

IN THE GENERAL COURT OF JUSTICE
SUPERIOR COURT DIVISION

2020 JUL 24 P 12:35

1142 30., C.S.C.

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RESTRAININ

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INTRODUCTION

PARTIES

3. Defendant Stepping Stone Phlebotomy, LLC, d/b/a Stepping Stone Medical, (“Stepping Stone”) is a privately owned North Carolina company whose primary business is operating a proprietary school located at 218 W. Broad St., Suite A, Statesville, NC 28677.

RELEVANT STATUTORY PROVISIONS

4. The General Assembly has recognized “the importance of higher education and of the particular significance attached to the personal credentials accessible through higher education” in all public and private post-secondary entities. N.C. Gen. Stat. § 116-15.

5. Under North Carolina law, a proprietary school is any privately owned post-secondary institution that provides vocational training or education credentials below the associate degree level. N.C. Gen. Stat. § 115D-87(2). Any institution meeting this statutory definition must have a license to operate. N.C. Gen. Stat. § 115D-90. The purpose of proprietary school licensure and supervision is to (1) “protect the health, safety and welfare of the public by having proprietary schools maintain . . . sufficient and proper facilities . . . and qualified teaching and administrative staff,” (2) ensure the school has “satisfactory programs of operation and instruction,” and (3) ensure the school carries out its “advertised promises and contract[s] made with its students and patrons.” N.C. Gen. Stat. § 115D-89.

6. To accomplish this purpose of protecting the public and consumers, North Carolina’s proprietary school licensing laws set up several crucial consumer protections to ensure that consumers are receiving training that is at least minimally comparable to the value they are paying. These statutory protections are enforced by the Office of Proprietary Schools (“OPS”).¹

7. The first step in enforcing these protections is the license application process. When a school applies for a license, OPS investigates many aspects of the school, including but not limited to, whether the curriculum is comparable to other public and private schools offering

¹ The State Board of Proprietary Schools (SBPS) is a part of the North Carolina Community Colleges System. The State Board of Community Colleges acts through the SBPS and its corresponding administrative unit, the Office of Proprietary Schools (“OPS”), to license and regulate proprietary schools in North Carolina. N.C. Gen. Stat. §§ 115D-89 through 89.4.

similar instruction; whether the instructors have adequate education and experience; whether the facilities are in adequate condition to provide quality training; whether the school uses erroneous or misleading advertising; and whether the school is financially sound and capable of fulfilling its commitments to its students. *See generally* N.C. Gen. Stat. § 115D-90(c)(1)-(13). Once OPS verifies that these basic standards have been met, then they may grant a license.

8. OPS then ensures that consumers continue to receive at least a basic quality of training through its annual license renewal program by verifying that the school has maintained the minimum standards required to obtain a license. N.C. Gen. Stat. § 115D-91(b).

9. A final and critically important protection for consumers is that in order to maintain a proprietary school license, the school must post a bond and contribute to the Student Protection Fund. N.C. Gen. Stat. §§ 115D-95; 115D-95.1. The bond covers students' loss of tuition, fees, or other instructional-related expenses in the event the school ceases to operate for any reason, including but not limited to suspension, revocation, or nonrenewal of the school's license; bankruptcy; or foreclosure. N.C. Gen. Stat. § 115D-95. The Student Protection Fund serves as a back-up protection in the event that the bond is not enough to compensate the losses suffered by students in the event of school closure. N.C. Gen. Stat. § 115D-95.1.

FACTUAL ALLEGATIONS

10. Defendant Stepping Stone meets the definition of a proprietary school provided under N.C. Gen. Stat. § 115D-87(2) and thus must comply with the licensing requirements enumerated in N.C. Gen. Stat. § 115D-90 and enforced by the North Carolina State Board of Proprietary Schools.

11. Because Defendant has failed to submit an application for licensure, no one has verified whether the price of Defendant's curriculum is comparable to other schools offering

similar instruction; no one has verified whether Defendant's instructors are qualified to provide medical training; no one has verified whether the facilities and equipment being used are adequate to provide quality training; no one has verified whether Defendant's advertising is erroneous or misleading; and no one has verified whether Defendant is financially sound and capable of fulfilling its commitments to its students. N.C. Gen. Stat. § 115D-90(c)(1)-(13).

12. Defendant has also not posted bond nor contributed to the Student Protection Fund, resulting in its students being vulnerable to financial harm in the event Stepping Stone ceases to operate. N.C. Gen. Stat. §§ 115D-95, 115D-95.1.

Stepping Stone's North Carolina Operations

13. Defendant Stepping Stone is a Statesville-based proprietary school that charges tuition for vocational training targeted towards North Carolina citizens who are interested in pursuing careers as phlebotomy technicians, EKG technicians, medical assistants, and/or medical biller and coders.

14. Stepping Stone was registered as a North Carolina Limited Liability Company on June 6, 2017. At all times, Janecia R. Sanders has been the sole officer of Stepping Stone. On information and belief, Sanders has been in control of Stepping Stone. She coordinates the courses, promotes and markets the courses, collects payment for the courses, and is an instructor that teaches the courses. *See* Secretary of State Registration, attached as Ex. 1.

15. Sometime shortly thereafter, Stepping Stone began marketing and conducting phlebotomy and medical assistant courses within the state. Sometime during February or March 2020, Defendant also began offering EKG technician and medical billing and coding courses. Affidavit of David Evers, Attachments A, B, C, D, & J, attached as Ex. 2 (hereinafter "Evers Aff."). Defendant also offers a medical administrative assistant course of study and a basic

lifesaving skills class. Evers Aff., Attachments E, F; *see also*

<https://ssphlebotomy.enrollware.com/schedule> (as last visited on July 23, 2020)

16. Phlebotomy is the practice of surgically opening or puncturing a vein to withdraw blood or introduce fluid. Defendant claims to teach this skill in its Certified Phlebotomy Technician course. Defendant charges students \$1,000.00 for this course. *See* Evers Aff., Attachment A.

17. The title of “Medical Assistant” is slightly amorphous; however, Defendant’s Certified Clinical Medical Assistant course claims to teach students how to “check patients in and out upon arrival and departure; answer phone calls and questions, assist providers with exams and procedures; administer injections; work in the electronic health record; perform EKG, phlebotomy, and laboratory procedures; and take patient vital signs.” *See* Evers Aff., Attachment B. Defendant charges students \$3,000.00 for this course. *Id.*

18. EKG Technicians set up and administer electrocardiograms and stress tests, prepare patients for Holter or ambulatory monitoring, edit and deliver final test results to physicians for analysis, schedule appointments, and transcribe physician’s interpretations. Defendant claims to teach these skills in a ten-hour course over five weeks. Defendant charges \$950.00 for this course. *See* Evers Aff., Attachment D.

19. In the medical billing and coding class, Defendant claims to teach students how to “gather/review essential patient information; verify required documentation before patient information is released; prevent fraud/abuse by auditing billing; assign codes for diagnosis and procedures; submit claims for reimbursement; [and] coach healthcare providers to achieve optimal reimbursement.” Defendant claims to teach these skills in a sixteen-hour course over an eight-week period. Defendant charges \$2,500.00 for this course. *See* Evers Aff., Attachment C.

20. In the medical administrative assistant course of study, Defendant claims to teach students how to: review and answer practice correspondence; operate computer systems to accomplish office tasks; answer calls, schedule appointments, greet patients and maintain files; update and maintain patient and other practice-specific information; and coordinate operation reports such as time and attendance. Defendant claims to teach these skills in a fourteen-hour course over a seven week period via Zoom. Defendant charges \$2,000.00 for this course. *See Evers Aff., Attachment F.*

21. Students register for a course on Defendant's website, then pay with cash, credit card, debit card, or through PayPal. On information and belief, Defendant has hosted the courses predominately in North Carolina, but occasionally in South Carolina, Connecticut, and Virginia. Defendant also hosts classes electronically via the Zoom meeting software.

22. On information and belief, students in several of these courses practice puncturing veins and drawing blood. Defendant first instructs students to practice on test equipment, then, in an uninspected facility, students are guided through drawing blood from live people by an instructor whose credentials have not been verified.

23. Defendant's website and social media accounts claim that these courses are "nationally certified in all 50 states through the (NHA) National Healthcare Association" and that "once you complete our course you will be a Nationally Certified Phlebotomy Technician Meaning[sic] you can work in all 50 states." Defendant's website further promises "highly qualified instruction along with an outstanding curriculum" designed to "produce medical professionals whose understanding of safety and correct techniques are unmatched."

Defendants' Repeated Failure to Obtain a License or Respond to Regulators

24. On January 28, 2018, South Carolina's Commission on Higher Education contacted the Office of Proprietary Schools ("OPS") regarding Defendant. The Commission inquired about whether Defendant was licensed in North Carolina following reports that it was hosting unlicensed courses in South Carolina. OPS informed the Commission that Defendant was not licensed in North Carolina. *See* Affidavit of Rasheeda McCormick at ¶ 3, attached as Ex. 3 (hereinafter "McCormick Aff.").

25. On February 5, 2018, OPS Program Auditor Rasheeda McCormick, spoke with Janecia Sanders on the phone and informed her that Stepping Stone needed to apply for licensure in North Carolina. Ms. McCormick followed up in an email to Defendant providing the link for the application for licensure. Defendant did not respond to the email, OPS never received an application, and Defendant continued to advertise and host courses. *See* McCormick Aff. at ¶¶ 4-5.

26. On February 28, 2018, Connecticut's Office of Higher Education contacted OPS regarding Defendant. The Office of Higher Education stated that they had received a complaint about Defendant and inquired as to whether anyone had been in touch with someone at the company, as their office had been unsuccessful in making contact. *Id.* at ¶ 6.

