

Criminal Justice Fellows Program Community College Checklist

- Complete an admissions application.
- Take placement tests if needed.
- Meet with an advisor and register for classes.
- Make your advisor aware that you are a Criminal Justice Fellows Program Fellow and that you **MUST** graduate in 2 years. Also let them know that the forgivable loan scholarship will only cover courses at your selected community college.
- Complete new student orientation if required.
- Obtain and attach a copy of your class schedule.
- Obtain and attach a copy of your program of study.
- Attach proof that you are designated as an in-state student in the Residency Determination System (RDS).

Please initial below to certify that you have completed each of the items on this checklist.

Complete and submit this checklist and required documentation (e.g., your class schedule, program of study, and proof of in-state student status) to cjfellows@ncdoj.gov.

Reminder: All students accepting the Criminal Justice Fellows Forgivable Loan Scholarship should notify the Department of Justice of their selected community college and the college's fall semester tuition payment due date by June 30.