# *THE NORTH CAROLINA SHERIFFS' EDUCATION AND TRAINING STANDARDS COMMISSION SPECIAL COMMISSION MEETING MINUTES*

**DATE:** April 20, 2026

**TIME:** 10:00 A.M.

**SUBMITTED BY**: William Mitchell, Director

## I. CALL TO ORDER — Sheriff Alan Norman

The North Carolina Sheriffs' Education and Training Standards Commission was called to order by Sheriff Alan Norman on Monday, April 20, 2026, at 10:00 am. The Special Commission Meeting was held via teleconference.

## ROLL CALL — Alex Radford

Chair Norman requested a roll call of Commission members. Alex Radford recorded the following:

| MEMBERS PRESENT | | MEMBERS ABSENT |
|---|---|---|
| Sheriff Shelton White | Sheriff Chip Hughes | Sheriff Jack Smith |
| Sheriff Don Brown | Sheriff Terry Johnson | Sheriff Mike Roberson |
| Sheriff Banks Hinceman | Sheriff Van Shaw | Sheriff James McVicker |
| Sheriff Ed McMahon | Sheriff Alan Norman | Sheriff Jeff Crisco |
| Mr. Wayne Branch | Mrs. Jennifer Fisher | Sheriff Lowell Griffin |
| | | Retired Sheriff BJ Barnes Jr. |
| | | Mr. Jamie Markham |

**STAFF**

| | |
|---|---|
| Joy Strickland | North Carolina Department of Justice |
| Arnetha James | North Carolina Department of Justice |
| Ian Courts | North Carolina Department of Justice |
| William Mitchell | Sheriffs' Standards Division |
| Robin Pendergraft | Interim CJ Director |
| Alex Radford | Sheriffs' Standards Division |

## VISITORS

| | |
|---|---|
| Lauren Earnhardt | NC Sheriffs' Association |
| Eddie Caldwell | NC Sheriffs' Association |
| Trevor Allen | NC Justice Academy |
| Amanda Stephenson | NC Justice Academy |
| Autumn Hanna | Sheriffs' Standards Division |

## DECLARATION OF A QUORUM — Sheriff Alan Norman

Chair Norman welcomed everyone and declared a quorum.

## ETHIC REMINDER — Arnetha James

Legal Counsel Arnetha James read the ethics reminder to the Commission.

## II. RULES — Robin Pendergraft

Robin Pendergraft addressed the Commission and stated that The Sheriffs' Commission will review and vote on permanently approving several modifications to its Detention Officer training rules that were filed with the Office of Administrative Hearings in 2026. A public hearing was held on March 4, 2026, and no public comments were received. If approved, the rules will be submitted to the Rules Review Commission by April 20, 2026, with an anticipated effective date of June 1, 2026.

The proposed amendments to 12 NCAC 10B .0601, .0603, .0703, .0908, and .2004 primarily update the training terminology by replacing "Subject Control Techniques" with "Compliance and Control Tactics," consistent with the North Carolina Justice Academy's revised curriculum. In addition, Rule .0603 increases the instructional hours for the renamed "Compliance and Control Tactics" course from 32 to 40 hours, raising the total training hours to 75.

Sheriff Norman asked if there were any questions.

A **MOTION** was made by Sheriff Terry Johnson to permanently approve rules 12 NCAC 10 B .0601, .0603, 0703, .0908, and .2004; seconded by Sheriff Don Brown. **MOTION CARRIED**

Sheriff Alan Norman stated that if there were no other discussion items then the meeting would adjourn.

A **MOTION** was made by Sheriff Banks Hinceman to adjourn the special commission meeting; seconded by Sheriff Terry Johnson. **MOTION CARRIED**

## III. ADJOURNMENT