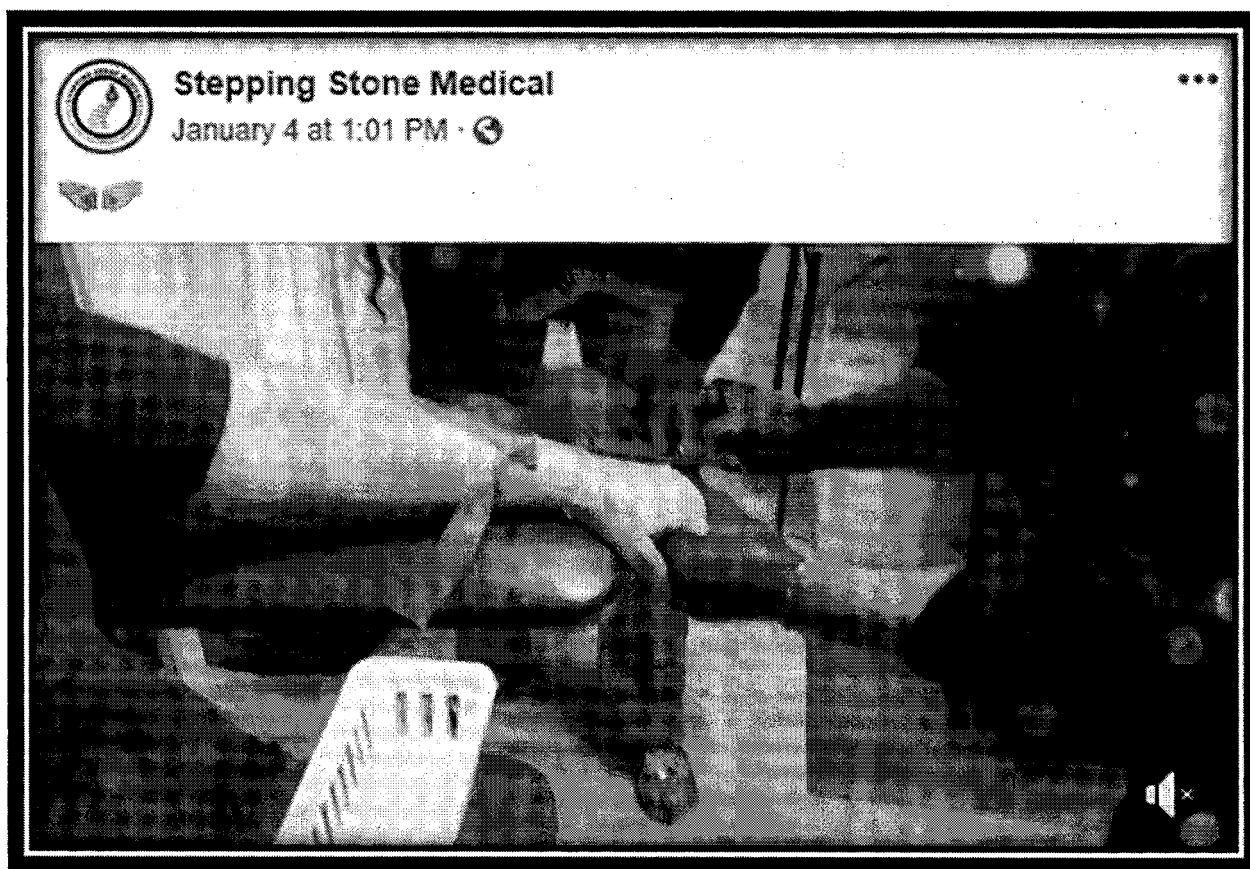
27. On March 5, 2018, a month after OPS notified Defendant that it required licensure, Ms. McCormick sent Defendant another email warning that OPS had not received an application and that if Defendant continued to operate without applying for a license, they would be reported to the North Carolina Attorney General's Office. Defendant never responded to this email, OPS never received an application, and Defendant continued to advertise and host courses. *Id.* at ¶ 7.

28. Over a year later, OPS discovered that Defendant continued to hold phlebotomy and medical assistant courses, in direct defiance of the law and OPS direction. *Id.* at ¶ 8.

29. On September 23, 2019, OPS reported Defendant's continued operation to the North Carolina Attorney General's Office. *Id.*

30. OPS has not received an application for licensure from Defendant. *Id.*

31. On information and belief, Defendant is still operating and has courses scheduled over the next six months. On social media, Defendant has posted videos of what appears to be students puncturing veins of live patients. *See Evers Aff.*, para. 12.



Social media post available at <https://www.facebook.com/watch/?v=3420808571293730>

32. After being given proper notice from OPS and ample time to remedy the discrepancy, Defendant continues to openly defy state regulators and North Carolina law by continuing to operate illegally.

33. Defendant continues to promote its unlicensed programs via the internet – including on its own website (www.ssphlebotomy.com) and on social media. Defendant’s website advertises the \$1,000 phlebotomy classes scheduled through December 2020; the \$2,800 medical assistant classes scheduled through December 2020; the \$950 EKG technician classes scheduled through July 2020; and the medical billing and coding classes scheduled through August 2020. *See Evers Aff.*, Attachments A-F. Though all of these programs meet the requirements of N.C. Gen. Stat. § 115D-87(2) requiring licensure, none have been approved by OPS and no application has been submitted.

34. Defendant continues to actively advertise courses using social media without disclosing that they are unlicensed. For example, in a Facebook post Defendant claims to be “a one stop shop” for phlebotomy certification. *See Evers Aff.*, Attachment K.

35. Not only do these advertisements fail to disclose to consumers that these classes are unlicensed and how that status could affect the value of the training they offer, but Defendant’s website is deliberately misleading about the credentials of the program. Defendant’s website states that its classes are “nationally accredited in all 50 states” and in a social media post stated that “once you complete our course you will be a Nationally Certified Phlebotomy Technician Meaning[sic] you can work in all 50 states.” However, because the operation is unlicensed, state regulators have not verified that the instructors are qualified and healthcare employers will not likely see the certification as valid.

36. On information and belief, Defendant is actively scheduling courses, accepting tuition from students, and assisting students in drawing blood from live patients in an uninspected facility despite its knowledge that it must be licensed to do so legally. Defendant continually misrepresents its credentials and fails to disclose the program's lack of licensure and how it could affect the value of the training students have purchased and their employment prospects. Finally, Defendant has actively ignored regulators attempts to address Stepping Stone's illegal status.

37. Defendant's aforesaid acts, practices, representations, and omissions have been knowing and willful.

38. Defendant's aforesaid acts, practices, representations, and omissions have been in or affecting commerce in North Carolina and have had a significant and negative impact thereon.

39. Defendant's knowing and continued violation of North Carolina law shows a disregard for public health and safety. Defendant is knowingly misleading its students by failing to ensure that its training program meets state standards and gives its students marketable skills.

40. Because Defendant has operated a proprietary school without a license, consumers have suffered and will continue to suffer financial harm.

**CLAIM FOR RELIEF: VIOLATION OF THE UNFAIR AND DECEPTIVE TRADE
PRACTICES ACT, N.C. GEN. STAT. §75-1.1, et seq.**

41. The State incorporates herein by reference all paragraphs above, and alleges further that the aforesaid acts, practices, omissions, and representations by Defendant constitute unfair and deceptive practices in violation of N.C. Gen. Stat. § 75-1.1, *et seq.*

42. Defendant's unfair and deceptive practices include, but are not limited to:

- a) operating a proprietary school in the State of North Carolina without a license, as mandated by N.C. Gen. Stat. § 115D-90, *et seq.*;

- b) soliciting and receiving compensation from consumers for products or services at an unlicensed proprietary school;
- c) failing to disclose to consumers the shortcomings of its programs and how they limit the value to potential students; and
- d) making false statements about prospective student's employment prospects and qualifications.

43. Additionally, by continuing to operate illegally, Defendant endangers North Carolina consumers by deceptively convincing program graduates that they are qualified to perform phlebotomy and assist in other medical tasks when they may or may not actually be qualified to do so and endanger public health and safety by allowing students to take blood samples from live patients under the supervision of an unlicensed instructor in an uninspected facility.

REQUEST FOR A TEMPORARY RESTRAINING ORDER
UNDER N.C. GEN. STAT. § 75-14

As shown by this complaint and the accompanying exhibits, Defendants' deceptive and illegal practices are ongoing and continue to harm the citizens of this state. The State of North Carolina therefore requests a Temporary Restraining Order pursuant to N.C. Gen. Stat. § 75-14 so that further consumer harm and further violations of law might be prevented.

PRAYER FOR RELIEF

WHEREFORE, the State prays the Court for the following relief:

A. That the Court issue a Temporary Restraining Order pursuant to N.C. Gen. Stat. § 75-14 prohibiting Defendant, its agents, employees, and corporate successors or assigns, and any persons acting in concert with it, from:

1) operating a proprietary school in the State of North Carolina without a license, as mandated by N.C. Gen. Stat. § 115D-90, *et seq.*;

2) advertising, offering, or entering into contracts for educational or instructive products or services in North Carolina and declaring that, pursuant to N.C. Gen. Stat. § 115D-97, all contracts entered into with students or prospective students are null and avoid;

3) collecting any further payment, directly or indirectly, from consumers related to the aforementioned business;

4) destroying, transferring, concealing, altering, or removing from its possession or control any financial records, consumer contracts, emails, or other correspondence, business records, and other documents of defendants; or

5) transferring, withdrawing, concealing, or encumbering any assets of Defendant's pending further order of the Court;

B. That, upon proper notice to Defendant and within ten (10) days of the entry of the Temporary Restraining Order, a hearing be conducted to determine whether that Order, or any reasonable modification thereof, should not be continued in the form of a Preliminary Injunction pending the final adjudication of this cause, as allowed by N.C. Gen. Stat. § 75-14;

C. That Defendant be required to produce the following records no later than three (3) days prior to the Preliminary Injunction hearing or within ten (10) days of entry of a Temporary Restraining Order, whichever is sooner:

1) The name and address of every bank at which Defendant maintains, and/or in the past three years has maintained, deposit, checking, or other bank accounts, and the account number for each such account;

2) A statement of the current monetary balance in each such account held by Defendant, together with a copy of the most recent bank statement for each such account and all bank statements from the past three years for each such account; and

3) A current financial statement, showing the current assets and liabilities for Defendant;

D. That, pursuant to N.C. Gen. Stat. § 75-15.1 and § 115D-97, the Court cancel all contracts executed by Defendant, its agents, employees, and corporate successors or assigns, and any persons acting in concert with it and order Defendant to make restitution of all amounts that consumers paid in connection with said contracts;

E. That, pursuant to N.C. Gen. Stat. § 75-14, a Permanent Injunction be entered upon final adjudication of this case to prevent Defendant, its agents, employees, and corporate successors or assigns, and any persons acting in concert with it, from resuming any unfair or deceptive practices in the State;

F. That Defendant be required to pay civil penalties to the State in the amount of \$5,000.00 per violation of the Unfair and Deceptive Trade Practices Act, pursuant to N.C. Gen.

