
10 with 12 NCAC 10B .0206(a)(3) may work as a certified justice officer until:

11 (1) the sheriff forwards to the Commission documentary evidence verifying that the officer has complied
12 with the requirements of 12 NCAC 10B .2103 and .2104; and

13 (2) the deputy sheriff or detention officer and the sheriff receive from the Commission documentation that
14 the Commission has terminated the suspension and reinstated the certification to the deputy sheriff or
15 detention officer.

16 (d) Any deputy sheriff or detention officer previously unauthorized to carry a weapon but whose status changed to
17 "authorized to carry a weapon," must comply with the provisions set out in 12 NCAC 10B .2103 and .2104; and may
18 not carry a firearm until:

19 (1) the sheriff forwards to the Commission documentary evidence verifying that the officer has complied
20 with the requirements of 12 NCAC 10B .2103 and .2104; and

21 (2) the deputy sheriff or detention officer and the sheriff receive from the Commission documentation that
22 the Commission has amended the officer's status to "authorized to carry a weapon" and all certification files
23 reflect the same.

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25 *History Note: Authority G.S. 17E-4; 17E-7;*

26 *Eff. January 1, 1989;*

27 *Amended Eff. March 1, 1995; January 1, 1995; January 1, 1993; January 1, 1990;*

28 *Temporary Amendment Eff. March 1, 1998;*

29 *Amended Eff. August 1, 1998; March 1, 2026;*

30 *Pursuant to G.S. 150B-21.3A, rule is necessary without substantive public interest Eff. March 6, 2018.*

12 NCAC 10B .0601 is proposed for amendment as follows:

SECTION .0600 - MINIMUM STANDARDS OF TRAINING FOR DETENTION OFFICERS

12 NCAC 10B .0601 DETENTION OFFICER CERTIFICATION COURSE

(a) The detention officer certification training program shall consist of the 182-hour Detention Officer Certification Course developed by the North Carolina Justice Academy and approved by the Commission to ensure compliance with Paragraph (b) of this Rule.

(b) Each Detention Officer Certification Course shall include the following identified topic areas and minimum instructional hours for each area:

(1) LEGAL UNIT

(A)	Orientation	3 hours
(B)	Criminal Justice Systems	2 hours
(C)	Legal Aspects of Management and Supervision	14 hours
(D)	Introduction to Rules and Regulations	2 hours
(E)	Ethics	3 hours
	UNIT TOTAL	24 Hours

(2) PHYSICAL UNIT

(A)	Contraband/Searches	6 hours
(B)	Patrol and Security	5 hours
(C)	Key and Tool Control	2 hours
(D)	Investigative Process	8 hours
(E)	Transportation of Inmates	7 hours
(F)	Prison Rape Elimination Act	2 hours
	UNIT TOTAL	30 Hours

(3) PRACTICAL APPLICATION UNIT

(A)	Processing Inmates	8 hours
(B)	Supervision and Management of Inmates	5 hours
(C)	Suicides and Crisis Management	5 hours
(D)	Aspects of Mental Illness	6 hours
(E)	Fire Emergencies	4 hours
(F)	Notetaking and Report Writing	6 hours
(G)	Communication Skills	5 hours
	UNIT TOTAL	39 hours

(4) MEDICAL UNIT

(A)	First Aid and CPR	8 hours
(B)	Medical Care	6 hours

1	(C)	Stress	3 hours
2	(D)	Subject Control Techniques <u>Compliance and Control Tactics</u>	40 hours
3	(E)	Physical Fitness for Detention Officers	22 hours
4		UNIT TOTAL	79 hours
5	(5)	REVIEW AND TESTING	7 hours
6	(6)	STATE EXAM	3 hours
7		TOTAL HOURS	182 HOURS

(c) No Detention Officer Certification Course shall be offered by any agency or institution without first complying with the requirements set forth in Rules .0704 and .0802 of this Subchapter. Any agency or institution desiring to offer the Detention Officer Certification Course shall file a Pre-Delivery Report, Form F-7A, with the Division.

History Note: Authority G.S. 17E-4(a);
Eff. January 1, 1989;
Amended Eff. August 1, 2016; February 1, 2014; August 1, 2011; October 1, 2009; January 1, 2006; August 2, 2002; August 1, 2000; August 1, 1998; February 1, 1998; January 1, 1996; June 1, 1992; January 1, 1992; January 1, 1991;
Pursuant to G.S. 150B-21.3A, rule is necessary without substantive public interest Eff. March 6, 2018;
Amended Eff. July 1, 2025; June 1, 2026.

