

MINUTES

North Carolina Criminal Justice Education and Training Standards Commission

Planning & Standards Committee

August 17, 2017

The Planning & Standards (P&S) Committee of the North Carolina Criminal Justice Education and Training Standards Commission met at Wake Tech Public Safety Center, Raleigh on August 17, 2017 at 10:30am.

Committee Members Present

Commissioner James Moore, Vice Chair

Commissioner Trey Robison

Commissioner Teresa Jardon

Commissioner James Fisher-Davis

Commissioner Richard Epley

Commissioner Robert Hassell

Commissioner Jay Fortenbery

Guests Present

Sarah Wolfe, NC Academy of Physician Assistants

Commissioner Eddie Caldwell

Commissioner Tracy McPherson, NC Community Colleges

Regina Brewer, Randolph Community College

Fred Rutledge, Randolph Community College

Trevor Allen, NC Justice Academy

CJ Standards Staff Present

Steven Combs

Richard Squires

Michelle Schilling

Charminique Williams

Dawn Suffel

Lauren Paul

Call to Order

Committee Vice-Chair James Moore called the meeting to order and declared a quorum.

Approval Minutes

Motion to approve the May 17, 2017 meeting minutes was made by Commissioner James Fisher-Davis and **seconded** by Commissioner Robert Hassell. **Motion carried** unanimously.

Rule-Making Hearing

Under separate cover.

Decennial Rules Review

Ms. Charminique Williams provided the committee with a list of rules for Commission's review. A brief summary of action, i.e. proposed language change, submission to OAH or ready for publication in Administrative Code, was explained by Ms. Williams and the committee voted on whether the rule is considered necessary with (or without) considerable public interest, or unnecessary.

All motions carried to adopt the following and to forward same to the full Commission for approval:

Rule Citation	Rule Name	Necessary WITH Substantive Public Interest	Necessary WITHOUT Substantive Public Interest
12 NCAC 09A .0101	LOCATION		X
12 NCAC 09A .0102	PURPOSE		X
12 NCAC 09A .0103	DEFINITIONS		X
12 NCAC 09A .0106	CRIMINAL JUSTICE STANDARDS DIVISION		X
12 NCAC 09B .0101	MINIMUM STANDARDS FOR CRIMINAL JUSTICE OFFICERS	X	
12 NCAC 09B .0102	BACKGROUND INVESTIGATION	X	
12 NCAC 09B .0103	FINGERPRINT RECORD CHECK	X	
12 NCAC 09B .0104	MEDICAL EXAMINATION	X	
12 NCAC 09B .0105	QUALIFICATIONS APPRAISAL INTERVIEW		X
12 NCAC 09B .0111	MINIMUM STANDARDS FOR LAW ENFORCEMENT OFFICERS	X	
12 NCAC 09B .0114	MINIMUM STANDARDS FOR LOCAL CONFINEMENT PERSONNEL	X	
12 NCAC 09B .0116	MINIMUM STANDARDS FOR JUVENILE COURT COUNSELORS AND CHIEF COURT COUNSELORS	X	
12 NCAC 09B .0117	MINIMUM STANDARDS FOR JUVENILE JUSTICE OFFICERS	X	
12 NCAC 09B .0201	ADMINISTRATION OF CRIMINAL JUSTICE SCHOOLS		X
12 NCAC 09B .0202	RESPONSIBILITIES OF THE SCHOOL DIRECTOR	X	
12 NCAC 09B .0203	ADMISSION OF TRAINEES	<i>Tabled to give staff time to further research criteria of diplomas earned through correspondence school. Reference 0203(g).</i>	
12 NCAC 09B .0204	TRAINING COURSE ENROLLMENT		X
12 NCAC 09B .0205	BASIC LAW ENFORCEMENT TRAINING	X	
12 NCAC 09B .0224	BASIC TRAINING -- COUNTY CONFINEMENT FACILITY	X	
12 NCAC 09B .0225	BASIC TRAINING -- LOCAL CONFINEMENT PERSONNEL	X	
12 NCAC 09B .0235	BASIC TRAINING - JUVENILE COURT COUNSELORS AND CHIEF COURT COUNSELORS	X	
12 NCAC 09B .0236	BASIC TRAINING - JUVENILE JUSTICE OFFICERS	X	
12 NCAC 09B .0401	TIME REQUIREMENT FOR COMPLETION OF TRAINING		X
12 NCAC 09B .0404	TRAINEE ATTENDANCE		X
12 NCAC 09B .0405	COMPLETION OF BASIC LAW ENFORCEMENT TRAINING COURSE	X	
12 NCAC 09B .0406	COMPREHENSIVE WRITTEN EXAMINATION - BASIC LAW ENFORCEMENT TRAINING	X	
12 NCAC 09B .0408	COMPREHENSIVE WRITTEN EXAMINATION - BASIC SMI CERTIFICATION	X	
12 NCAC 09B .0411	COMPREHENSIVE WRITTEN EXAM -- LOCAL CONFINEMENT FACILITY	X	
12 NCAC 09B .0412	SATISFACTION OF MINIMUM TRAINING -- LOCAL CONFINEMENT FACILITY	X	
12 NCAC 09B .0413	COMPREHENSIVE WRITTEN EXAM - INSTRUCTOR TRAINING	X	
12 NCAC 09B .0414	COMPREHENSIVE WRITTEN EXAM - SPECIALIZED INSTRUCTOR TRAINING	X	
12 NCAC 09C .0201	PERSONAL HISTORY STATEMENT		X
12 NCAC 09C .0202	MEDICAL HISTORY STATEMENT		X
12 NCAC 09C .0203	MEDICAL EXAMINATION REPORT		X
12 NCAC 09C .0211	PRE-DELIVERY REPORT OF TRAINING COURSE PRESENTATION		X

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12 NCAC 09C .0212	POST-DELIVERY REPORT OF TRAINING COURSE PRESENTATION		X
12 NCAC 09C .0213	STUDENT COURSE COMPLETION RECORD	X	
12 NCAC 09G .0314	COMPREHENSIVE WRITTEN EXAM - INSTRUCTOR TRAINING	X	
12 NCAC 09G .0315	COMPREHENSIVE WRITTEN EXAM - SPECIALIZED INSTRUCTOR TRAINING	X	
12 NCAC 09G .0409	ADMISSION OF TRAINEES AND COURSE ENROLLMENT		X
12 NCAC 09G .0411	BASIC TRAINING FOR CORRECTIONAL OFFICERS	X	
12 NCAC 09G .0412	BASIC TRAINING FOR PROBATION/PAROLE OFFICERS	X	

Additionally, motion was made to change 09B .0102 (c), second sentence to correct the word “potion” to “portion” and change verbiage 09C .0213 (line 3) from “Social Security Number” to “last four digits of Social Security Number”.

Standards Division

Director Steven Combs introduced Michelle Schilling as the Divisions recently named Deputy Director over Training and Research section.

Date of Next Meeting

Scheduled for November 15, 2017.

Motion to Adjourn

Motion to adjourn was made by Commissioner Teresa Jardon and **seconded** by Commissioner Trey Robison.
Motion carried.