Stat. § 75-15.2, and that each week that the above alleged practices persisted be deemed a separate violation, as allowed by N.C. Gen. Stat. § 75-8, if that results in a higher penalty amount;

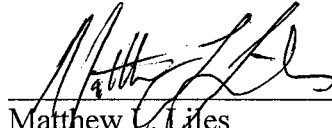
G. That costs and reasonable attorneys' fees be awarded to the State of North Carolina pursuant to N.C. Gen. Stat. § 75-16.1; and

H. That the Court award the State such other and further relief as may be just and proper.

This the 24th day of July, 2020.

JOSHUA H. STEIN
Attorney General

By:



Matthew L. Liles
Assistant Attorney General
Consumer Protection Division
North Carolina Department of Justice
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Raleigh, NC 27602-0629
(919) 716-6000
NC Bar No. 38315
mliles@ncdoj.gov

• File an Annual Report/Amend an Annual Report • Upload a PDF Filing • Order a Document Online •
Add Entity to My Email Notification List • View Filings • Print a Pre-Populated Annual Report form • Print
an Amended a Annual Report form

Limited Liability Company

Legal Name

Stepping Stone Phlebotomy, LLC

Information

SosId: 1600164

Status: Current-Active

Date Formed: 6/6/2017

Citizenship: Domestic

Annual Report Due Date: April 15th

CurrentAnnual Report Status:

Registered Agent: Roseborough, Damien ,

Addresses

Mailing

218 W Broad Street Suite A
Statesville, NC 28677

Principal Office

218 W Broad Street Suite A
Statesville, NC 28677

Reg Office

218 W. Broad St. Suite A Statesville, NC 28677
Statesville, NC 28677

Reg Mailing

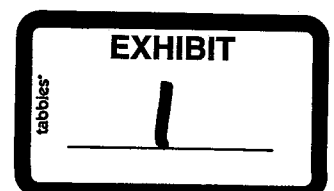
218 W. Broad St. Suite A Statesville, NC 28677
Statesville, NC 28677

Company Officials

All LLCs are managed by their managers pursuant to N.C.G.S. 57D-3-20.

Chief Executive Officer

Janecia Ravaye Sanders
218 W Broad St Suite A
Statesville NC 28677



STATE OF NORTH CAROLINA

COUNTY OF WAKE

AFFIDAVIT OF DAVID C. EVERS

I, David C. Evers, being first duly sworn, depose and say as follows:

1. I am employed by the North Carolina Department of Justice, Consumer Protection Division ("CPD"). My official title is Consumer Protection Specialist. My duties include, but are not limited to: maintaining records of all written consumer complaints filed with the Attorney General in the subject areas assigned to me; conducting investigations of such complaints; and attempting to mediate complaints by corresponding with the business and consumers involved in the complaints.

2. I have direct knowledge of the following facts, or have conducted reasonably diligent investigation so that I believe such to be true.

3. Beginning in September 2019, after the CPD received a tip from the Office of Proprietary Schools that Stepping Stone Phlebotomy, LLC, may be operating an unlicensed proprietary school, members of our office have visited <https://www.ssphlebotomy.com> to gain information about the business. On July 23, 2020, I visited the same site. Attachments A through D are true and accurate representations of various pages of that website, as I observed them on that day.

4. Attachment A is a true and accurate representation of the web page that came up when I clicked on the "Certified Phlebotomy Technician (CPT)" link under the "Register Now" tab on <https://www.ssphlebotomy.com> as I visited it on July 23, 2020.



5. Attachment B is a true and accurate representation of the page that came up when I clicked on the “Certified Clinical Medical Assistant (CCMA)” link under the “Register Now” tab on <https://www.ssphlebotomy.com> as I visited it on July 23, 2020.

6. Attachment C is a true and accurate representation of the page that came up when I clicked on the “Medical Billing and Coding (CBCS)” link under the “Register Now” tab on <https://www.ssphlebotomy.com> as I visited it on July 23, 2020.

7. Attachment D is a true and accurate representation of the page that came up when I clicked on the “Certified EKG Technician (CET)” link under the “Register Now” tab on <https://www.ssphlebotomy.com> as I visited it on July 23, 2020.

8. Attachment E is a true and accurate representation of the page that came up when I clicked on the “BLS for Healthcare provider” link under the “Register Now” tab on <https://www.ssphlebotomy.com> as I visited it on July 23, 2020.

9. Attachment F is a true and accurate representation of the page that came up when I clicked on the “Certified Medical Administrative Assistant (CMAA)” link under the “Register Now” tab on <https://www.ssphlebotomy.com> as I visited it on July 23, 2020.


10. Attachment G is a true and accurate representation of the page that came up when I clicked on the “About” link on <https://www.ssphlebotomy.com> as I visited it on July 23, 2020.

11. From September 2019 to July 2020, members of our office visited Stepping Stone’s social media profiles on Instagram (<https://www.instagram.com/ssphlebotomy/> and https://www.instagram.com/stepping_stone_medical/) and Facebook (<https://www.facebook.com/SteppingStonePhlebotomy>) and observed and recorded the activity contained there. Attachments H through L are true and accurate copies of screenshots from these social media profiles taken during that time and maintained in our office’s investigative file.

12. Further, on July 23, 2020, I visited the "videos" tab of the Stepping Stone Medical Facebook profile located at

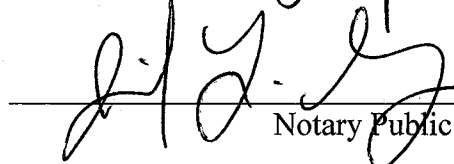
https://www.facebook.com/pg/SteppingStonePhlebotomy/videos/?ref=page_internal where I observed multiple videos that appear to show people performing phlebotomy procedures. For example, I watched a video located at

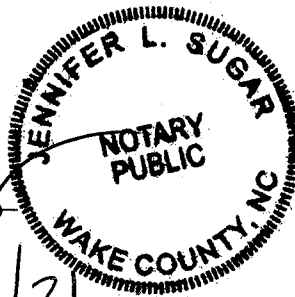
<https://www.facebook.com/SteppingStonePhlebotomy/videos/1347232498812721/> and watched a video was posted on January 27, 2020 at 9:35 a.m., with the caption reading "The ultimate test is when the teacher sits in your chair." This 31-second long video shows a woman dressed in black scrubs inserting a needle into the arm of a woman wearing red pants, a blue sweatshirt, and blue gloves. The woman then attaches a vial to the needle, lets it fill with blood, removes the vial, attaches another vial then lets the second vial fill with blood.


David C. Evers Date 7/24/20

Sworn to and subscribed before me

This the 24th day of July, 2020


Notary Public



My Commission Expires: 1/3/21

Attachment A



[Home](#) |
[Class Schedule](#)

Class Schedule

Click on a class below to begin the enrollment process:

BLS for Healthcare provider

Certified Clinical Medical Assistant (CCMA)

Certified EKG Technician (CET)

Certified Medical Administrative Assistant (CMAA)

Certified Phlebotomy Technician (CPT)



COURSE DESCRIPTION

This course will prepare students to:

- Draw blood from patients and blood donors
- Evaluate patients ability to understand the procedure
- Explain blood-drawing procedure to patients and answer questions
- Perform basic point of care testing, such as blood glucose level
- Prepare blood, urine and other specimens for testing
- Verify patient/donor identity
- Maintain medical equipment such as needles, test tubes and blood vials

Class meets every Monday for 6 weeks or every other Saturday for 4 weeks.

Morning 10:00am - 12:00pm

Evening 6:30pm - 8:30pm

Saturday 9:00am - 12:00pm

The registration fee of **\$100.00 non-refundable**. The remaining \$900.00 is due on the first day of class. We except Cash, Credit, or Debit cards. **Personal checks are not accepted.**

Limited Seating & Registration:

We require students to register before the class begins. **A deposit of \$100.00 is required to reserve a seat in the class.** If a student elects not to attend the course the deposit is **non-refundable**.

This fee includes: A uniform shirt, National Certification Exam through National Healthcare Association (NHA) plus, 24/7 access to the online study guide to get you prepared for the National Exam. If you have any questions please do not hesitate to Contact us.

*****All courses are Nationally Accredited in all 50 States through (NHA) National Healthcare Association*****



Saturday, July 25, 2020 from 9:00 AM to 12:00 PM (full)
Stepping Stone Medical

Monday, August 3, 2020 from 10:00 AM to 12:00 PM
Stepping Stone Medical

Monday, August 3, 2020 from 6:30 PM to 8:30 PM (full)
Stepping Stone Medical

Monday, September 14, 2020 from 10:00 AM to 12:00 PM
Stepping Stone Medical

Monday, September 14, 2020 from 6:30 PM to 8:30 PM
Stepping Stone Medical

Saturday, September 19, 2020 from 9:00 AM to 12:00 PM (full)
Stepping Stone Medical

Monday, October 26, 2020 from 10:00 AM to 12:00 PM
Stepping Stone Medical

Monday, October 26, 2020 from 6:30 PM to 8:30 PM
Stepping Stone Medical

Saturday, November 14, 2020 from 9:00 AM to 12:00 PM

Stepping Stone Medical

Monday, December 7, 2020 from 10:00 AM to 12:00 PM
Stepping Stone Medical

Monday, December 7, 2020 from 6:30 PM to 8:30 PM
Stepping Stone Medical

Medical Billing and Coding (CBCS)



Secure Site



Please be assured that your information is protected and secure. We value your privacy and do not provide customer information to any third parties.