12 NCAC 10B .0603 is proposed for amendment as follows:

12 NCAC 10B .0603 EVALUATION FOR TRAINING WAIVER

(a) Applicants for detention officer certification with prior detention or correctional officer experience who have been employed and certified as a detention or correctional officer may seek a training waiver evaluation pursuant to this Section.

(b) The Division shall use the following to evaluate a detention officer's training and experience to grant a training waiver:

- (1) Persons who separated from a detention officer position during the probationary period after completion of a commission-certified Detention Officer Certification Course and who have been separated from a detention officer position for more than one year shall complete a subsequent commission-certified Detention Officer Certification Course in its entirety and pass the State Comprehensive Examination within the 12 month probationary period as set forth in Rule .0602(a) of this Section.
- (2) Persons who separated from a detention officer position during their probationary period after completion of a commission-certified Detention Officer Certification Course and who have been separated from a detention officer position for one year or less shall serve the remainder of the initial probationary period in accordance with G.S. 17E-7(b), but need not complete an additional training program.
- (3) Persons who separated from a detention officer position during the probationary period without completion of a commission-certified Detention Officer Certification Course, or whose certification was suspended pursuant to Rule .0204(b)(1) of this Subchapter and who have remained separated or suspended for over one year shall complete a commission-certified Detention Officer Certification Course in its entirety and pass the State Comprehensive Examination, and shall be allowed a 12 month probationary period as prescribed in Rule .0602(a) of this Section.
- (4) Persons holding General Justice Officer Certification as a detention officer pursuant to Rule .0404 of this Subchapter who completed a commission-certified Detention Officer Certification Course and who separated from a detention officer position for more than one year shall complete a subsequent commission-certified Detention Officer Certification Course in its entirety and pass the State Comprehensive Examination within the 12 month probationary period as prescribed in Rule .0602(a) of this Section.
- (5) Persons holding Grandfather Detention Officer Certification pursuant to G.S. 17E-7(a), who separate from a detention officer position and remain separated from a detention officer position for more than one year shall complete a commission-certified Detention Officer Certification Course in its entirety and pass the State Comprehensive Examination within the 12 month probationary period as prescribed in Rule .0602(a) of this Section.
- (6) Persons transferring to a sheriff's office from another law enforcement agency who hold a detention officer certification issued by the North Carolina Criminal Justice Education and Training Standards Commission are subject to evaluation of their prior training and experience on an individual basis. The Division shall review the training received against the training required by Rule .0601 of this Section and determine whether that training is comparable to the requirements set out in Rule .0601 based upon topics covered and determine what additional training, if any, is required under Rule .0601.

(c) The Division shall grant a training waiver to individuals that:

- (1) hold general certification as a correctional officer from the North Carolina Criminal Justice Education and Training Standards Commission under 12 NCAC 09G .0304;
- (2) completed training as a correctional officer between January 1, 1981 and August 1, 2002;
- (3) are an applicant for justice officer certification as a detention officer through a sheriff's office or a district confinement facility; and
- (4) do not have a break in service exceeding one year from the time of last employment as a correctional officer to the time of being appointed as a detention officer.

Applicants that are granted a training waiver under this section shall serve a 12-month probationary period as set forth in Rule .0602(a) of this Section. During this probationary period, they must take and successfully complete the State Comprehensive Examination in its entirety as set forth in Rule .0606 of this

Section after completing the following topic areas in a commission-certified Detention Officer Certification Course:

Orientation	3 hours
Legal Aspects of Management & Supervision	14 hours
Medical Care in the Jail	6 hours
Investigative Process in the Jail	8 hours
Criminal Justice System	2 hours
Introduction to Rules and Regulations Governing Jails	2 hours
Subject Control Techniques <u>Compliance and Control Tactics</u>	32 <u>40</u> hours
TOTAL HOURS	67 <u>75</u> hours

(d) The Division shall grant a training waiver to individuals that:

- (1) hold general certification as a correctional officer issued by the North Carolina Criminal Justice Education and Training Standards Commission under 12 NCAC 09G .0304;
- (2) have completed training as a correctional officer after August 1, 2002;
- (3) are applicants for detention officer certification through a sheriff's office or a district confinement facility; and
- (4) do not have a break in service exceeding one year from the time of last employment as a correctional officer to the time of being appointed as a detention officer.

