

Data Team Membership and Processes

Mission: The Data Consultation Team will assist the Task Force in exploring and developing requirements for data production and reporting relevant to transparency and accountability.

Main Areas of Expertise:

- a. Catalogue of sources
 - Where does data exist? If it doesn't exist, where should it live?
- b. Reliability of sources
 - Do people in the field consistently make use of these reporting fields?
- c. Legitimacy of data
 - Do these data answer the question the subcommittee wants it to?

Members:*

Administrative Office of the Courts

Emily Mehta, Research and Policy Associate

Sentencing Commission

Michelle Hall, Director

Sheriff and County Data

**Dr. Lee Crayton, Management Analyst Supervisor, Performance Management,
Buncombe County**

Academic Professionals

Ben Finholt, NCPLS, Inc.

Dr. William Crozier, Duke University School of Law, Center for Science and Justice

Dr. Duren Banks, Research Triangle Institute

Emily Coward, UNC School of Government

Dr. Frank Baumgartner, UNC Political Science Department

**Additional members may be added*

Overview of Task Force Design:

Governor Roy Cooper signed Executive Order No. 145 on June 9th, 2020, forming the North Carolina Task Force for Racial Equity in Criminal Justice. The Task Force will recommend solutions to stop discriminatory law enforcement and criminal justice practices, and hold public safety officers accountable.

The Task Force members are divided into several Working Groups. Each Working Group is assigned a collection of related Issues Areas listed in the Executive Order for research and recommendation development, along with several additional Issues Areas added by the Task Force at the first meeting.

Each working group will:

1. Focus on the development of policies with clear and actionable plans for implementation that align with Issues Areas listed in the Executive Order.
2. Assign one individual to serve as the Chairperson of the Working Group.

3. Be assigned a government agency staff member and/or NCCJ's process facilitator team member to help facilitate both substantive work and administrative tasks associated with the Working Group's mission.

Data Team Interaction with Task Force:

- Members of the Data Team are encouraged but not required to attend Task Force and Working Group Meetings. All meetings are open to the public.
- The Data Team will participate in a biweekly meeting staffed by Project Manager Ellen Spolar (*see schedule below*).
- One of the principle duties of the Staff Lead assigned to each Working Group is to compile any and all data-related questions or recommendations that arise during each Working Group meeting.
- At the end of each Working Group meeting, the Staff Lead, with approval of the Working Group Chairperson, will send any such data questions or recommendations to Project Manager Ellen Spolar and the Data Team listserv.
- The Data Team will then begin discussion of these issues and present reactions, next steps, and/or recommendations at the biweekly Data Team meeting.

Schedule

This Data Team meeting schedule is subject to adjustment and augmentation, particularly in the final weeks as the written report takes shape.

Friday 10-Jul

Task Force Meeting

Purpose: Racial Equity Training and Membership Introductions

Friday 24-Jul

Task Force Meeting

Purpose: Level Setting on Issue Areas and Working Group Assignment Finalization

Tuesday 28-Jul

Task Force Meeting - Public Comment Session

Thursday 30-Jul, 10:00am

Data Team Meeting

Week of 3-August

Working Group Meetings

Purpose: Working Groups are asked to develop recommendations for presentation to Task Force meeting

Thursday 13-Aug, 10:00am

Data Team Meeting

Week of 17-Aug

Working Group Meetings

Purpose: Working Groups are asked to develop recommendations for presentation to Task Force meeting

Friday 28-Aug

Task Force Meeting

Purpose: Working Groups present recommendations

- Data Team members asked to prioritize attendance at this Task Force meeting

Thursday 3-Sep, 10:00am

Data Team Meeting

Friday 4-Sept

Task Force Meeting - Public Comment Session

Friday 11-Sept

Task Force Meeting

Purpose: Task Force gives feedback on changes/additions to Working Group recommendations; "send Working Groups off" to make changes/additions to recommendations

- Data Team members asked to prioritize attendance at this Task Force meeting

Week of 14-Sep

Working Group Meetings

Purpose: Working Groups make changes/additions to recommendations

Thursday 24-Sep, 10:00am

Data Team Meeting

Week of 28-Sep

Working Group Meetings

Purpose: Working Groups make changes/additions to recommendations

Thursday 24-Sep, 10:00am

Data Team Meeting

Friday 9-Oct

Task Force Meeting

Purpose: Working Groups present revised recommendations; Task Force make decision on tone and structure of the final report and makes writing assignments for general portions of the report

- Data Team members asked to prioritize attendance at this Task Force meeting

Thursday 15-Oct, 10:00am

Data Team Meeting

Friday 16-Oct

Task Force Meeting - Public Comment Session

Thursday 29-Oct, 10:00am

Data Team Meeting

Friday 6-Nov

Task Force Meeting

Purpose: Task Force gives feedback on Working Group revised recommendations

Week of Friday 9-Nov

Working Group Meetings

Purpose: Working Groups finalize written recommendations

Friday 13-Nov

No Meeting Deadline: Working Groups to submit Final Draft Language to Task Force Staff to prepare report; general portions of report also due

Friday 20-Nov

No Meeting: Task Force Staff to generate draft final Report; send to Task Force members for review

Monday 30-Nov

Brief Meeting: Task Force members to electronically sign off on report

Tuesday 1-Dec

No Meeting: Task Force Co-Chairs to send report to Governor's Office