Contact Us

Stepping Stone Medical
218 West Broad St
Suite A
Statesville, NC 28677

 833-372-9253
 Info@steppingstonemedical.com

Powered by Enrollware Online Class Scheduling and Registration Software

- -
 -
- Home
 - | Class Schedule
 - | Privacy

Attachment B



Class Schedule

Click on a class below to begin the enrollment process:

BLS for Healthcare provider

Certified Clinical Medical Assistant (CCMA)



COURSE DESCRIPTION

This course will prepare students to:

- Check patients in and out upon arrival and departure
- Answer phone calls and questions
- Assist providers with exams and procedures
- Administer injections
- Work in the electronic health record (EHR)
- Perform EKG, phlebotomy and laboratory procedures
- Take patient vital signs

Class meets every Thursday for 4 months or every other Saturday for 4 months,

Morning 10:00am - 12:00pm

Evening 6:30pm - 8:30pm

Saturday 1:00pm - 3:00pm

The registration fee of \$100.00 is **non-refundable**. The remaining \$2900.00 is due on the first day of class. We except Cash, Credit, or Debit cards. **Personal checks are not accepted.**

Limited Seating & Registration:

We require students to register before the class begins. **A deposit of \$100.00 is required to reserve a seat in the class.** If a student elects not to attend the course the deposit is **non-refundable**

This fee includes: Basic life support (BLS) through the American Heart Association, a uniform shirt, National Certification Exam through National Healthcare Association (NHA) plus 24/7 access to the online study guide to get you prepared for the National Exam. If you have any questions please do not hesitate to Contact us.

All courses are Nationally Accredited in all 50 States through (NHA) National Healthcare Association



Thursday, August 20, 2020 from 10:00 AM to 12:00 PM
Stepping Stone Medical

Thursday, August 20, 2020 from 6:30 PM to 8:30 PM
Stepping Stone Medical

Saturday, October 3, 2020 from 1:00 PM to 3:00 PM
Stepping Stone Medical

Certified EKG Technician (CET)

Certified Medical Administrative Assistant (CMAA)

Certified Phlebotomy Technician (CPT)

Medical Billing and Coding (CBCS)


Secure Site




Please be assured that your information is protected and secure. We value your privacy and do not provide customer information to any third parties.

Contact Us

Stepping Stone Medical
218 West Broad St
Suite A
Statesville, NC 28677

 833-372-9253

 Info@steppingstonemedical.com

Powered by Enrollware Online Class Scheduling and Registration Software

- -
 -
- Home
 - | Class Schedule
 - | Privacy

Attachment C



[Home](#)
[Class Schedule](#)

Class Schedule

Click on a class below to begin the enrollment process:

BLS for Healthcare provider

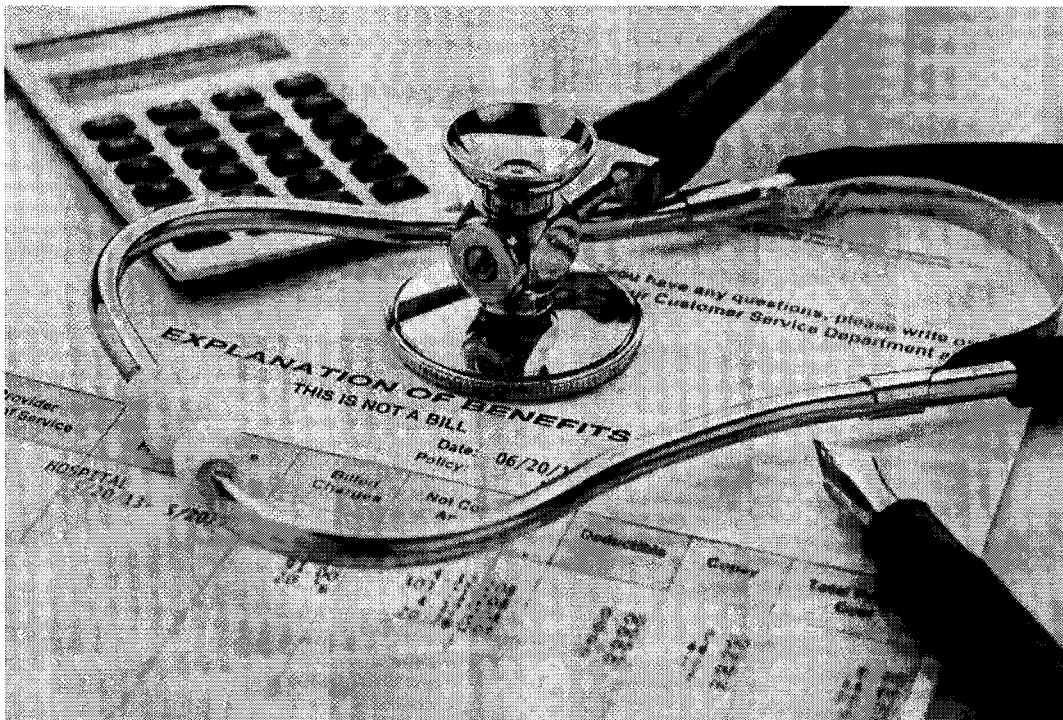
Certified Clinical Medical Assistant (CCMA)

Certified EKG Technician (CET)

Certified Medical Administrative Assistant (CMAA)

Certified Phlebotomy Technician (CPT)

Medical Billing and Coding (CBCS)



COURSE DESCRIPTION

This course will prepare students to:

- Gather/review essential patient information

- Verify required documentation before patient information is released
- Prevent fraud/abuse by auditing billing
- Assign codes for diagnosis and procedures
- Submit claims for reimbursement
- Coach healthcare providers to achieve optimal reimbursement

Class meets every Friday for 8 weeks via zoom.

Morning 10:00am - 12:00pm

Evening 6:30pm - 8:30pm

*****This is an online class. Students must come in for the National exam on the last day of class*****

The registration fee of \$100.00 is **non-refundable**. The remaining \$2400.00 is due on the first day of class. We except Cash, Credit, or Debit cards. **Personal checks are not accepted.**

Limited Seating & Registration:

We require students to register before the class begins. **A deposit of \$100.00 is required to reserve a seat in the class.** If a student elects not to attend the course the deposit is **non-refundable**.

This fee includes: National Certification Exam through National Healthcare Association (NHA) plus 24/7 access to the online study guide to get you prepared for the National Exam. If you have any questions please do not hesitate to Contact us.

*****All courses are Nationally Accredited in all 50 States through (NHA) National Healthcare Association*****



Friday, August 28, 2020 from 10:00 AM to 12:00 PM
Stepping Stone Medical

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Contact Us

Stepping Stone Medical

218 West Broad St

Suite A

Statesville, NC 28677

☎ 833-372-9253

✉ Info@steppingstonemedical.com

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Attachment D



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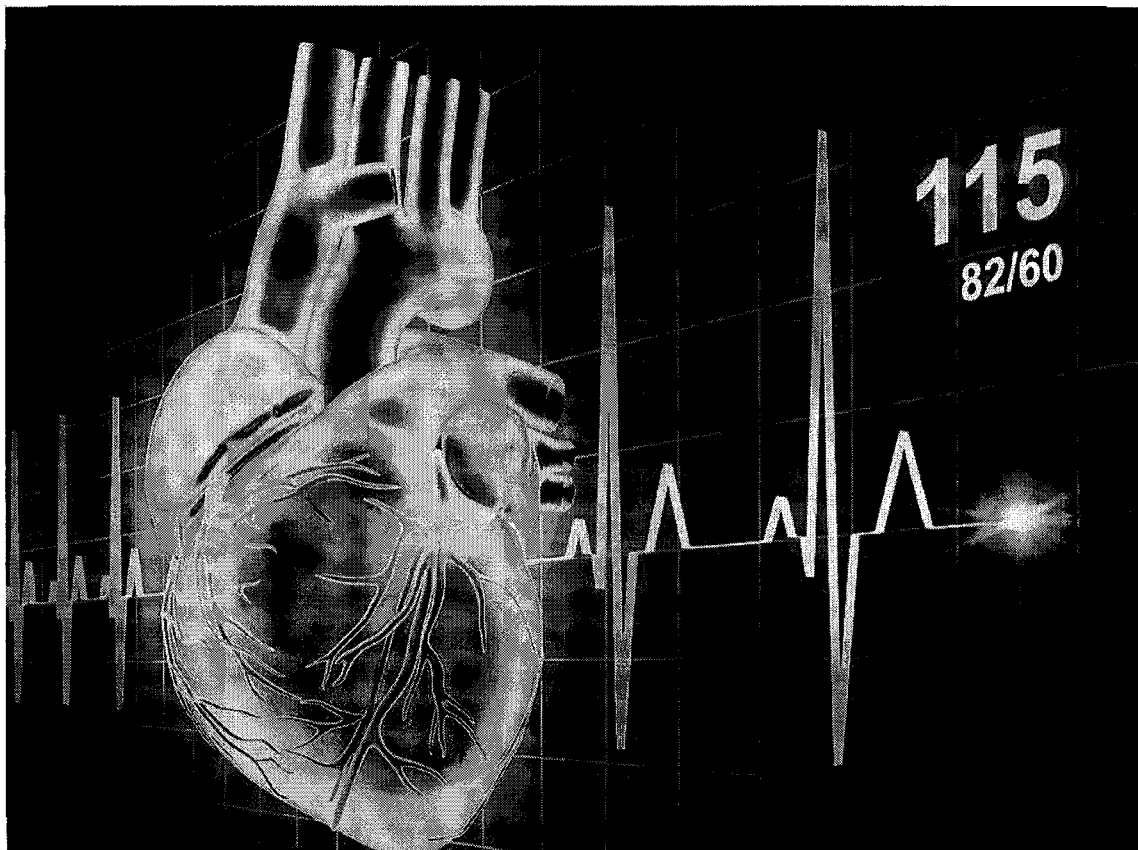
Class Schedule

Click on a class below to begin the enrollment process:

BLS for Healthcare provider

Certified Clinical Medical Assistant (CCMA)

Certified EKG Technician (CET)



COURSE DESCRIPTION

This course will prepare students to:

- Set up and administer EKGs
- (Electrocardiograms) and stress test
- Prepare patients for Holter or ambulatory monitoring
- Edit and deliver final test results to physicians for analysis
- Schedule appointments

- Transcribe physicians interpretations

Class meets every Tuesday for 5 weeks or every other Saturday for 5 weeks.

