THE NORTH CAROLINA SHERIFFS' EDUCATION AND TRAINING STANDARDS COMMISSION SPECIAL COMMISSION MEETING MINUTES

DATE: June 18, 2026

TIME: 10:00 A.M.

SUBMITTED BY: William Mitchell, Director

I. CALL TO ORDER — Sheriff Alan Norman

The North Carolina Sheriffs' Education and Training Standards Commission was called to order by Sheriff Alan Norman on Thursday, June 18, 2026, at 10:00 am. The Special Commission Meeting was held via teleconference.

ROLL CALL — Alex Radford

Chair Norman requested a roll call of Commission members. Alex Radford recorded the following:

MEMBERS PRESENT		MEMBERS ABSENT
Sheriff Shelton White	Sheriff Chip Hughes	Sheriff Jack Smith
Sheriff Mike Roberson	Sheriff Don Brown	Sheriff Terry Johnson
Sheriff Jeff Crisco	Sheriff Banks Hinceman	Sheriff James McVicker
Sheriff Lowell Griffin	Sheriff Van Shaw	Sheriff Ed McMahon
Sheriff Alan Norman	Mr. Wayne Branch	Retired Sheriff BJ Barnes Jr.
Mrs. Jennifer Fisher		Mr. Jamie Markham

STAFF

Joy Strickland	North Carolina Department of Justice
Arnetha James	North Carolina Department of Justice
Ian Courts	North Carolina Department of Justice
William Mitchell	Sheriffs' Standards Division
Robin Pendergraft	Sheriffs' Standards Division
Alex Radford	Sheriffs' Standards Division

VISITORS

Trevor Allen	NC Justice Academy
Max Coble	North Carolina Criminal Justice Intern

DECLARATION OF A QUORUM — Sheriff Alan Norman

Chair Norman welcomed everyone and declared a quorum.

ETHIC REMINDER — Ian Courts

Legal Counsel Arnetha James read the ethics reminder to the Commission.

II. RULES — Robin Pendergraft

Robin Pendergraft addressed the Commission and stated that Sheriffs' Commission is considering approval of amendments to five telecommunicator certification rules: 12 NCAC 10B .1303, .1304, .1305, .1306, and .1308. These rules were filed with the Rules Review Commission on March 24, 2026, and a public hearing was held on April 30, 2026. No public comments were received. If approved, the earliest possible effective date is April 1, 2026.

The proposed amendments to 12 NCAC 10B .1303, .1304, .1305, .1306, and .1308 primarily technical and clarifying in nature, with no substantive changes to training requirements.

Sheriff Norman asked if there were any questions.

> A **MOTION** was made by Sheriff Don Brown to permanently approve rules 12 NCAC 10 B .1303, .1304, .1305, .1306, and .1308; seconded by Sheriff Lowell Griffin. **MOTION CARRIED**

Sheriff Alan Norman stated that if there were no other discussion items then the meeting would adjourn.

> A **MOTION** was made by Sheriff Lowell Griffin to adjourn the special commission meeting; seconded by Sheriff Banks Hinceman. **MOTION CARRIED**

III. ADJOURNMENT