Detention officers that are granted a training waiver under this section shall serve a 12-month probationary period as set forth in Rule .0602(a) of this Section and provide the record of completion of the Basic Correctional Officer Training Course as defined in 12 NCAC 09G .0411. The Division shall review the course curriculum of the correctional officer training received against the training required by Rule .0601 of this Section and determine whether that training is comparable to the requirements set out in Rule .0601 of this Section. Based upon topics covered in the basic correctional officer training course, and the Division shall determine if additional training is required to ensure the applicant has received training comparable to that specified in Rule .0601 of this Section. The Division shall notify the employing agency of the resulting training requirements, if any, and the officer shall take and successfully complete the State Comprehensive Examination as set forth in Rule .0606 of this Section in its entirety during the probationary period after completing any training as determined to be necessary by the training evaluation referenced in this section, in a commission-certified Detention Officer Certification Course.

(e) Applicants for detention officer certification who hold probationary justice officer certification as a deputy pursuant to Rule .0402 of this Subchapter or general justice officer certification as a deputy pursuant to Rule .0404 of this Subchapter, with the North Carolina Sheriffs' Education and Training Standards Commission, or a law enforcement officer that has probationary law enforcement officer certification, pursuant to 12 NCAC 09C .0303 or general law enforcement officer certification, pursuant to 12 NCAC 09C .0304, issued by the Criminal Justice Education and Training Standards Commission, shall be granted a training waiver pursuant to this Section provided the individual:

- (1) has successfully completed the NC Basic Law Enforcement Training Course as outlined in 12 NCAC 09B .0205;
- (2) has had no break in service as a deputy sheriff or law enforcement officer exceeding one year;
- (3) serves a 12-month probationary period as a detention officer, as set forth in Rule .0602(a) of this Section; and
- (4) takes and successfully completes the State Comprehensive Examination for the Detention Officer Certification Course in its entirety as set forth in Rule .0606 of this Section during that probationary period after:

(A) completing the following topic areas in a full delivery of a commission-certified Detention Officer Certification Course:

Course Orientation	3 hours
Ethics	3 hours
Fire Emergencies	4 hours
Aspects of Mental Illness	6 hours
Review and Testing	7 hours
Legal Aspects of Management and Supervision	14 hours
Contraband/Searches	6 hours
Medical Care in the Jail	6 hours
Patrol and Security Function of the Jail	5 hours

Key and Tool Control	2 hours
Supervision and Management of Inmates	5 hours
Suicides and Crisis Management	5 hours
Introduction to Rules and Regulations	2 hours
Stress	3 hours
Prison Rape Elimination Act	2 hours
TOTAL HOURS	73 hours

or

(B) completing a commission certified truncated delivery of the Detention Officer Certification Course that covers the following topic areas:

Course Orientation	3 hours
Ethics	3 hours
Fire Emergencies	4 hours
Aspects of Mental Illness	6 hours
Review and Testing	7 hours
Legal Aspects of Management and Supervision	14 hours
Contraband/Searches	6 hours
Medical Care in the Jail	6 hours
Patrol and Security Function of the Jail	5 hours
Key and Tool Control	2 hours
Supervision and Management of Inmates	5 hours
Suicides and Crisis Management	5 hours
Introduction to Rules and Regulations	2 hours
Stress	3 hours
Prison Rape Elimination Act	2 hours
TOTAL HOURS	73 hours

(f) A truncated delivery of the Detention Officer Certification Course that only teaches blocks as specified in Paragraph (e) of this Rule is hereby authorized and shall comply with the following requirements:

- (1) Each applicant shall complete form F-1, Medical History Statement, and pass the medical exam as required by Rule .0304 of this Subchapter.
- (2) Each executive officer or officers of the institution or agency sponsoring a truncated Detention Officer Certification Course shall comply with the provisions of Rule .0703 of this Subchapter except for Part .0703(c)(3)(D).
- (3) Each school director shall submit to the Commission a Pre-Delivery Report of Training Course Presentation (Form F-7A) in compliance with Rule .0704(6) of this Subchapter.
- (4) Each school director shall not more than 10 days after receiving from the Commission's representative the Report of Examination Scores, submit to the Commission a Post-Delivery Report of Training Course Presentation (Form 7-B) in compliance with Rule .0704(13) of this Subchapter.
- (5) The delivering institution or agency must be certified to deliver the Detention Officer Certification Course under Rule .0802 of this Subchapter.
- (6) Each presentation of the truncated Detention Officer Certification Course shall be reported to the Commission in compliance with Rule .0803 of this Subchapter.
- (7) All instructors, school directors, executive officers, or lecturers involved in teaching and administering a truncated Detention Officer Certification Course shall hold the same certifications and qualifications required of instructors, school directors, executive officers, or lecturers in the full Detention Officer Certification Course.

