

CRIMINAL JUSTICE EDUCATION AND TRAINING STANDARDS DIVISION

CRIMINAL JUSTICE STANDARDS DIVISION

(Rev. 04-2025)

Agency Audit Checklist Attachment 1 – Campus & Company Police

*NOTE: This form is an attachment for Campus and Company Police Agencies to the Agency Audit Checklist.

Audited By: _____ **Date:** _____

Agency: _____

- Campus Police Agency** **Company Police Agency**

AGENCY FILES

- Copy of the agency’s insurance policy, or if self-insured, the certificate of self-insurance [12 NCAC 02J .0202, 12 NCAC 02J .0207, 12 NCAC 02I .0203, & 12 NCAC 02I .0210] & [GS 74G-3 & GS 74E-3]

- Current copy of agency’s *Report of Employing Businesses & Institutions* (CP-103) [12 NCAC 02J .0202(7) & 12 NCAC 02I .0203(7)]

- Campus Police Agencies Only – Emergency phone call records [74G-5.1(i)]

Note: Campus police agencies shall not be required to maintain any recordings of emergency telephone call for more than 30 days from the time of the call, unless a court of competent jurisdiction orders a port seal (2013-91, s. 2)

NOTES

- In Compliance:** **YES** **NO**
Follow-Up Required: **YES** **NO**