Morning 10:00am - 12:00pm

Evening 6:30pm - 8:30pm

Saturday 3:30pm - 5:30pm

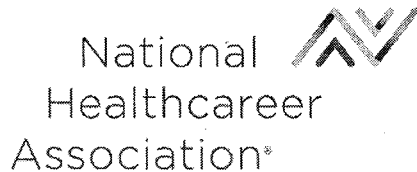
The registration fee of \$100.00 is **non-refundable**. The remaining \$850.00 is due on the first day of class. We except Cash, Credit, or Debit cards. **Personal checks are not accepted.**

Limited Seating & Registration:

We require students to register before the class begins. **A deposit of \$100.00 is required to reserve a seat in the class.** If a student elects not to attend the course the deposit is **non-refundable**.

Clicking the register button below will allow you to Register and Pay for your Stepping Stone Medical Certification Class. **This fee includes: A uniform shirt, National Certification Exam through National Healthcare Association (NHA) plus 24/7 access to the online study guide to get you prepared for the National Exam.** If you have any questions please do not hesitate to Contact us.

All courses are Nationally Accredited in all 50 States through (NHA) National Healthcare Association



Tuesday, July 28, 2020 from 10:00 AM to 12:00 PM
Stepping Stone Medical

Certified Medical Administrative Assistant (CMAA)

Certified Phlebotomy Technician (CPT)

Medical Billing and Coding (CBCS)

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Stepping Stone Medical

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Suite A

Statesville, NC 28677

833-372-9253

Info@steppingstonemedical.com

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Class Schedule

Click on a class below to begin the enrollment process:

BLS for Healthcare provider



COURSE DESCRIPTION

This course will prepare students to:

- Learn the different signs of choking as well as the different ways of responding.
- Proper position for a victim
- What the symptoms are for cardiac arrest

The course fee of \$70.00 is **non-refundable**. We except Cash, Credit, or Debit cards. **Personal checks are not accepted.**

Limited Seating & Registration:

We require students to register before the class begins. **A fee of \$70.00 is required to reserve a seat in the class.** If a student elects not to attend the course this fee is **non-refundable**.

This fee includes: Basic life support (BLS) through American Heart Association (AHA). If you have any questions please do not hesitate to Contact us.

Wednesday, July 22, 2020 from 10:00 AM to 1:00 PM
Stepping Stone Medical

Wednesday, July 22, 2020 from 5:00 PM to 8:00 PM
Stepping Stone Medical

Saturday, July 25, 2020 from 9:00 AM to 12:00 PM
Stepping Stone Medical

Monday, July 27, 2020 from 10:00 AM to 1:00 PM
Stepping Stone Medical

Monday, July 27, 2020 from 5:00 PM to 8:00 PM
Stepping Stone Medical

Wednesday, July 29, 2020 from 10:00 AM to 1:00 PM
Stepping Stone Medical

Wednesday, July 29, 2020 from 5:00 PM to 8:00 PM
Stepping Stone Medical

Certified Clinical Medical Assistant (CCMA)

Certified EKG Technician (CET)

Certified Medical Administrative Assistant (CMAA)

Certified Phlebotomy Technician (CPT)

Medical Billing and Coding (CBCS)



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-
-
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Class Schedule

Click on a class below to begin the enrollment process:

BLS for Healthcare provider

Certified Clinical Medical Assistant (CCMA)

Certified EKG Technician (CET)

Certified Medical Administrative Assistant (CMAA)



COURSE DESCRIPTION

This course will prepare students to:

- Review and answer practice correspondence
- Operate computer systems to accomplish office task
- Answer calls, schedule appointments, greet patients and maintain files
- Update and maintain patient and other practice-pacific information
- Coordinate operation reports such as time and attendee

Class meets every Wednesday from 10:00am - 12:00pm for 7 weeks via zoom.

*****This is an online class, students must come in for the National exam on the last day of class*****

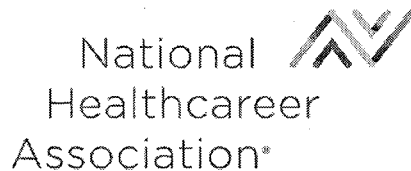
The registration fee of \$100.00 is **non-refundable**. The remaining \$1900.00 is due on the first day of class. We except Cash, Credit, or Debit cards. **Personal checks are not accepted.**

Limited Seating & Registration:

We require students to register before the class begins. **A deposit of \$100.00 is required to reserve a seat in the class.** If a student elects not to attend the course the deposit is **non-refundable**.

This fee includes: National Certification Exam through National Healthcare Association (NHA) plus 24/7 access to the online study guide to get you prepared for the National Exam. If you have any questions please do not hesitate to Contact us.

*****All courses are Nationally Accredited in all 50 States through (NHA) National Healthcare Association*****



Wednesday, September 9, 2020 from 10:00 AM to 12:00 PM
Stepping Stone Medical

Certified Phlebotomy Technician (CPT)

Medical Billing and Coding (CBCS)

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Contact Us

Stepping Stone Medical

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Suite A

Statesville, NC 28677

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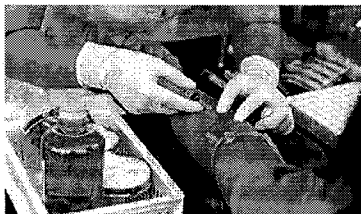
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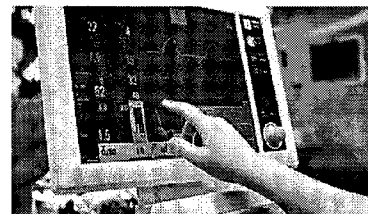
Our Courses



Phlebotomy Courses



**Medical Assistant
Courses**



EKG Tech Courses

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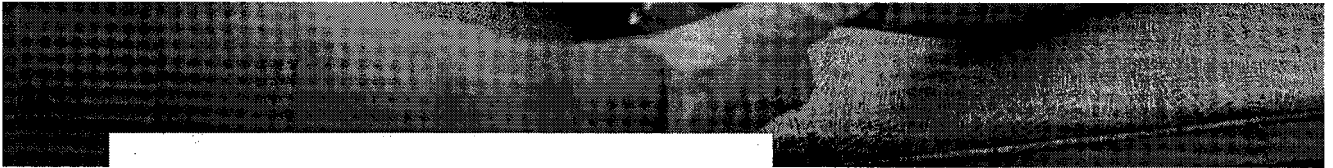
Medical Billing & Coding Courses



Medical Administrative Assistant Courses



CPR Courses



Our Mission

Stepping Stone Medical's goal is to educate and provide unparalleled training in the Medical field. We strive to be your stepping stone in advancing your career or even starting a new career. We will provide a professional yet relaxed setting that will promote safety and success while building student confidence through highly qualified instruction.

About Us

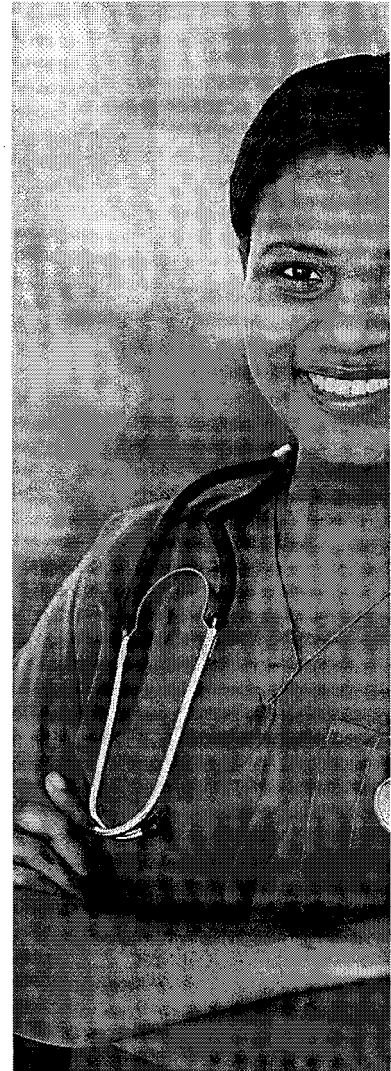
At Stepping Stone Medical we have a vision for the future. A vision that has driven us to be your #1 source in Medical training. Our future vision is about producing medical professionals whose understanding of safety and

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What Our Students Are Saying

"As an RN and Duke alumni, the quality of the training is top-notch. Value for your time and money! Highly recommended."

- Nanjala Wafula



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Nationally Certified. Took the
Raleigh class @ssphlebotomy

57w Reply



ssphlebotomy Hey,
You would just have to sit for
the National exam. Now it's
included in the price so
students are automatically
taking the exam on the second
day.

