

1 creditable service. For the purposes of this Rule, “equivalent service” includes service in a
2 permanent, full-time, paid position in a federal or out-of-state correctional or criminal justice
3 institution.

4 (e) Applicants for the Intermediate State Corrections Officer Certificate shall have acquired a minimum of four
5 years of full-time criminal justice service and a minimum of 30 total education and training points.

6 (f) Applicants for the Advanced State Corrections Officer Certificate shall have acquired a minimum of nine years
7 of full-time criminal justice service and a minimum of 80 total education and training points.

8 (g) All applicants for either Intermediate or Advanced Certificates shall submit a completed Application for Award
9 of Professional Certificate Form F-6 (DAC), pursuant to 12 NCAC 09I .0107, to the DAC training coordinator or
10 agency head.

11 (h) Documentary evidence of college or university graduation shall be submitted with the application pursuant to
12 12 NCAC 09B .0106.

13 (i) Documentation of training submitted to the Division shall include training records, signed by the employing
14 agency in-service training coordinator or agency head, that indicate the number of training contact hours.

15 (j) Replacement certificates may be requested by submitting a completed Request for Replacement of Professional
16 Certificate Form F-7. An applicant shall have been previously awarded either an Intermediate or Advanced
17 Certificate to be able to receive a replacement.

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19 *History Note: Authority G.S. 17C-6;*
20 *Eff. August 15, 1981;*
21 *Pursuant to G.S. 150B-21.3A, rule is necessary without substantive public interest Eff. May 25,*
22 *2019;*
23 *Amended Eff. February 1, 2026.*