

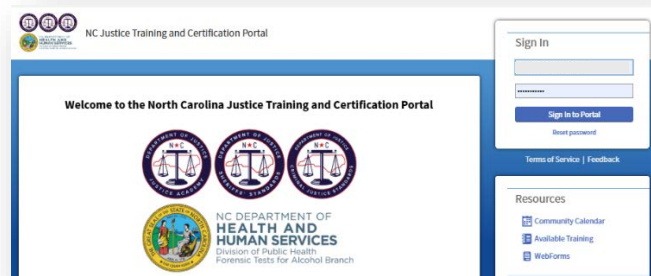
NC Criminal Justice Training & Standards

Personal Information Update

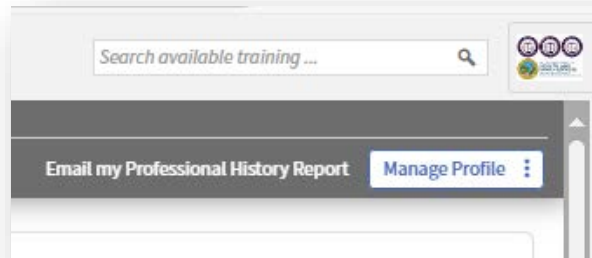
To update your Email Address, Phone Number, Mailing Address, or Emergency Contact(s):

Log in to the NC Justice Training & Education Portal:

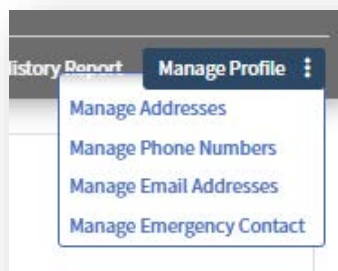
<https://ncja-portal.acadisonline.com/>



In the upper right corner, click on Manage Profile:



Select Manage Addresses, Manage Phone Numbers, etc:



**** Please Note – Changing your Primary Email Address will automatically update your Portal Username to the new Email Address.**