39 likes

SEPTEMBER 25, 2018

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AS OF NOVEMBER 1, 2019 TUITION
WILL BE AS FOLLOWS: CERTIFIED
MEDICAL ASSISTANT \$2600.00
FULL TUITION INCLUDES, MEDICAL
ASSISTANT KIT, 24/7 ACCESS TO THE
ONLINE STUDY GUIDE THROUGH NHA,
TEE-SHIRT AND THE NATIONAL EXAM
THROUGH NHA



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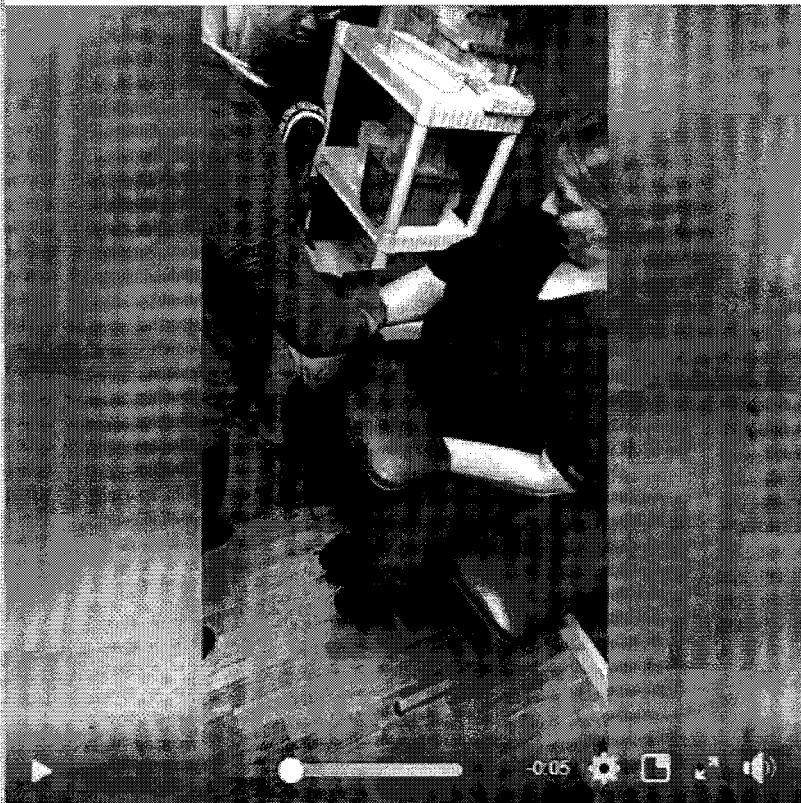
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3 hrs ·

It takes practice to get the tourniquet correct



1

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Debbie Lehoux

December 18, 2018 at 7:20 PM

I completed phlebotomy classes a few years ago, but became disabled ... See More

2 Likes 1 Comment

Like Comment



Amy DeYarmon

August 8, 2018 at 11:11 AM

NHA certified after this course! Thanks to Janecia and Charles Sanders!

Like Comment



TaRonya Goss

April 29, 2018 at 2:27 PM

I DID IT!!!! Thank y'all so much for being patient with me(us) I enjoyed the class Much love to you janecia and Charles

2 Likes 1 Comment 1 Share

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CONTACTS

Lyle Gilmore Molineux

Madison Breder

Edna Roshandel

Aurora Stone

Leslie Jo Deaderick

Chris Lasater

Julie Greichunos

Amanda Glass

Chad Brown

Jennifer Ghafoori

Tracy Sipes

Chris Santana

Mai Vang

Joshua Sanford

David A. Price

GROUP CONVERSATIONS

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MORE CONTACTS (48)

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Upcoming Events

FEB 1	Nationally Accredited Phlebotomy Certificati... Sat 10 AM · 1 guest	Stepping Stone Phlebotomy...	Get Tickets
FEB 1	Nationally Certified Medical Assistant Course Sat 1 PM · 2 guests	Stepping Stone Medical Statesville, NC	Get Tickets
FEB 10	Nationally Accredited Phlebotomy Certificati... Mon 10 AM	Stepping Stone Medical Statesville, NC	Get Tickets
FEB 10	Nationally Accredited Phlebotomy Certificati... Mon 6:30 PM	Stepping Stone Medical Statesville, NC	Get Tickets
MAR 31	Nationally Certified Medical Assistant Course Tue 10 AM	Stepping Stone Medical Statesville, NC	Get Tickets
MAR 31	Nationally Certified Medical Assistant Course Tue 6:30 PM · 2 guests	Stepping Stone Phlebotomy...	Get Tickets

Past Events

JAN 6	Nationally Accredited Phlebotomy Certificati... Mon 6:30 PM · Hosted by Stepping Stone Medical	Stepping Stone Phlebotomy...
JAN 6	Nationally Accredited Phlebotomy Certificati... Mon 10 AM · 3 guests	Stepping Stone Phlebotomy...
DEC 7	Nationally Accredited Phlebotomy Certificati... Sat 9 AM · 5 guests	Stepping Stone Phlebotomy...
DEC 2	Nationally Accredited Phlebotomy Certificati... Mon 6:30 PM · Hosted by Stepping Stone Medical	Stepping Stone Phlebotomy...
DEC 2	Nationally Accredited Phlebotomy Certificati... Mon 10 AM · 2 guests	Stepping Stone Phlebotomy...
NOV 5	Nationally Certified Medical Assisting Course Tue 6:30 PM · 3 guests	Stepping Stone Phlebotomy...
NOV 4	Nationally Accredited Phlebotomy Certificati... Mon 6:30 PM · Hosted by Stepping Stone Medical	Stepping Stone Phlebotomy...
NOV 4	Nationally Accredited Phlebotomy Certificati... Mon 10 AM · Hosted by Stepping Stone Medical	Stepping Stone Phlebotomy...
	Accredited Phlebotomy Certification	Stepping Stone Medical

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OCT 26	Sat 8 AM · 6 guests	Statesville, NC
SEP 30	Nationally Accredited Phlebotomy Certificati... Mon 6:30 PM · 2 guests	Stepping Stone Phlebotomy,...
SEP 14	Accredited Phlebotomy Certification Sat 8 AM · 3 guests	Stepping Stone Medical Statesville, NC
SEP 2	Nationally Accredited Phlebotomy Certificati... Sep 2, 2019 - Sep 16, 2019 · 1 guest	Stepping Stone Medical Statesville, NC
AUG 5	Accredited Phlebotomy Certification Mon 6:30 PM · 2 guests	Stepping Stone Medical Statesville, NC
AUG 3	Accredited Phlebotomy Certification Sat 8 AM · 4 guests	Stepping Stone Medical Statesville, NC
JUL 8	Accredited Phlebotomy Certification Mon 6:30 PM · 3 guests	Stepping Stone Medical Statesville, NC
JUN 15	Accredited Phlebotomy Certification Sat 8 AM · 2 guests	Stepping Stone Medical Statesville, NC
JUN 10	Accredited Phlebotomy Certification Mon 6:30 PM · 3 guests	Stepping Stone Medical Statesville, NC
MAY 21	Accredited Phlebotomy Certification May 21, 2019 - May 30, 2019 · 3 guests	Stepping Stone Medical Statesville, NC
MAY 18	Accredited Phlebotomy Certification May 18, 2019 - May 19, 2019 · 8 guests	Stepping Stone Medical Statesville, NC
MAY 7	Accredited Phlebotomy Certification May 7, 2019 - May 16, 2019 · 2 guests	Stepping Stone Medical Statesville, NC
MAY 4	Accredited Phlebotomy Certification May 4, 2019 - May 5, 2019 · 7 guests	Stepping Stone Medical Statesville, NC
APR 23	Accredited Phlebotomy Certification Apr 23, 2019 - May 2, 2019 · 1 guest	Stepping Stone Medical Statesville, NC
APR 20	Nationally Accredited Phlebotomy Certificati... Apr 20, 2019 - Apr 21, 2019 · 12 guests	Stepping Stone Medical Statesville, NC
APR 9	Accredited Phlebotomy Certification Apr 9, 2019 - Apr 18, 2019 · 5 guests	Stepping Stone Medical Statesville, NC
APR 6	Nationally Accredited Phlebotomy Certificati... Apr 6, 2019 - Apr 7, 2019 · 8 guests	Stepping Stone Medical Statesville, NC
MAR 23	Accredited Phlebotomy Certification Mar 23, 2019 - Mar 24, 2019 · 16 guests	Stepping Stone Medical Statesville, NC
MAR 9	Accredited Phlebotomy Certification Mar 9, 2019 - Mar 10, 2019 · 17 guests	Stepping Stone Medical Statesville, NC
FEB 23	Accredited Phlebotomy Certification Feb 23, 2019 - Feb 24, 2019 · 11 guests	Stepping Stone Medical Statesville, NC
FEB 9	Accredited Phlebotomy Certification Feb 9, 2019 - Feb 10, 2019	Stepping Stone Medical Statesville, NC
JAN 26	Accredited Phlebotomy Certification Sat 9 AM · 5 guests	Stepping Stone Medical Statesville, NC
	Accredited Phlebotomy Certification	Stepping Stone Medical

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Real Property Law Associ...

