



**NORTH CAROLINA DEPARTMENT OF JUSTICE
CRIMINAL JUSTICE STANDARDS DIVISION**

**JOSH STEIN
ATTORNEY GENERAL**

**PO DRAWER 149
RALEIGH, NC 27602-0149
PHONE: (919) 661-5980 • FAX: (919) 779-8210**

**JEFFREY SMYTHE
DIRECTOR**

Form F-7B
(Rev. 01/23)

CRIMINAL JUSTICE PROFESSIONAL CERTIFICATE WORKSHEET

Education: _____ Graduate/Professional Degree
_____ Bachelor of Arts/Science Degree
_____ Associate of Arts/Science/Applied Science Degree

_____ Number of Semester Hours
_____ Number of Quarter Hours

Degree OR Total Education Points: _____

Note: A degree and its semester/credit hours cannot be used to reduce the required number of training points and/or years of experience for a professional award AND towards calculating education points.

Training: _____ Total Training Hours (divide by 20 for training points)

Total Training Points: _____

Note: BLET hours and other law enforcement training hours cannot be used towards calculating training points. Only criminal justice training hours (i.e., training related to a correctional/probation officers' duties) may be used towards calculating training points.

Experience: _____ Years as a full-time, paid member criminal justice officer

Note: Part-time, reserve, detention, or law enforcement experience cannot be included in years of experience. Out-of-state corrections experience can be counted with supporting documentation.