

Minutes

School Directors' Advisory Group Meeting January 28, 2025

The School Directors' Advisory Group met at Guilford Technical Community College on Tuesday, January 28, 2025, at 12:00 pm.

Committee Members

Present	Absent
Bryan Christy	Calvin Shaw
1stSgt Lankford* (Major Jeremy Brewington)	Todd Carver
Terry Clanton	Dan Hicks
Bryan Brown	Pam Pope
Christopher Baldwin	Thomas Forrest
Jesse Swartz	Chief Anthony Davis
Milton Davis	Tim Fuss
William McIntosh	

Staff/NCJA Members

Present	Absent
Deputy Director Michelle Schilling	Autumn Hanna
Deputy Director Chris Anderson	
Russell Henderson	
Jason McIntyre	
Billy Bradshaw	
Lisa Bass	
Alex Gazaway	
Jennifer Fisher, Community Colleges	

Deputy Director Schilling opened the meeting by welcoming everyone to the meeting and introducing Dean Underwood of Guilford Technical Community College.

Administrative Code Changes

Specialized working groups have been formed to conduct a comprehensive review of the 09B certification and training rules. These groups are tasked with analyzing current regulations and proposing necessary updates.

The proposed changes resulting from these reviews will be presented to two key committees in May 2025:

1. Planning and Standards Committee
2. Education and Training Committee

Two specific areas are receiving particular attention:

1. Certification requirements for Out-of-state, Federal, and Military transfers
2. In-Service Firearms requirements

Dedicated working groups are actively discussing these topics. As the review process progresses, we will provide timely updates on any significant changes or decisions made regarding these crucial areas of certification and training.

Online Testing Update

The following state examinations have been successfully completed and uploaded into the Acadis system:

- Juvenile Justice Officer
- Juvenile Court Counselor
- Chief Court Counselor

The state examination for Specialized Instructor – Compliance and Control Tactics is currently undergoing updates.

State examinations are still pending for the following Specialized Instructor positions:

- Hazardous Materials (HazMat)
- Physical Training
- Law Enforcement Driving
- Law Enforcement Firearms

We will provide further updates as these examinations are finalized and made available.

Level Set Orientation

February 10 – Guilford Technical Community College

April 8 – Raleigh Police Department Training Center

June 25 – Forsyth Technical Community College

August – Gaston Community College (No date yet)

September 21 – School Directors' Conference

November – Sampson Community College (No date yet)

2024 School Directors' Conference – Western Update

The conference was a resounding success, thanks in large part to Bryan Christy's exceptional hosting efforts. We received a wealth of positive feedback from attendees, and we are grateful for the opportunity to have held the event at Western Piedmont Community College.

Annual Conference – 2025

Theme – Accepting Change. In the process of finding a keynote speaker.

ISTC Training

The training staff at the Criminal Justice Training Division is now responsible for coordinating the In-Service Training Coordinator (ISTC) training program. The inaugural class is scheduled for

February 14, 2025, and will be held at Johnston Community College. In addition to the initial training, refresher courses will also be offered to ensure ongoing professional development.

Rosie Battles and Mary Burton will lead the ISTC and ISTC Refresher training courses, bringing their expertise to enhance the training experience for participants.

Medical Screening Working Group

The Medical Screening Working Group has been reviewing guidelines and has significant changes. The group will be making recommendations to the guidelines.

BLET (Basic Law Enforcement Training) Retention and Withdraws

More specific information is needed from the BLET students who withdraw due to “personal reasons.” The point at which these students are dropped or withdrawn is being reviewed.

Webforms

Russell Henderson is in the process of creating webforms for student injury, BLET deficiency makeup report.

Specialized Instructors – Practical Skills Enhancements

Creative training is great for the practical skills if the training is job related and safe. High liability instructors want to make sure the students are prepared. The instructors want to enhance the skills, but they need to make sure they discuss it with the school director. School directors need to be aware of what the instructors are teaching. Also, run the ideas through a different school or agency and see what their thoughts are.

Transfer – Limited Enrollees

Individuals are required to submit comprehensive documentation detailing any law enforcement training they have completed through their previous agency or military branch of service. This documentation undergoes a thorough evaluation to pinpoint Basic Law Enforcement Training (BLET) topics in which the individual has little to no prior training. The identified topics are outlined in a BLET approval letter, which the individual must address during their 12-month probationary certification period. Upon receiving the approval letter, the individual is classified as a Limited Enrollee.

The BLET approval letter specifies only the topics the individual is required to complete, eliminating the need for additional blocks of instruction or end-of-block tests. However, individuals may voluntarily attend extra blocks of instruction if they feel they need reinforcement in certain areas.

Sheriffs’ Challenges – 2025 State Exam

Sheriffs’ Challenges will only take the 2025 state exam beginning January 1 (new curriculum).

NCJA BLET Coaches

The North Carolina Justice Academy (NCJA) is deploying three dedicated coaches to support the implementation of the new Basic Law Enforcement Training (BLET) curriculum across schools. These coaches will:

1. Prioritize assistance with the new curriculum while also supporting legacy programs
2. Observe classroom instruction firsthand
3. Engage with students to gather feedback
4. Provide comprehensive support for BLET programs
5. Facilitate the smooth implementation of the new BLET curriculum

This initiative aims to ensure a seamless transition to the updated training program, which is expected to be rolled out to all 68 delivery sites in 2025. The coaches will serve as a vital resource for instructors and students, helping to maintain high standards of law enforcement education and adapt to the curriculum changes.

New School Directors

New school directors can reach out to our field representatives for support whenever they need assistance. The field representatives serve as a valuable resource, providing guidance and help as needed.

BLET Academy Requests

An agency is requesting to run their own BLET program due to the lack of collaboration with the nearby community college.

2025 School Director Advisory Group Meetings

March 25 – Pitt Community College

May 27 – Gaston Community College

July 22 – Cape Fear Community College

September 22 – Annual Conference

November 25 – Johnston Community College

Meeting ending at 2:30 pm.