CONTACTS



Lyle Gilmore Molineux



Madison Breder



Edna Roshandel



Aurora Stone



Leslie Jo Deaderick



Chris Lasater



Julie Greichunos



Amanda Glass



Chad Brown



Jennifer Ghafoori



Maizy Sipes



Chris Santana



Mai Vang



Joshua Sanford



David A. Price

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JAN 12	Jan 12, 2019 - Jan 13, 2019 · 5 guests	Statesville, NC
DEC 29	Accredited Phlebotomy Certification Dec 29, 2018 - Dec 30, 2018 · 2 guests	Stepping Stone Medical Statesville, NC
DEC 15	Accredited Phlebotomy Certification Dec 15, 2018 - Dec 16, 2018 · 4 guests	Stepping Stone Medical Statesville, NC
DEC 1	Accredited Phlebotomy Certification Dec 1, 2018 - Dec 2, 2018 · 3 guests	Stepping Stone Medical Statesville, NC
NOV 17	Accredited Phlebotomy Certification Course Nov 17, 2018 - Nov 18, 2018 · 3 guests	Charlotte, North Carolina Charlotte, NC
NOV 10	1 Day Accredited BLS class Sat 9 AM · 3 guests	Stepping Stone Medical Statesville, NC
NOV 5	Accredited Phlebotomy Certification Nov 5, 2018 - Nov 14, 2018 · 1 guest	Stepping Stone Medical Statesville, NC
NOV 3	Accredited Phlebotomy Certification Course Nov 3, 2018 - Nov 4, 2018 · 2 guests	Stepping Stone Medical Statesville, NC
OCT 27	Accredited Phlebotomy Certification Course Oct 27, 2018 - Oct 28, 2018 · 8 guests	Boone, North Carolina Boone, NC
OCT 24	Accredited Phlebotomy Certification Course Oct 24, 2018 - Oct 25, 2018 · 10 guests	Stepping Stone Medical Statesville, NC
OCT 13	BLS Accredited by AHA Sat 9 AM	Stepping Stone Medical Statesville, NC
OCT 10	Phlebotomy Certification Course Oct 10, 2018 - Oct 11, 2018 · 7 guests	Stepping Stone Medical Statesville, NC
OCT 6	Phlebotomy Certification Course Oct 6, 2018 - Oct 7, 2018 · 12 guests	Raleigh, North Carolina Raleigh, NC
SEP 26	Phlebotomy Certification Course Sep 26, 2018 - Sep 27, 2018 · 6 guests	Stepping Stone Medical Statesville, NC
SEP 22	Phlebotomy Certification Course Sep 22, 2018 - Sep 23, 2018 · 8 guests	Raleigh, North Carolina Raleigh, NC
SEP 8	Phlebotomy Certification Course Sep 8, 2018 - Sep 9, 2018 · 11 guests	Stepping Stone Medical Statesville, NC
AUG 22	Phlebotomy Certification Course Aug 22, 2018 - Aug 23, 2018 · 3 guests	Stepping Stone Medical Statesville, NC
AUG 18	Phlebotomy Certification Course Aug 18, 2018 - Aug 19, 2018 · 14 guests	2310 Greenville Blvd NE
AUG 1	Phlebotomy Certification Course Aug 1, 2018 - Aug 2, 2018 · 8 guests	Stepping Stone Medical Statesville, NC
JUL 14	2 Day Phlebotomy Certification Course Jul 14, 2018 - Jul 15, 2018 · 51 guests	Holiday Inn Asheville - Biltmo... Asheville, NC
JUN 23	2 Day Phlebotomy Certification Course Jun 23, 2018 - Jun 24, 2018 · 153 guests	Holiday Inn Wilmington-Mark... Wilmington, NC
JUN 9	2 Day Phlebotomy Certification Course Jun 9, 2018 - Jun 10, 2018 · 130 guests	Charlotte NC
	2 Day Phlebotomy Certification Course	La Quinta Inn & Suites Gree...

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Mai Vang



Joshua Sanford



David A. Price

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MAY 26	May 26, 2018 - May 27, 2018 · 40 guests	Greensboro, NC
MAY 12	2 Day Phlebotomy Certification Course May 12, 2018 - May 13, 2018 · 21 guests	Fayetteville NC
APR 28	2 Day Phlebotomy Certification Course Apr 28, 2018 - Apr 29, 2018 · 27 guests	Holiday Inn Raleigh North - ... Raleigh, NC
APR 14	2 Day Accredited Phlebotomy Certification... Apr 14, 2018 - Apr 15, 2018 · 113 guests	New Haven CT
MAR 31	2 Day Accredited Phlebotomy Certification... Mar 31, 2018 - Apr 1, 2018 · 89 guests	Quality Inn & Suites Civic Ce... Florence, SC
MAR 17	2 Day Accredited Phlebotomy Certification... Mar 17, 2018 - Mar 18, 2018 · 25 guests	Holiday Inn Express & Suites... Rockingham, NC
MAR 3	2 Day Accredited Phlebotomy Certification... Mar 3, 2018 - Mar 4, 2018 · 34 guests	Quality Inn & Suite Airpark E... Greensboro, NC
FEB 19	2 Day Phlebotomy Certification Course Mon 2 PM · Hosted by Stepping Stone Medical	Greensboro NC
FEB 17	2 Day Accredited Phlebotomy Certification... Feb 17, 2018 - Feb 18, 2018 · 237 guests	Sleep Inn Lake Wright - Norf... Norfolk, VA
FEB 10	2 Day Accredited Phlebotomy Certification... Feb 10, 2018 - Feb 11, 2018 · 92 guests	Ramada Plaza Fayetteville F... Fayetteville, NC
FEB 3	2 Day Accredited Phlebotomy Certification... Feb 3, 2018 - Feb 4, 2018 · 38 guests	Holiday Inn Asheville - Billmo... Asheville, NC
JAN 20	2 Day Accredited Phlebotomy Certification... Jan 20, 2018 - Jan 21, 2018 · 95 guests	Comfort inn Asheboro, NC
JAN 6	2 Day Accredited Phlebotomy Certification... Jan 6, 2018 - Jan 7, 2018 · 124 guests	Holiday Inn Wilmington-Mark... Wilmington, NC
DEC 9	2 Day Accredited Phlebotomy Certification... Dec 9, 2017 - Dec 10, 2017 · 134 guests	Holiday Inn Express & Suites... Durham, NC
DEC 2	2 Day Accredited Phlebotomy Certification... Dec 2, 2017 - Dec 3, 2017 · 401 guests	Fairfield Inn Lumberton Lumberton, NC
NOV 18	2 Day Accredited Phlebotomy Certification... Nov 18, 2017 - Nov 19, 2017 · 813 guests	Gastonia, North Carolina Gastonia, NC
NOV 11	2 Day Accredited Phlebotomy Certification... Nov 11, 2017 - Nov 12, 2017 · 1,177 guests	Holiday Inn Wilmington-Mark... Wilmington, NC
NOV 4	2 Day Accredited Phlebotomy Certification... Nov 4, 2017 - Nov 5, 2017 · 99 guests	Holiday Inn Asheville - Billmo... Asheville, NC
OCT 7	2 Day Accredited Phlebotomy Certification... Oct 7, 2017 - Oct 8, 2017 · 60 guests	Quality Inn Raleigh Near Wal... Raleigh, NC
SEP 16	2 Day Accredited Phlebotomy Certification... Sat 8 AM · 40 guests	Hampton Inn & Suites Durha... Durham, NC
SEP 9	2 day accredited phlebotomy certification c... Sat 8 AM · 107 guests	Hampton Inn Statesville Statesville, NC

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CONTACTS

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-  Madison Breder
-  Edna Roshandel
-  Aurora Stone
-  Leslie Jo Deaderick
-  Chris Lasater
-  Julie Greichunos
-  Amanda Glass
-  Chad Brown
-  Jennifer Ghafoori
-  Maizy Sipes
-  Chris Santana
-  Mai Vang
-  Joshua Sanford
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-  Leslie Jo Deaderick
-  Chris Lasater
-  Julie Greichunos
-  Amanda Glass
-  Chad Brown
-  Jennifer Ghafoori
-  Maizy Sipes
-  Chris Santana
-  Mai Vang
-  Joshua Sanford
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STATE OF NORTH CAROLINA

COUNTY OF WAKE

AFFIDAVIT OF RASHEEDA McCORMICK

I, Rasheeda McCormick, being first duly sworn, depose and say as follows:

1. I am employed by the North Carolina Community College System, Office of Proprietary Schools ("OPS"). My official title is Program Auditor. I serve the North Carolina State Board of Proprietary Schools ("NCBOPS") and perform audits of the licensing and regulation of proprietary schools in North Carolina. As defined by N.C. Gen. Stat. § 115D-87(b), proprietary schools are for-profit entities that offer vocational instruction that does not result in a degree.

2. I have direct knowledge of the following facts, or have conducted a reasonably diligent investigation – including, but not limited to, searches of OPS records - so that I believe such to be true.

3. On January 26, 2018, my supervisor, Executive Director Scott Corl, received an email from Ms. Lane Goodwin of South Carolina's Commission on Higher Education stating that Stepping Stone Phlebotomy had been reported in South Carolina for operating without a license. Ms. Goodwin explained that she was contacting OPS to see if the school was also in operating in North Carolina and whether North Carolina law required this type of school to be licensed. Mr. Corl informed Ms. Goodwin that North Carolina does require a license for a phlebotomy school and according to our office records, Stepping Stone did not have a license. A true and accurate copy of the January 26, 2018 email, and the responses there to, are included herein as Attachment A.



4. After receiving this email, Mr. Corl instructed me to contact Janecia Sanders regarding Stepping Stone's licensure. I spoke with Ms. Sanders by phone on February 5, 2018. At first, Ms. Sanders's tone was slightly defensive. She said she did not understand why her school would need a license when phlebotomy is an "unregulated industry." I clarified to Ms. Sanders that even if the state did not require a license to perform the job, the school still had to be licensed if it met the requirements of a proprietary school. I instructed her to fill out the preliminary application so we could determine if the school needed a license or should be exempt. After some discussion, Ms. Sanders eventually agreed that she would complete the preliminary application.

5. Later that same day, I sent Ms. Sanders an email reiterating the requirement that Stepping Stone fill out the preliminary application and provided a link to the application. A true and accurate copy of the February 5, 2018, email is included herein as Attachment B.

6. On February 28, 2018, Mr. Corl received an email from Christon Kurker-Stewart at Connecticut's Office of Higher Education stating that Stepping Stone Phlebotomy had been reported again, this time in Connecticut. Mr. Kurker-Stewart wanted to know if OPS had a way to get in touch with Janecia Sanders, as their attempts at contact had been unsuccessful. A true and accurate copy of the February 28, 2018 email is included herein as Attachment C.

7. On March 5, 2018, I sent Ms. Sanders another email, again reiterating the requirement that Stepping Stone apply for a license and notifying Ms. Sanders that if our office did not receive her application, we would report Stepping Stone to the Attorney General. A true and accurate copy of the March 5, 2018 email is included in Attachment B.

8. On September 23, 2019, over a year and a half since I had told Ms. Sanders that she needed to file a preliminary application, I confirmed that Stepping Stone had still not

submitted an application and confirmed that they still appeared to be in business. Following this confirmation, I reported Stepping Stone to the Attorney General's Office.

9. To my knowledge, no one with OPS has spoken directly with Ms. Sanders since my phone conversation with her on February 5, 2018.