*History Note: Authority G.S. 17E-4; 17E-7;
 Eff. January 1, 1989;
 Amended Eff. February 1, 2014; August 1, 2011; January 1, 2006; August 1, 2002; August 1, 1998; February 1, 1998; January 1, 1996; January 1, 1993; January 1, 1992; January 1, 1991;
 Pursuant to G.S. 150B-21.3A, rule is necessary without substantive public interest Eff. March 6, 2018;
 Amended Eff. February 1, 2024; December 1, 2023; December 1, 2022; June 1, 2026.*

12 NCAC 10B .0703 is proposed for amendment as follows:

12 NCAC 10B .0703 ADMINISTRATION OF DETENTION OFFICER CERTIFICATION COURSE

(a) The executive officer or officers of the institution or agency sponsoring a Detention Officer Certification Course shall have primary responsibility for implementation of the rules in this Section and for administration of the school.

(b) The executive officers shall designate a compensated staff member who may apply to the Commission to be the school director. No more than two school directors shall be designated at each certified institution/agency to deliver a Detention Officer Certification Course. The school director shall have administrative responsibility for planning scheduling, presenting, coordinating, reporting, and generally managing each sponsored detention officer certification course and shall be readily available at all times during course delivery as specified in 12 NCAC 10B .0704(b). The School Director may designate a Qualified Assistant to assist in the administration of the Detention Officer Certification Course, where the School Director has provided justification for the need including overlapping or simultaneous Commission-mandated courses, satellite delivery locations, or responsibility for multiple courses. This person must be selected by the School Director, who will forward identifying and contact information to the Division. Division staff will conduct a course orientation with the designated person. In order to retain the designation as a qualified assistant, the person must attend the Annual School Directors' Conference.

(c) The executive officers of the institution or agency sponsoring the Detention Officer Certification Course shall:

- (1) acquire and allocate sufficient financial resources to provide commission-certified instructors and to meet other necessary program expenses;
- (2) provide adequate secretarial, clerical, and other supportive staff assistance as required by the school director;
- (3) provide or make available suitable facilities, equipment, materials, and supplies for comprehensive and qualitative course delivery, as required in the "Detention Officer Certification Course Management Guide" and specifically including the following:
 - (A) a comfortable, well-lighted and ventilated classroom with a seating capacity sufficient to accommodate all attending trainees;
 - (B) audio-visual equipment and other instructional devices and aids necessary and beneficial to the delivery of effective training;
 - (C) a library for trainees' use covering the subject matter areas relevant to the training course, maintained in current status and having sufficient copies for convenient trainee access; and
 - (D) an area designated for instruction of subject control techniques which enables the safe execution of the basic detention officer ~~subject control techniques~~ compliance and control tactics topic area, with the following specifications:
 - (i) 30 square feet of floor space per student during the practical exercise portion of this topic area and while testing trainees' proficiency in performing the required maneuvers;
 - (ii) one instructor for every 10 students during the practical exercise portion of this topic area and while testing trainees' proficiency in performing the required maneuvers;
 - (iii) restrooms and drinking water within 100 yards of the training site; and
 - (iv) telephone or radio communication immediately available on site.
 - (E) an area designated for use as a jail cell for performing the practical exercises in the topic area entitled "Contraband Searches". If a county jail cell is unavailable, a simulated jail cell is acceptable provided it is built to the same specifications required by the Department of Human Resources with regards to size;
 - (F) an area designated for fire emergencies instruction which enables the safe execution of the lesson plan as follows:
 - (i) a well-ventilated, open area which allows for the setting and putting out of a fire;
 - (ii) restrooms and drinking water within 100 yards of the training site; and
 - (iii) telephone or radio communication immediately available on site.
 - (G) an area designated for physical fitness for detention officer trainees to include:
 - (i) an area for running, weight lifting and other exercises performed during the physical fitness topic area which provides a minimum of 20 square feet per

- trainee during the performance of the exercises required in the physical fitness topic area;
 - (ii) restrooms and drinking water within 100 yards of the training site;
 - (iii) telephone or radio communication immediately available on site;
 - (iv) shower facilities, if physical fitness is performed prior to classroom training;
 - (v) one instructor for every 10 students during the physical assessment portion of this block of instruction; and
 - (vi) sufficient instructors as needed to maintain visual contact with students while performing any physical exercise.
- (H) an area designated for instruction in first aid and CPR techniques which provides a minimum of 20 square feet per trainee during the practical exercise portion and testing for proficiency in administering CPR. There must also be one instructor for every 10 students during the practical exercise portion and proficiency testing in administering CPR.

