

**BLET ADVISORY GROUP
MEETING MINUTES
September 11, 2020
Teleconference Meeting**

Jennifer Fisher called the meeting to order at 10:02 am and thanked everyone for attending the September 11, 2020, BLET Advisory Group meeting. Leann Supko conducted a formal roll call. A quorum was present. Jennifer Fisher recognized guests in attendance and asked that they introduced themselves. Jennifer Fisher began the meeting with two separate moments of silence, one for the anniversary of the September 11, 2001 attacks and one for fallen Deputy Ryan Hendrix of Henderson County Sheriffs' Office.

Members Present:

Rick Barney, Craven Community College
Kelly Blackwelder, Town of Elon Police Department
Joseph Cotton, North Carolina State Highway Patrol
Jon Gregory, Wake Technical Community College
Billy Kelly, Rockingham Police Department
Kenneth Klamar, Sunset Beach Police Department
Randy Shepherd, Guilford County Sheriffs' Office
Sammy Turner, Brunswick County Sheriffs' Office
Aaron Vassey, Cleveland Community College
Paul Phillips, Western Piedmont Community College (Representing Steve Warren)

Members Absent:

Richard Tullis, Asheville Police Department

Ex-Officio Members Present:

Steven Combs, Criminal Justice Standards Division
Michelle Schilling, Criminal Justice Standards Division
Charminique Williams, Criminal Justice Standards Division
Autumn Hanna, Sheriffs' Standards Division
Brenda Rivera, North Carolina Department of Justice

Ex-Officio Members Absent:

Chris Scott, Sheriffs' Standards Division
Diane Konopka, Sheriffs' Standards Division

Staff Present:

Jennifer Fisher, North Carolina Justice Academy
Leann Supko, North Carolina Justice Academy
Laurie Austen, North Carolina Justice Academy
Trevor Allen, North Carolina Justice Academy
Alex Gazaway, North Carolina Justice Academy
Jesse Kittrell, North Carolina Justice Academy
Jarrett McGowan, North Carolina Justice Academy

Dan Worley, North Carolina Justice Academy

Guests Present:

Tracy McPherson, North Carolina Community Colleges

Mickey Biggs, North Carolina Community Colleges

OLD BUSINESS

- Approval of June 12, 2020 meeting minutes
Members were afforded an opportunity to review the minutes from the June 12, 2020 meeting. Rick Barney made the **motion** to accept the minutes with a correction to Andrea Hyson's name. Billy Kelly **seconded. None opposed.** No further discussion. **Motion carried.**

- BLET Job Task Analysis

Alex Gazaway provided the Advisory Group with an update on revisions for the BLET curriculum. Mr. Gazaway stated the first three lessons, *Problem Solving*, *Communication*, and *Constitutional Law*, have completed legal reviews. Those lesson plans are currently under the final edit/review. *Officer Wellness*, *Interviews*, and *Drivers Training* are now under legal review. *Criminal Investigations*, *Testifying in Court*, and *Dealing with Victims* has been sent to the Advisory Group for recommendations. Mr. Gazaway reminded the group that the deadline for suggestions of those lesson plans is fast approaching. *Elements of Criminal Law* is now broken into three sections: *Personal Crimes*, *Property Crimes*, and *Public Crimes*. The first segment is to set to be available to the Advisory Group next week.

Mr. Gazaway stated there are about 25 more lesson plans left for the Job Task Analysis rewrite. Mr. Gazaway thanked the Advisory Group for all their input and stated he would like to recognize those who offer recommendations. Mr. Gazaway asked that the Advisory Group advise him via email, who has provided recommendations in order to acknowledge that person, association, or school.

Jennifer Fisher expressed her appreciation to Mr. Gazaway and the Job Task Analysis team for their promptness and responsiveness to the Advisory Group members. Mrs. Fisher stated she looks forward to continuing to work together to make the best BLET curriculum possible.

NEW BUSINESS

- Proposed Revisions to Lesson Plans
Members were afforded an opportunity to review the proposed revisions to the below lesson plans well in advance of today's meeting. Mrs. Fisher reiterated the revisions and opened the floor for discussion for each lesson plan.

- SCAT

Jennifer Fisher advised the group that revisions were made to Duty to Intervene, Guarding against Positional Asphyxiation, and Open Hand Strikes. A discussion ensued.

John Gregory recommended clarifying repositioning a subject that is no longer combative (see page 55, item 11). From a teaching perspective, Mr. Gregory proposed repositioning positions are listed. Laurie Austen suggested a section is added with a medical review from medical staff and a legal review upon suggested repositions. Jennifer Fisher advised that, due to time restrictions, a medical review/revision will need to take place in the future and will be recommended to Alex Gazaway as part of the new Job Task Analysis rewrite.

Upon further discussion, Jarrett McGowan advised the group that more specific language is found in the lesson plan on pages 56 and 57 in reference to repositioning a subject and monitoring the subject. Mr. McGowan suggested that a reference is made on page 55 to direct the instructor to the detailed information on pages 56 and 57. Mrs. Fisher explained that the reference would be inserted with a medical review recommendation proposed to Alex Gazaway as part of the Job Task Analysis rewrite.

No further discussion. Jon Gregory made a **motion** to accept the proposed and discussed revisions. Rick Barney **seconded**. None opposed. **Motion carried.**

- Physical Fitness

Jennifer Fisher stated updates were made to good/bad cholesterol and obesity statistics. The POPAT Scenario #1 form was revised to include an “end time” to assist with rest time calculation. No discussion ensued. Joseph Cotton made a **motion** to accept the proposed revisions. Sammy Turner **seconded**. None opposed. **Motion carried.**

- Responding to Victims and the Public

Jennifer Fisher advised the group that an update was made per the NC Statute on Crimes Against the Elderly. No discussion ensued. Sammy Turner made a **motion** to accept the proposed revision. Billy Kelly **seconded**. None opposed. **Motion carried.**

- Motor Vehicle Law

Jennifer Fisher stated that a revision was made per statutory updates on personal delivery devices. No discussion ensued. Randy Shepherd made a **motion** to accept the proposed revisions. Rick Barney **seconded**. None opposed. **Motion carried.**

OTHER BUSINESS

Division Reports

North Carolina Criminal Justice Training and Standards Division Report

- Michelle Schilling advised the group that BLET testing is ongoing with her team adapting to strategic room restrictions. Their primary focus is on providing timely exams.

- Due to the canceled School Directors Conference, Ms. Schilling informed the group that CJ Standards has an informative update that will be online Tuesday, September 14, 2020. The update will take 30-45 minutes to complete, and feedback is valued. Ms. Schilling recognized her group, Nathan Bright (NCJA) and Alice Butler (NCJA), for their excellent work.

North Carolina Sheriff's Training and Standards Commission Division Report

- No report at this time.

North Carolina Department of Justice Division Report

No report at this time.

Adjournment

Mrs. Fisher expressed her appreciation to the Advisory Group for their input and hard work. Mrs. Fisher opened the floor for discussion. No discussion ensued. Sammy Turner made a **motion** to adjourn the meeting. Randy Shepherd **seconded**. None opposed. **Motion carried**. Meeting adjourned at 10:35 am.

Respectfully submitted,
Leann Supko
Program Assistant
North Carolina Justice Academy

Date
October 19, 2020