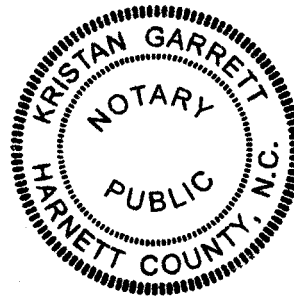

Rasheeda McCormick Date 7/17/20

Sworn to and subscribed before me

This the 17 day of July, 2020


Notary Public

My Commission Expires: 2/26/2023



Attachment A

Gardner, David

From: Scott Corl <corls@nccommunitycolleges.edu>
Sent: Tuesday, September 24, 2019 1:41 PM
To: Liles, Matthew
Cc: Scott Corl
Subject: FW: Stepping Stone Phlebotomy Training

Matt,

See below on history of how this school got on our radar.

Regards,

Scott Corl
Executive Director
Office of Proprietary Schools
NC Community College System
Phone: 919-807-7061
Fax: 919-807-7169
corls@nccommunitycolleges.edu



E-mail correspondence to and from this address may be subject to the North Carolina Public Records Act and shall be disclosed to third parties when required by Chapter 132 of the North Carolina General Statutes.

From: Scott Corl
Sent: Monday, January 29, 2018 2:14 PM
To: Goodwin, Lane <lgoodwin@che.sc.gov>
Cc: Scott Corl <corls@nccommunitycolleges.edu>
Subject: RE: Stepping Stone Phlebotomy Training

Ask them to show you a license exemption from our office.

Regards,

Scott Corl
Executive Director
Office of Proprietary Schools
NC Community College System

Phone: 919-807-7061
Fax: 919-807-7169
corls@nccommunitycolleges.edu



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From: Goodwin, Lane [<mailto:lgoodwin@che.sc.gov>]
Sent: Monday, January 29, 2018 2:03 PM
To: Scott Corl <corls@nccommunitycolleges.edu>
Subject: RE: Stepping Stone Phlebotomy Training

Scott, is this the kind of training that is subject to licensure in NC? They told my colleague that they didn't understand why they would have to be licensed in SC, because they aren't required to "do anything" in NC. Mm hmm.

Ms. Lane Goodwin, Program Manager
Academic Affairs, Postsecondary Institution Licensing
SC Commission on Higher Education
1122 Lady St., Ste. 300
Columbia, SC 29201
(803) 737-3918
lgoodwin@che.sc.gov

From: Scott Corl [<mailto:corls@nccommunitycolleges.edu>]
Sent: Saturday, January 27, 2018 11:09 PM
To: Goodwin, Lane <lgoodwin@che.sc.gov>
Cc: Rosa-Casanova, Sylvia (SCHEV) <sylviarosacasanova@schev.edu>; bmitchell@ctohe.org; Simons, Peggy <psimons@che.sc.gov>; Scott Corl <corls@nccommunitycolleges.edu>
Subject: Re: Stepping Stone Phlebotomy Training

Thanks for letting me know about this business. They are not licensed in NC.

Get [Outlook for iOS](#)

From: Goodwin, Lane <lgoodwin@che.sc.gov>
Sent: Friday, January 26, 2018 2:03:06 PM
To: Scott Corl
Cc: Rosa-Casanova, Sylvia (SCHEV); bmitchell@ctohe.org; Simons, Peggy
Subject: Stepping Stone Phlebotomy Training

Scott, is Stepping Stone phlebotomy licensed to offer programs in NC? Another school brought to our attention that they are advertising for a two-day class in Florence, SC, and the way the program is described, it is subject to licensure. I'm including Brian and Sylvia because there are also classes scheduled in CT and VA:
<http://www.ssphebotomy.com/class-registration/>

Thanks!

Ms. Lane Goodwin, Program Manager
Academic Affairs, Postsecondary Institution Licensing
SC Commission on Higher Education
1122 Lady St., Ste. 300
Columbia, SC 29201
(803) 737-3918
lgoodwin@che.sc.gov



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Attachment B

Gardner, David

From: Scott Corl <corls@nccommunitycolleges.edu>
Sent: Tuesday, September 24, 2019 1:47 PM
To: Liles, Matthew
Cc: Scott Corl
Subject: FW: Proprietary School License Information

See below on Stepping Stone....

Regards,

Scott Corl
Executive Director
Office of Proprietary Schools
NC Community College System
Phone: 919-807-7061
Fax: 919-807-7169
corls@nccommunitycolleges.edu



E-mail correspondence to and from this address may be subject to the North Carolina Public Records Act and shall be disclosed to third parties when required by Chapter 132 of the North Carolina General Statutes.

From: Rasheeda McCormick <mcallisterr@nccommunitycolleges.edu>
Sent: Monday, September 23, 2019 1:39 PM
To: Scott Corl <corls@nccommunitycolleges.edu>
Subject: Fw: Proprietary School License Information

I don't think I ever received anything from them. Here is an email from 2018. There are also some other emails between you and Lane Goodwin, discussing this business.

Rasheeda McCormick

Program Auditor

Office of Proprietary Schools

North Carolina Community College System

5001 Mail Service Center

Raleigh, NC 27699-5001

Ph: 919-807-7149

Fax: 919-807-7169

mcallisterr@nccommunitycolleges.edu

From: Rasheeda McAllister
Sent: Monday, March 5, 2018 8:15 AM
To: ravaye85@yahoo.com <ravaye85@yahoo.com>
Cc: Scott Corl <corls@nccommunitycolleges.edu>
Subject: Re: Proprietary School License Information

Good morning Ms. Sanders,

I wanted to follow up with you regarding the preliminary application for Stepping Stone Phlebotomy. We spoke by phone on Feb. 5th regarding your business and the guidelines pertaining to licensing. At that time, we agreed that I would email you the link to our website so that you could complete and submit the preliminary application to our office; in order to determine whether or not your business falls under the licensing guidelines. That email was also sent on Feb. 5th. As of today, we have not received a preliminary application from you. What is the status of this? If our office does not hear from you, we will be forwarding your contact information to the North Carolina Attorney Generals' Office for further investigation.

Regards,

Rasheeda McAllister

Program Auditor

Office of Proprietary Schools

North Carolina Community College System

5001 Mail Service Center

Raleigh, NC 27699-5001

Ph: 919-807-7149

Fax: 919-807-7169

mcallisterr@nccommunitycolleges.edu

From: Rasheeda McAllister
Sent: Monday, February 5, 2018 12:35 PM
To: ravaye85@yahoo.com
Subject: Proprietary School License Information

Good day Ms. Sanders,

Thank you for speaking with our office today regarding Proprietary School Licensure. Here is a link to our webpage: <http://www.nccommunitycolleges.edu/proprietary-schools>; where you can read the information regarding the Statute and Rules pertaining to school license.

The first step in the process is to complete a preliminary application, which can be found on our website under the heading Potential Owners. If you have any questions regarding the information on the website or the preliminary application, please feel free to contact us.

Regards,

Rasheeda McAllister, MBA

Program Auditor

Office of Proprietary Schools

North Carolina Community College System

5001 Mail Service Center

Raleigh, NC 27699-5001

Ph: 919-807-7149

Fax: 919-807-7169

mcallisterr@nccommunitycolleges.edu



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Attachment C

Gardner, David

From: Scott Corl <corls@nccommunitycolleges.edu>
Sent: Tuesday, September 24, 2019 1:44 PM
To: Liles, Matthew
Cc: Scott Corl
Subject: FW: Unauthorized Proprietary School - Stepping Stone Phlebotomy, LLC

More info from another state....

Regards,

Scott Corl
Executive Director
Office of Proprietary Schools
NC Community College System
Phone: 919-807-7061
Fax: 919-807-7169
corls@nccommunitycolleges.edu



E-mail correspondence to and from this address may be subject to the North Carolina Public Records Act and shall be disclosed to third parties when required by Chapter 132 of the North Carolina General Statutes.

From: Scott Corl
Sent: Thursday, March 1, 2018 9:45 AM
To: Christon Kurker-Stewart <ckurker-stewart@ctohe.org>
Cc: Andresen, Chris <Chris.Andresen@ct.gov>; Goodwin, Lane <lgoodwin@che.sc.gov>; Scott Corl <corls@nccommunitycolleges.edu>
Subject: RE: Unauthorized Proprietary School - Stepping Stone Phlebotomy, LLC

Christon,

Thank you for contacting me. We also received an inquiry from SC at the beginning of February. It is my understanding they told SC they didn't understand why they would have to be licensed in SC, because they weren't required to "do anything" in NC (not sure if Lane has any additional information to add at this time). They are not licensed in NC for the programs they are apparently offering. Our office contacted them at the beginning of February, but to my knowledge we have not received anything from them. We will be forwarding their contact information to the NC AG's Office for non-compliance.

Regards,

Scott Corl
Executive Director
Office of Proprietary Schools
NC Community College System
Phone: 919-807-7061
Fax: 919-807-7169
corls@nccommunitycolleges.edu



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From: Christon Kurker-Stewart [<mailto:ckurker-stewart@ctohe.org>]
Sent: Wednesday, February 28, 2018 1:32 PM
To: Scott Corl <corls@nccommunitycolleges.edu>
Cc: Andresen, Chris <Chris.Andresen@ct.gov>
Subject: Unauthorized Proprietary School - Stepping Stone Phlebotomy, LLC

Good afternoon,

Our office received a complaint about Stepping Stone Phlebotomy, LLC, an apparent postsecondary school with a P.O. Box in Scotts, North Carolina. On their website, they advertise a number of trainings at third-party locations. Though nearly all of the posted training takes place in North (or South) Carolina, there is a date set in April for Waterbury, Connecticut. Our attempts to contact the company have been rebuffed and/or ignored, and I am wondering if your office has had any interaction with this entity. I do not see them on your approved list and would appreciate any information you can provide. Thank you.

Christon R. Kurker-Stewart, Esq.
Academic Affairs
Office of Higher Education
State of Connecticut
450 Columbus Boulevard, Suite 510
Hartford, CT 06103-1841
Telephone: (860) 947-1820
Fax: (860) 947-1310
www.ctohe.org