(d) If an institution or agency does not own a facility as required in this Section, written agreements with other entities must be made to assure use of and timely access to the facilities. A copy of the agreement must accompany the originating institution or agency "Pre-Delivery Report" (Form F7-A) when submitted to the Division.

*History Note: Authority G.S. 17E-4;
Eff. January 1, 1989;
Amended Eff. February 1, 2009; January 1, 2006; January 1, 2005; August 1, 2000; August 1, 1998; January 1, 1996; January 1, 1992;
Pursuant to G.S. 150B-21.3A, rule is necessary without substantive public interest Eff. March 6, 2018–June 1, 2026.*

12 NCAC 10B .0908 is proposed for amendment as follows:

12 NCAC 10B .0908 LIMITED LECTURER CERTIFICATION

(a) The Commission shall issue a Limited Lecturer Certification to an applicant who has developed specific or special skills by virtue of specific or special training. Limited Lecturer Certification shall be issued in the following topical areas:

- (1) First Aid and CPR;
- (2) ~~Subject Control Techniques~~ Compliance and Control Tactics;
- (3) Fire Emergencies in the Jail;
- (4) Medical Care in the Jail; and
- (5) Physical Fitness for Detention Officers.

(b) To be eligible for a Limited Lecturer Certificate for topic areas set forth in Paragraph (a) of this Rule, the applicant must meet the qualifications as follows:

- (1) First Aid and CPR: first aid and CPR instructor with the American Red Cross, American Heart Association (AHA), American Safety and Health Institute (ASHI), or National Safety Council (NSC); or a licensed physician, Nurse Practitioner, Licensed Practical Nurse (LPN), Registered Nurse (RN), Physician's Assistant, or Emergency Medical Technician (EMT);
- (2) ~~Subject Control Techniques~~ Compliance and Control Tactics: certified by N.C. Criminal Justice Education and Training Standards Commission as ~~Defensive Tactics~~ Compliance and Control Tactics Instructor and compliance with Rule .0903(c) of this Section;
- (3) Fire Emergencies in the Jail: Certified Fire Instructor (Level II or higher) through the North Carolina Department of Insurance Office of State Fire Marshall, or a Specialized Instructor in the Explosive and Hazardous Material Emergencies topical area through the NC Criminal Justice Commission;
- (4) Medical Care in a Jail: A Licensed Physician, Nurse Practitioner, LPN, RN, or EMT, or Physician's Assistant; and
- (5) Physical Fitness for Detention Officer: certified as a Physical Fitness Instructor by the North Carolina Criminal Justice Education and Training Standards Commission.

(c) In addition to the requirements set out in Paragraph (b) of this Rule, applicants for Limited Lecturer Certification must possess current certification to perform CPR which was obtained through the applicant having shown proficiency both cognitively and through skills testing.

History Note: Authority G.S. 17E-4;

Eff. January 1, 1989;

Amended Eff. February 1, 2012; January 1, 2006; August 1, 2002; August 1, 2000; August 1, 1998; January 1, 1996; January 1, 1992; January 1, 1991; January 1, 1990;

Pursuant to G.S. 150B-21.3A, rule is necessary without substantive public interest Eff. March 6, 2018–June 1, 2026.

1 **12 NCAC 10B .2004 is proposed for amendment as follows:**

2
3 **12 NCAC 10B .2004 INSTRUCTORS**

4 The following requirements and responsibilities are hereby established for instructors who conduct a Commission-

5 mandated In-Service Training Program:

6 (1) The instructors shall:

- 7 (a) hold General Instructor Certification as issued by the North Carolina Criminal Justice
- 8 Education and Training Standards Commission as set out in 12 NCAC 09B .0302, .0304,
- 9 and .0306;
- 10 (b) hold Professional Lecturer Instructor certification issued by either the Commission as set
- 11 out in either 12 NCAC 10B .0906 or .0916, or the Criminal Justice Education and
- 12 Training Standards Commission as set out in 12 NCAC 09B .0306, or General Instructor
- 13 Certification as issued by the North Carolina Criminal Justice Education and Training
- 14 Standards Commission as set out in 12 NCAC 09B .0302, .0304, and .0306, when
- 15 teaching a legal block of instruction;
- 16 (c) hold Professional Lecturer Instructor certification issued by the Criminal Justice
- 17 Education and Training Standards Commission as set out in 12 NCAC 09B .0306, when
- 18 teaching a medical or psychological block of instruction; or
- 19 (d) hold Specific Instructor Certification issued by the Criminal Justice Education and
- 20 training Standards Commission when teaching the lesson plans published by the NC
- 21 Justice Academy as follows:
- 22 (i) Firearms range qualification must be taught by a Firearms Instructor certified in
- 23 accordance with 12 NCAC 09B .0304(f). The instructor who teaches the
- 24 classroom instruction regarding use of force may either hold Professional
- 25 Lecturer Certification as set out in 12 NCAC 09B .0306(a)(1); 12 NCAC 10B
- 26 .0906, or .0916 or hold a Specific Certification-Firearms issued by the North
- 27 Carolina Criminal Justice Education and Training Standards Commission;
- 28 (ii) Weapons Retention and Disarming Techniques must be taught by ~~Subject~~
- 29 ~~Control-Arrest Techniques~~ Compliance and Control Tactics Instructor certified
- 30 in accordance with 12 NCAC 09B .0304(d);
- 31 (iii) Spontaneous Attack Defense and Subject Control/Arrest Techniques must be
- 32 taught by a ~~Subject Control-Arrest Techniques~~ Compliance and Control Tactics
- 33 Instructor certified in accordance with 12 NCAC 09B .0304(d);
- 34 (iv) Handcuffing and Impact Weapons Refresher and ~~Subject Control-Arrest~~
- 35 ~~Techniques~~ Compliance and Control Tactics: Equipment Retention must be
- 36 taught by a ~~Subject Control-Arrest~~ Techniques Compliance and Control Tactics
- 37 Instructor certified in accordance with 12 NCAC 09B .0304(d);

- 1 (v) Wellness and Stress Awareness and Health and Fitness for Detention Officers
2 must be taught by a Physical Fitness Instructor certified in accordance with 12
3 NCAC 09B .0304(h);
- 4 (vi) Law Enforcement Driver Training (classroom and practical) must be taught by a
5 Specialized Law Enforcement Driver Training Instructor certified in accordance
6 with 12 NCAC 09B .0304(g); and
- 7 (vii) Active Shooter: Practical Refresher must be taught by a General Instructor as set
8 out in Sub-item (1)(a) of this Rule, who has also completed the North Carolina
9 Justice Academy's "Rapid Deployment Instructor Training Course."

10 In addition, each instructor certified by the Criminal Justice Education and Training Standards Commission to teach
11 in a Commission-certified course shall remain competent in his or her specific or specialty areas. Competent
12 includes remaining current in the instructor's area of expertise, which may be demonstrated by attending and
13 successfully completing all instructor updates issued by the Commission.

- 14 (2) Instructors who teach a required in-service training course must achieve a passing grade on a
15 course-specific test developed by the North Carolina Justice Academy or by the agency delivering
16 the training. Instructors who teach a required in-service training course online, in addition to
17 meeting the above testing requirement, must also complete the in-service training for the course he
18 or she will be teaching. Instructors who teach an in-service training course in a traditional
19 classroom format will receive credit toward their own in-service training requirements, provided
20 that they pass all required tests and have their instruction documented once completed.
- 21 (3) The use of guest participants is permitted provided they are subject to the direct on-site
22 supervision of a commission-certified instructor.
- 23 (4) The instructor shall deliver the training consistent with the specifications as established in the
24 rules in this Section.
- 25 (5) The instructor shall document the successful or unsuccessful completion of training for each
26 person attending a training program and forward a record of their completion to each person's
27 Sheriff or Department Head.

28

29 *History Note: Authority G.S. 17E-4; 17E-7;*
30 *Eff. January 1, 2007;*
31 *Amended Eff. January 1, 2013; February 1, 2012; January 1, 2011; March 1, 2010; January 1,*
32 *2009;*
33 *Pursuant to G.S. 150B-21.3A, rule is necessary without substantive public interest Eff. March 6,*
34 *2018;*
35 *Amended Eff. February 1, 2023-June 1, 2026.*
36